

Most Immediate

**No.8/4/2012-CSI(Trg.)-Vol.III
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training**

2nd Floor, Lok Nayak Bhavan, New Delhi
Dated the 8th January, 2013

OFFICE MEMORANDUM

**Subject : Level 'D' training programme to be conducted at ISTM
w.e.f. 04-02-2013 to 29-03-2013 - re-nominations regarding.**

The undersigned is directed to inform that the following CSS Officers have been re-nominated, for the above mentioned mandatory **Level 'D' Training Programme** which is being conducted by ISTM w.e.f. **04-02-2013 to 29-03-2013 :-**

S. No	CSL No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1	6838	ASHWANI KUMAR	04/02/1964	Overseas Indian Affairs
2	7045	S.K. KHURANA	14/04/1967	Rural Development
3	7061	BIJOY SAMANTA	06/06/1965	DOP&T / SSC Kolkatta
4	7096	Ms KIRAN MISRA	10/07/1970	Power
5	7106	RAKHEE SADHU	01/05/1971	Civil Aviation
6	7123	A.K. PANDEY	20/07/1966	Legal Affairs / Pet. & N. Gas
7	7141	ANIL KUMAR	29/07/1967	Home Affairs
8	7147	Ms MEENA PILLAI	15/03/1965	Commerce
9	7149	K. SRINIVASU	13/05/1965	Industrial Policy & Promotion
10	7161	BINOD KUMAR	01/01/1965	Industrial Policy & Promotion
11	7164	ANOOP SINGH BISHT	09/09/1972	Power
12	7170	SUSRUTA SAMANTA	22/09/1973	Home Affairs
13	7171	SAMSUL HAQUE	01/02/1966	CULTURE
14	7178	ANIL KUMAR	15/12/1974	UPSC
15	7180	TIRTH RAM	25/03/1969	Higher Education / MCD
16	7182	VIKASH JAITLEY	23/09/1974	Supply
17	7189	ALOK KUMAR	08/06/1968	Commerce
18	7195	SHANKER CHOUDHARY *	02/04/1964	Shipping
19	7199	SAMEER SINHA *	12/10/1965	Women & Child Development
20	7244	Ms D R LUIKANG *	17/05/1969	Road Transport & Highways

* Last & Final renomination

2. In order to comply with the mandatory conditions as envisaged in DOP&T OMs No.4/11/2005-CSI dated 15.12.2006, No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010 (available on www.persmin.nic.in), these officers are given another (*Last&Final) chance for successful completion of the mandatory Level 'D' training programme.

Contd..2/-

3. In case these officers are not relieved by the concerned Ministry/Deptt. or in case any of them does not complete the training successfully, such non-attending of the training or not completing the training successfully would **result in denial of promotion apart from any other action as deemed necessary**. The concerned authorities are therefore requested that the officers may be relieved of their duties without fail and advised to **report to Shri Ranjan Kumar, Deputy Director, ISTM, Admin. Block, JNU Campus (Old), New Delhi at 9 A.M. on 4th February, 2013.**

4. The aforesaid training includes study tour as well as field visit outside Delhi. Officers nominated may be advised to draw necessary TA/DA advance of **Rs. 70,000/-** (Rs. 15,000/- for study tour and Rs. 55,000/- for the field visit in states) from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers in the form of Cash and the same will be collected by ISTM from the participating officers.

5. Confirmation with regard to the release of the officers along with their respective bio-data(Annexure-II) may please be sent at the earliest to **Shri Ranjan Kumar, Deputy Director (Co-ordinator), ISTM, New Delhi**, with a copy to the undersigned. **Shri Ranjan Kumar, DD/(Co-ordinator), ISTM**, is accessible on Ph. No.26175590 (O).


(Vidyadhar Jha)

Under Secretary to Government of India
Tele. : 24624046

To

**Ministry/Department of
{Joint Secretary(Admn.) concerned}**

New Delhi.

Copy forwarded for information and necessary action to : -

1. ISTM, (**Shri Satyajit Mishra**, Joint Director) Administrative Block, Old JNU Campus, New Delhi-110067. (**ER Sheets of the participants may also be got filled up, as already requested vide DOP&T Letter No.21/36/2006-CS.I(C) dated 2nd July 2009.**)
2. ISTM (**Shri Ranjan Kumar**, Deputy Director/Course Coordinator), Administrative Block, Old JNU Campus, New Delhi-110067. **The list of officers who report for training on 4th February, 2013 may please be furnished to this Department next day positively.**
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. PA to Director(CSI)
5. **US(U), CSI Section, DOP&T – For confirming the training status of the officers while considering their Promotion.**
6. Web site of this Department (**www.persmin.nic.in>DOPT>Central Secretariat>CSS/Training Nomination Circulars/SO**).
7. Guard file.


(Vidyadhar Jha)

Under Secretary to Government of India
Tele. : 24624046

CURRICULAM VITAE

1.	Name of the Officer Nominated	_____
2.	Date of Birth	_____
3.	Designation & Scale of Pay	_____
4.	Office in which employed	_____ _____ _____ _____
5.	Academic Qualification	_____ _____ _____
6.	Date of joining as Section Officer Select List year	_____ _____
7.	Whether the nominee is a member of SC/ST. If yes, please specify	Yes/No SC/ST
8.	Previous Training undergone	
	(a) ISTM	_____
	(b) Other Training Institute	_____
9.	(i) Office Address	_____
	Ministry/Department	_____
	Name of Building & Room No.	_____
	Place of Office, Tele. No.	_____
	(ii) Residential Address	_____
	with Tele. No,	_____
	e-mail, if any.	_____