

08/05/2010-CS-I(Trg.)-Vol-III
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
New Delhi

Dated, the 22nd December, 2010

OFFICE MEMORANDUM

**Subject : Level 'D' Training Programme for Section Officers in the
Zone of Promotion for Grade I(US) of the CSS at the ISTM
(28/02/2011 to 22/04/2011)**

The undersigned is directed to refer to DOP&T Order No.5/3/2010/CS.I(U) dated 3rd September, 2010 and to say that Section Officers were promoted to Grade I (Under Secretary) of the CSS on adhoc basis, with the condition that officers who have not undergone mandatory training as enjoined in cadre training plan for the CSS, will have to undergo the aforesaid training within a period of six months. Accordingly, the Officers as per **Annexure- I**, who have not undergone the mandatory training programme, have been nominated to participate in the Level 'D' Training Programme being conducted by ISTM w.e.f. **28/02/2011 to 22/04/2011**. The officers mentioned in **Annexure-I** may be relieved of their duties, **subject to vigilance clearance wherever not yet received** and advised to report to Shri Ranjan Kumar, Deputy Director (Co-ordinator), ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 28th February, 2011 without fail.**

2. As the training of the officers and its successful completion is mandatory, the Cadre Authorities are requested to ensure that the officers nominated to the above programme are **relieved in time**. **The performance of the officers in the training will be evaluated and the reports thereof would be added in their APARs while considering their promotion/regularisation.** No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute as this would adversely affect the promotion of the officers. **The officers who do not attend or successfully complete the Level 'D' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010.**

3. The aforesaid training includes study tour as well as field visit outside Delhi. Officers nominated in **Annexure I** may be advised to draw necessary TA/DA advance of **Rs. 55,000/-** (Rs. 10,000/- for study tour and Rs. 45,000/- for the field visit in states) from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers in the form of Cash and the same will be collected by ISTM from the participating officers.

P.T.O.

4. Confirmation with regard to the participation of the officers along with their bio-data (**Annexure-II**) may please be sent by **20th January, 2011** to Shri Ranjan Kumar, Deputy Director (Co-ordinator) ISTM, New Delhi, with a copy to the undersigned. Shri Ranjan Kumar, Deputy Director (Co-ordinator), ISTM, is accessible on phone No. 26175590 (O).



(**Vidyadhar Jha**)

Under Secretary to Government of India

Tele. : 24624046

To
{**Joint Secretary(Admn.) concerned**}
Ministry/Department of
New Delhi.

Copy forwarded for information and necessary action to : -

- 1 Officers concerned.
2. **ISTM, (Shri Apendu Ganguly- Deputy Director), Administrative Block, Old JNU Campus, New Delhi-11067, w.r.t. their letter No. A-33083/3/2010-ISTM (Coord) dated 23rd June, 2010. ER Sheets of the participants may also be got filled up, as already requested vide DOP&T Letter No.21/36/2006-CS.I(C) dated 2nd July 2009 .**
3. **ISTM, (Shri Ranjan Kumar, Deputy Director), Admn. Block, Old JNU Campus, New Delhi-11067 - The list of officers, who report for training on 28th February, 2011 may please be furnished to this Department next day positively.**
4. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
5. PA to DS(CSI)
- 6 **US(U), CSI Section, DOP&T – For confirming the training status of the officers while considering their regularization.**
- 7 Guard file.
8. Web site of this Department (www.persmin.nic.in>CS Division>CSS/CSI-Training Circular - SO)



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Annexure I**Level 'D' Training Programme to be held at ISTM
(28/02/2011 to 22/04/2011)**

S. No	CSL No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1	6681	Abhijit Chakraborty	01/04/69	Statistics & Prog. Imp. (Kolkatta)
2	6682	Promode Kumar Singh	05/04/63	Agriculture & Coop.
3	6685	Dayanidhi Joshi	30/03/73	Social Justice & Empowerment
4	6686	PK Pattnaik	02/01/64	DOPT
5	6688	Arup Shyam Choudhury	28/08/63	Defence
6	6689	Chaman Lal Guleria	15/01/71	UPSC
7	6690	U K Mukherjee	13/12/63	Heavy Industry
8	6691	Arvind Shukla	30/12/70	Defence
9	6694	Devashish Bhardwaj	20/01/64	Defence
10	6697	Darshan Kumar Solanki	30/11/66	Pension & PW
11	6698	Renu Singh	12/10/65	Agriculture & Cooperation
12	6699	Anup Singh	13/01/73	Defence
13	6700	SK Srivastava	04/01/65	RML Hospital
14	6701	Randheep Thakur	10/10/72	SSC
15	6703	Gokul Nagarkoti	24/05/72	Industrial Policy & Promotion
16	6704	Ramji Pandey	01/11/62	HRD
17	6705	Sreekala P Venugopal	06/02/68	Agriculture & Coop.
18	6706	Babu Ram Gupta	15/06/62	New & Renewable Energy
19	6707	Ajay Kumar	11/06/67	Commerce(Supply)
20	6709	Ujjwal Kumar	03/01/69	Economic Affairs
21	6710	Satish Kumar	17/05/64	Health & Family Welfare
22	6711	Sailendra Narayana Mishra	11/02/68	Industrial Policy & Promotion
23	6713	Urmila Rawat	01/10/68	Economic Affairs
24	6715	K Balan Nair	30/05/65	Steel
25	6716	Sanjay Pant	17/04/66	Health & Family Welfare
26	6717	Dibakar Mishra	04/05/61	Defence
27	6721	Narendra Gautam	03/02/73	DOPT
28	6723	Anurag Krishan Bhatnagar	16/05/69	Economic Affairs
29	6725	Ram Gopal Singh	17/01/72	Health & Family Welfare
30	6727	Ranjeet Kumar Sinha	20/10/69	Economic Affairs
31	6729	Varinder Singh	10/03/71	Tourism
32	6731	Jai Narain	20/09/65	Commerce(Supply)
33	6733	Ajay Kumar Sinha	20/05/66	Commerce
34	6735	Anil Kumar Sharma	28/08/67	Commerce
35	6737	Manoj Kumar Singh	20/04/72	Commerce

Annexure II

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as **Section Officer**
Select List year _____

7. Whether the nominee is a member of SC/ST. If yes, please specify Yes/No
SC/ST
8. Previous Training undergone
(a) ISTM _____
(b) Other Training Institute _____
9. (i) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address _____
with Tele. No, _____
e-mail, if any. _____