

No.8/5/2011-CS-I(Trg.)-Vol-II
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

Lok Nayak Bhavan, New Delhi
Dated, the 12th August, 2011

OFFICE MEMORANDUM

**Subject : Level 'D' Training Programme for Section Officers in the
zone of promotion for Grade I(US) of the CSS at the ISTM
(19/09/2011 to 11/11/2011)**

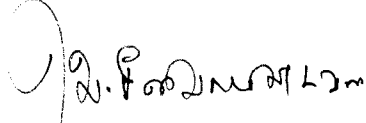
The undersigned is directed to inform that Section Officers of the CSS with 8 years of approved service whose names are given in **Annexure- I** have been nominated to participate in the Level 'D' Training Programme being conducted by ISTM w.e.f. **19/09/2011 to 11/11/2011**. The officers mentioned in **Annexure-I** may be relieved of their duties, **subject to vigilance clearance wherever not yet received** and advised to report to **Shri Chandan Mukherjee, Deputy Director** (Co-ordinator), ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 **at 9 A.M. on 19th September, 2011 without fail.**

2. As the training of the officers and its successful completion is mandatory, the Cadre Authorities are requested to ensure that the officers nominated to the above programme are **relieved in time**. **The performance of the officers in the training will be evaluated and the reports thereof be added in their APARs while considering their promotion.** No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute as this would adversely affect the promotion of the officers. **The officers who do not attend or successfully complete the Level 'D' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010.**

3. The aforesaid training includes study tour as well as field visit outside Delhi. Officers nominated in **Annexure I** may be advised to draw necessary TA/DA advance of **Rs. 55,000/-** (Rs. 10,000/- for study tour and Rs. 45,000/- for the field visit in states) from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers in the form of Cash and the same will be collected by ISTM from the participating officers.

P.T.O.

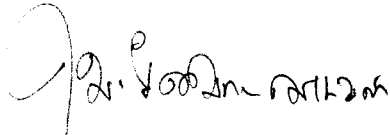
4. Confirmation with regard to the participation of the officers along with their bio-data (**Annexure-II**) may please be sent by **29th August, 2011** to **Shri Chandan Mukherjee, Deputy Director (Co-ordinator)** ISTM, New Delhi, with a copy to the undersigned. **Shri Chandan Mukherjee, Deputy Director (Co-ordinator)**, ISTM, is accessible on phone No. 26102597 (O).


(**V Srinivasaragavan**)
Under Secretary to Government of India
Tele. : 24629412

To
{**Joint Secretary(Admn.) concerned**}
Ministry/Department of
New Delhi.

Copy forwarded for information and necessary action to :-

1. Officers concerned.
2. ISTM, (**Shri K. Govindarajulu - Deputy Director**), Administrative Block, Old JNU Campus, New Delhi-11067, w.r.t. their letter No. No. A-33090/01/2005-ISTM(Coord) dated 17th June, 2011. **ER Sheets of the participants may also be got filled up, as already requested vide DOP&T Letter No.21/36/2006-CS.I(C) dated 2nd July 2009 .**
3. ISTM, (**Shri Chandan Mukherjee, Dy. Director**) Administrative Block, Old JNU Campus, New Delhi-110067. **The list of officers, who report for training on 19th September, 2011 may please be furnished to this Department next day positively.**
4. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
5. PA to Director(CSI)
6. **US(U)**, CSI Section, DOP&T – **For confirming the training status of the officers while considering their Promotion.**
7. Guard file.
8. Web site of this Department (www.persmin.nic.in>CS Division>CSS/CSI-Training Circular - SO)


(**V Srinivasaragavan**)
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Annexure I

**Level 'D' Training Programme to be held at ISTM
(19/09/2011 to 11/11/2011)**

S. No	CSL No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1	6935	Mahesh Chander	30/12/67	Home Affairs
2	6936	Manjeet Kumar	07/01/67	Agriculture
3	6937	Ishwar Sharan	29/09/59	Rural Development
4	6938	Sarita Taneja	20/03/72	UPSC
5	6940	Anil Kumar Yadav	30/08/69	Expenditure
6	6941	Mohan Lal	01/07/63	Urban Development
7	6942	Ram Niwas Parasher	06/01/57	Mines
8	6943	M L Atal	01/09/63	IPP
9	6944	Harish Chander Upadhyay	15/09/72	Home Affairs
10	6945	Raj Kumar	05/06/65	Home Affairs
11	6946	Rajesh Nagpal	28/04/68	Expenditure
12	6948	Balbir Singh	13/02/67	Women & Child Development
13	6950	Preeti Khanna Deepak	19/01/70	Power
14	6952	Praveer Kumar Saxena	04/06/71	Fertilizers
15	6954	Ujjwal Kumar	17/05/72	Expenditure
16	6956	Rupesh Kumar Sinha	26/06/72	Health & Family Welfare
17	6958	Pankaj Kumar Devrani	30/11/70	Civil Aviation
18	6960	Sandeep Jain	30/12/72	Corporate Affairs
19	6962	Sanjeev Shrivastava	20/11/74	Steel
20	6964	Atish Kamal Srivastava	15/05/68	Legal Affairs
21	6966	Vimal	13/10/74	Defence
22	6968	Amba Dutt Bawari	16/10/62	Petroleum & Natural Gas
23	6970	Kailash Chand	26/12/69	IP&P
24	6972	Manoj Kumar Rai	01/07/73	Expenditure
25	6974	B Neeraja	10/11/67	Power
26	6976	Vinita Talwar	10/11/66	Telecommunications
27	6978	Suresh Kumar Makkar	13/10/65	Fertilizers
28	6980	Bhuvanewari Hariharan	30/06/67	Defence
29	6982	Arun Kumar	04/09/69	UPSC
30	6984	Manish Kumar Lal	25/06/75	Home Affairs
31	6986	Kanchan Bala Hamza	19/11/64	Health & Family Welfare
32	6988	Rajendra Singh Bora	20/07/69	Mines
33	6990	Rakesh Kumar Gupta	06/02/64	Expenditure
34	6992	Ajay Kumar Gaur	01/05/65	Labour
35	6994	Parveen Jargar	18/03/71	Higher Education

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as **Section Officer**
Select List year _____

7. Whether the nominee is a member
of SC/ST. If yes, please specify Yes/No
SC/ST
8. Previous Training undergone
(a) ISTM _____
(b) Other Training Institute _____
9. (i) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address _____
with Tele. No, _____
e-mail, if any. _____