

Most Immediate

**No.8/2/2012-CS.I(Trg)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
CS.I Training**

Lok Nayak Bhawan, New Delhi
Dated the 31st May, 2012

OFFICE MEMORANDUM

Subject : Level 'A' Training Programme at ISTM for U.D.Cs during the period 02/07/2012 to 27/07/2012.

The undersigned is directed to inform that UDCs, whose names are given in **Annexure I**, have been nominated for the Level 'A' Training Programme conducted by ISTM w.e.f. **02/07/2012 to 27/07/2012**. It is requested that these officials may be relieved of their duties and advised to report to AD(OM-II)/(Course Co-ordinator), ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 2nd July, 2012**.

2. **The performance of the officials in the training, as evaluated and reported by ISTM, may be added in their APARs.** No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute. As the training of the officials and successful completion is necessary for promotion, the Cadre Units are requested to ensure that the officials nominated to the above programme are relieved in time. **The officials who do not attend or successfully complete the Level 'A' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010.**

3. The aforesaid training includes study tour and the officers nominated above may be advised to draw necessary TA/DA advance of Rs. 15,000/- each from their respective Ministry/Department. This amount may be released in **Cash** only and the same shall be collected by ISTM from the participating officials.

4. Confirmation with regard to the participation of the officials along with their respective bio-data (**Annexure-II**) may please be sent by **14th June, 2012** to AD(OM-II)/(Course Co-ordinator), ISTM, New Delhi, with a copy to the undersigned.


(**Vidyadhar Jha**)

Under Secretary to the Government of India
Tele. : 24624046

To

**Min/Dept.of
Joint Secretary(Estt./Admn.)
New Delhi.**

Copy forwarded to :-

1. ISTM, (Sh. K. Govindarajulu, Jt. Director(BT&Coord), Administrative Block, Old JNU Campus, New Delhi-110067, w.r.t. their letter No. A-33090/01/2005-ISTM(Coord) dated 19th March, 2012.
2. ISTM, AD(OM-II)/(Course Co-ordinator) Administrative Block, Old JNU Campus, New Delhi-110067. It is requested that a list of officers who report for training on **2nd July, 2012** may please be furnished to this Department next day positively.
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi for information.
4. CSII(B) Section, DOP&T, LN Bhawan, New Delhi
5. Guard File.
6. Web site of this Department (www.persmin.nic.in>DOPT>Central Secretariat>CSS/Training Nomination Circulars/UDC)



(**Vidyadhar Jha**)

Under Secretary to the Government of India
Tele. : 24624046

**Level 'A' CSS Cadre Training Programme for UDCs at ISTM
(02/07/2012 to 27/07/2012)**

S. No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1.	R. Sugathan	06.05.1966	MHA
2.	Anitha K.P.	26.01.1967	MHA
3.	Umesh Kumar	17.10.1970	MHA
4.	R.S. Bisht	12.04.1974	Corporate Affairs
5.	Pushkar Singh Rawat	30.05.1965	Urban Dev.
6.	Tilak Raj Bhagwat	24.04.1971	Urban Dev.
7.	S.P. Khemni	31.08.1958	Urban Dev.
8.	Mukesh Kumar Sharma	21.03.1970	Urban Dev.
9.	Puran Singh	10.09.1956	Urban Dev.
10.	Umesh Kumar Nishant	03.02.1972	Urban Dev.
11.	Bhupender Kumar	17.09.1972	Urban Dev.
12.	Birender Kumar Badola	23.12.1962	Urban Dev.
13.	Laxmi Joshi	14.10.1965	Urban Dev.
14.	Ajay Kumar Sahoo	10.06.1969	Urban Dev.
15.	Deepak Chaudhary	03.07.1968	Commerce
16.	Alka Sharma	29.05.1968	Commerce
17.	Baldev Raj	20.07.1955	Commerce
18.	Jitendra Kumar Thakur	21.05.1974	Commerce
19.	S.K. Sukal	02.05.1967	UPSC
20.	Kuntan De	10.03.1967	UPSC
21.	A.K. Manjari	19.08.1969	UPSC
22.	Ajay Kumar	09.11.1974	Agri. & Coop.
23.	Arun Chopra	23.03.1970	Commerce
24.	Nilima Maji	26.12.1966	Commerce
25.	Jasvinder Kaur Sandhu	15.12.1964	Commerce
26.	Shashi Kant Kumar	28.12.1974	Commerce
27.	Lipika Pal	11.11.1965	RT&H
28.	Surinder Singh	23.11.1969	RT&H
29.	Kishan Pal Singh	07.09.1966	RT&H
30.	Anjani Kumar Mishra	13.12.1972	RT&H
31.	Satish Kumar	27.01.1969	Planning Commn.
32.	S.K. Behera	02.11.1965	Planning Commn.
33.	Jamal Ahmad	01.07.1969	Planning Commn.
34.	Roshan Kumar Singh	04.04.1973	Planning Commn.
35.	Poonam Suneja	31.08.1973	DOP&T
36.	Abdesh Prasad Singh	10.02.1965	MHA
37.	Ravindra Kumar-II	18.06.1962	UPSC
38.	Lajpat Rai	27.02.1966	UPSC
39.	Neeraj Kumar Mohanty	15.05.1970	UPSC
40.	Nanda Balan	04.08.1957	UPSC
41.	Jitender Kumar	27.07.1961	UPSC
42.	R.S. Sharma	20.12.1954	UPSC
43.	Kamlesh Salhotra	27.08.1970	Agriculture & Cooperation
44.	Sunil Kumar Pandit	01.05.1974	Food & PD
45.	Arvind Rawat	15.08.1973	Urban Development

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as **UDC**
Select List year _____

7. Whether the nominee is a member of SC/ST. If yes, please specify Yes/No
SC/ST
8. Previous Training undergone
(i) ISTM _____
(ii) Other Training Instt. _____
9. (i) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address _____
with Tele. No, _____
e-mail, if any. _____