

No.8/5/2011-CS-I(Trg.)-Vol-II
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

Lok Nayak Bhavan, New Delhi
Dated, the 12th August, 2011

OFFICE MEMORANDUM

**Subject : Level 'D' Training Programme for Section Officers in the
zone of promotion for Grade I(US) of the CSS at the ISTM
(05/09/2011 to 28/10/2011)**

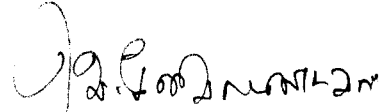
The undersigned is directed to inform that Section Officers of the CSS with 8 years of approved service whose names are given in **Annexure- I** have been nominated to participate in the Level 'D' Training Programme being conducted by ISTM w.e.f. **05/09/2011 to 28/10/2011**. The officers mentioned in **Annexure-I** may be relieved of their duties, **subject to vigilance clearance wherever not yet received** and advised to report to **Ms Rekha Sharma, Deputy Director** (Coordinator), ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 05th September, 2011 without fail**.

2. As the training of the officers and its successful completion is mandatory, the Cadre Authorities are requested to ensure that the officers nominated to the above programme are **relieved in time**. **The performance of the officers in the training will be evaluated and the reports thereof be added in their APARs while considering their promotion**. No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute as this would adversely affect the promotion of the officers. **The officers who do not attend or successfully complete the Level 'D' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010.**

3. The aforesaid training includes study tour as well as field visit outside Delhi. Officers nominated in **Annexure I** may be advised to draw necessary TA/DA advance of **Rs. 55,000/-** (Rs. 10,000/- for study tour and Rs. 45,000/- for the field visit in states) from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers in the form of Cash and the same will be collected by ISTM from the participating officers.

P.T.O.

4. Confirmation with regard to the participation of the officers along with their bio-data (**Annexure-II**) may please be sent by **25th August, 2011** to **Ms Rekha Sharma, Deputy Director** (Co-ordinator) ISTM, New Delhi, with a copy to the undersigned. **Ms Rekha Sharma, Deputy Director** (Co-ordinator), ISTM, is accessible on phone No. 26185314 (O).



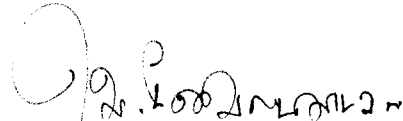
(**V Srinivasaragavan**)

Under Secretary to Government of India
Tele. : 24629412

To
{Joint Secretary(Admn.) concerned}
Ministry/Department of
New Delhi.

Copy forwarded for information and necessary action to : -

1. Officers concerned.
2. ISTM, (**Shri K. Govindarajulu - Deputy Director**), Administrative Block, Old JNU Campus, New Delhi-11067, w.r.t. their letter No. No. A-33090/01/2005-ISTM(Coord) dated 17th June, 2011. **ER Sheets of the participants may also be got filled up, as already requested vide DOP&T Letter No.21/36/2006-CS.I(C) dated 2nd July 2009 .**
3. ISTM, (**Ms Rekha Sharma, Dy. Director**) Administrative Block, Old JNU Campus, New Delhi-110067. **The list of officers, who report for training on 05th September, 2011 may please be furnished to this Department next day positively.**
4. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
5. PA to Director(CSI)
6. **US(U), CSI Section, DOP&T – For confirming the training status of the officers while considering their Promotion.**
7. Guard file.
8. Web site of this Department (www.persmin.nic.in>CS Division>CSS/CSI-Training Circular - SO)



(**V Srinivasaragavan**)

Under Secretary to Government of India
Tele. : 24629412

Annexure I**Level 'D' Training Programme to be held at ISTM
(05/09/2011 to 28/10/2011)**

S. No	CSL No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1	6892	Vinay Kumar	06/07/69	Rural Development
2	6893	D S Pathania	25/04/65	Defence
3	6894	Arun Kumar	24/11/71	Science & Technology
4	6895	Raj Kishan Vatsa	01/08/65	Petroleum & Natural Gas
5	6896	Medisetty Rama Krishna	16/06/74	Fertilizers
6	6897	Y S Yadav	30/01/66	MSME
7	6898	D S Nagalakshmi	03/05/71	Home Affairs
8	6899	Ashok Kumar Gupta	28/09/67	MSME
9	6900	Irsad Alam	15/01/72	Labour & Employment
10	6901	A K Das	03/06/63	Education
11	6902	Madan Mohan Maurya	14/09/65	DoP&T
12	6903	DVSP Varma	31/08/63	DoP&T
13	6904	Rajesh Kumar Singh	15/12/73	Planning Commission
14	6905	Jagdish Kumar Dora	04/09/63	Expenditure
15	6906	Yogendra Prasad Yadav	01/07/66	Social Justice & Empower.
16	6907	Yash Pal Yadav	01/04/64	Home Affairs
17	6909	R N Bharti	01/01/65	UPSC
18	6910	Rajesh Kumar	03/12/70	Education
19	6911	Sarvajit Kumar	05/01/65	Petroleum & Natural Gas
20	6912	Shailesh Kumar	19/12/70	Education
21	6913	Anil Kumar Srivastava	28/04/66	I&B
22	6914	M A Choudhury	01/11/56	Agriculture & Cooperation
23	6915	R Shiva Kumar	22/09/66	IPP
24	6916	P P Bose	10/06/65	DoP&T
25	6918	Pramod Kumar Sahoo	01/06/74	Commerce
26	6920	Rajesh Kjurana	22/05/70	Home Affairs
27	6922	Rajesh Choudhary	05/01/72	Food & Public Distribution
28	6924	Umesh Kumar Agarwal	20/01/73	Expenditure
29	6926	Sunil Bareja	15/08/69	Expenditure
30	6928	Amit Bansal	30/06/72	Expenditure
31	6929	Rajinder Singh Khichi	15/06/67	Mines
32	6930	Pradeep Kumar Sharma	15/05/57	Labour & Employment
33	6932	Umesh Kumar	19/02/72	Home Affairs
34	6933	Praveen Kumar	10/01/63	Civil Aviation
35	6934	Ashish Kumar Panda	09/11/71	IPP

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as **Section Officer**
Select List year _____

7. Whether the nominee is a member of SC/ST. If yes, please specify Yes/No
SC/ST
8. Previous Training undergone
(a) ISTM _____
(b) Other Training Institute _____
9. (i) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address _____
with Tele. No, _____
e-mail, if any. _____