

Most Immediate

**02/01/2009-CSI(T)-Vol.II
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
New Delhi
/CSI Section/**

Dated the 29th September, 2009

OFFICE MEMORANDUM

Subject : Level 'A' Training Programme for U.D.Cs with 5 years' approved service of the CSS at the ISTM (19/10/2009 to 27/11/2009).

The undersigned is directed to inform that ad-hoc assistants (regular U.D.Cs with 5 years approved service) whose names are given in Annexure I have been nominated for the above Level 'A' Training Programme. This training is being conducted by ISTM w.e.f. 19/10/2009 to 27/11/2009. It is requested that these officers may be relieved of their duties, subject to vigilance clearance and advised to report to Sh. Yogesh Dwivedi, Asstt. Director(Co-ordinator) ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. on 19th October, 2009.

2. Since, the cadre authorities were pressing hard for early deployment of assistants, **the officers nominated in Annexure I have been promoted as ad-hoc assistants subject to the condition that their ad-hoc appointment in Assistant Grade would be continued only if they attend and qualify the mandatory training failing which their ad-hoc appointment would be terminated.** The concerned Cadre Authorities are therefore requested to ensure that the officers nominated to the above programme are relieved in time. No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute as this may affect the extension of ad-hoc promotion/regularisation.

3. The aforesaid training includes study tour, officers nominated above may be advised to draw necessary TA/DA advance of Rs.12,000/- each from their respective Ministry/Department. This amount may be released in **Cash** only.

P.T.O

4. Confirmation with regard to the participation of the officers along with their respective bio-data(**Annexure-II**) may please be sent by **5th October, 2009** to **Shri Yogesh Dwivedi**, Asstt. Director (Co-ordinator), ISTM, New Delhi, at the aforesaid address with a copy to the undersigned. Shri Yogesh Dwivedi, Asstt. Director/(Co-ordinator), ISTM, is accessible on Phone No. 26105592 (O).

Rsethi

(Dr. REENA SETHI)

Under Secretary to the Govt. of India
Phone : 24629412

To

**Min/Dept.of
Joint Secretary(Admn.)
New Delhi.**

Copy forwarded to :-

- 1 Concerned officers.
2. ISTM, (Sh. K S Kumar- Director-in-charge), Administrative Block, Old JNU Campus, New Delhi-110067, w.r.t. their letter No. A-33083/1/2007-ISTM(Coord) dated 18th March, 2009.
3. ISTM, (Shri Yogesh Dwivedi, Asstt. Director) Administrative Block, Old JNU Campus, New Delhi-110067. It is requested that a list of officers who report for training on 19th October, 2009 may please be furnished to this Department next day positively.
4. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi for information.
5. CSII(B) Section, DOP&T – With a request to kindly confirm the nominees' training status before their next promotion/regularisation.
6. Guard File.
7. NIC for uploading on the web site of this Department (CSI Training /Policy – U.D.C.)

Rsethi

(Dr. REENA SETHI)

Under Secretary to the Govt. of India
Phone : 24629412

Annexure I

**Level 'A' CSS Cadre Training Programme for UDCs with 5 years
approved service in the Grade at ISTM
(19/10/2009 to 27/11/2009)**

S. No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1	Krishna Khera *	27/05/56	Education
2	Suresh Kumar *	24/04/63	Finance
3	Reva Mehta *	12/11/65	Health
4	Kuldeep Singh Bawa*	08/04/63	Road Tpt. & Highways
5	Devinder Kumar *	30/10/55	Steel
6	Om Prakash -II *	10/04/52	UPSC
7	Sunita Bansal *	27/11/61	UPSC
8	Shiv Kumar *	08/04/54	Pension & Pensioners Welfare
9	Ravi Patras Tirkey	23/06/68	Education
10	Augustus Dung Dung	12/03/65	IP&P
11	Balmiki Bhakta	02/05/56	Finance(Economic Affairs)
12	Ghanshyam Meena	25/01/70	Finance (CBEC,D/o Revenue, Hudco Vishala Bldg., RK Puram)
13	Balram Prasad	10/01/52	Health
14	Ajay Kumar	15/02/64	Urban Development
15	Usha Sehgal	02/08/62	Urban Development
16	Yogesh Kumar Sikka	04/07/64	Urban Development
17	Surjan Singh	18/05/65	Urban Development
18	Chatterveer Condwall	14/08/64	Urban Development
19	Daya Nand	05/03/53	Urban Development
20	Sukhbir	06/09/56	Urban Development
21	Kishan Lal	15/11/56	Telecommunications
22	Kishore Bhutani	18/12/56	Telecommunications
23	Vijay Kumar	16/11/54	Social Justice
24	Meena Kumari	13/04/65	Culture

S. No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
25	N Moolchandani	20/07/58	Finance
26	Raj Kumar	27/01/63	Finance
27	K V Sreedharan	07/11/53	Finance
28	Subhashree A	18/12/61	Health
29	Manbir Singh	10/07/63	Health
30	Santosh Kumar	15/06/60	Civil Aviation
31	Savita Thakur	23/10/64	Social Justice
32	Pramod Kumar	15/08/61	Rural Development
33	Nisha	17/05/64	Civil Aviation
34	P C Tanwar	04/03/59	DOP&T
35	Babu Ram	08/07/53	Home Affairs
36	Veer Singh	05/01/59	Planning Commission
37	Arindam Das	13/01/60	Finance
38	Ravinder Kaur Bains	28/02/65	Information & Broadcasting
39	A.P. Sahoo	20/09/60	Culture
40	Rajendra Kumar	15/01/58	Culture
41	Rakesh Kumar	08/02/61	Social Justice
42	T.T. Babu	03/05/61	Defence
43	S.R. Sharma	30/04/64	Finance
44	D.P. Yadav	08/01/53	Rural Development
* Renomination Cases.			

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as UDC _____
Year of Select List _____
7. Whether the nominee is a member of SC/ST. If yes, please specify Yes/No
SC/ST
8. Previous Training undergone
(i) ISTM _____
(ii) Other Training Instt. _____
9. (i) Nominee _____
(ii) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(iii) Residential Address _____
with Tele. No, if any. _____