

Most Immediate

**8/5/2015-CS-I (Trg)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
CS-I Section**

New Delhi, dated the **4th March, 2016**

OFFICE MEMORANDUM

Subject : Level 'F' Training Programme at ISTM during 14/03/2016 to 08/04/2016 – Nomination regarding.

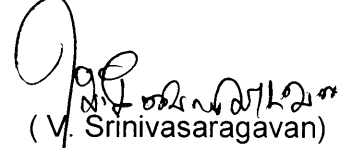
The undersigned is directed to inform that Officers of the CSS in the Grade of Deputy Secretary / Director whose names are given in **Annexure-I** have been nominated to participate in the Level 'F' Training Programme being conducted by ISTM w.e.f. **14/03/2016 to 08/04/2016**. It is requested that officers mentioned in **Annexure-I** may be relieved of their duties and advised to report to **Ms R Gayathri**, Deputy Director (Course Coordinator), ISTM, Administrative Block, JNU Campus (Old), New Delhi- 110067 at **9 A.M. on 14th March, 2016**.

2. As the training of the officers and successful completion is mandatory, the Cadre Authorities are requested to ensure that the officers nominated to the above training are **relieved in time**. The performance of the officers in the training will be evaluated and the reports thereof would be added in their APARs while considering their next promotion. No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute as this would affect the promotion of the officers.

3. The aforesaid training includes an overseas component and participants will be required to prepare reflection papers on their overseas visits. The expenditure incurred on the overseas visits will be borne by the ISTM.

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4. Confirmation with regard to the participation of the officers along with their respective bio-data (**Annexure II**) may please be sent to **Ms R Gayathri**, Deputy Director (Course Coordinator), ISTM, New Delhi at the earliest, at the aforesaid address with a copy to the undersigned. **Ms R Gayathri**, Deputy Director (Course Coordinator), **ISTM** is accessible on **Phone No. 26105592, M.No. 9818394463**.


(V. Srinivasaragavan)

Under Secretary to Government of India
Tele. : 24629412

To

**All Cadres { Joint Secretary(Admn.) concerned }
Ministry/Department of
New Delhi.**

Copy forwarded for information & necessary action to :-

1. Director, ISTM, Administrative Block, Old JNU Campus, New Delhi-110067.
2. **Ms R Gayathri**, Deputy Director (Course Coordinator), ISTM, Old JNU Campus, New Delhi. The list of officers, who report for training on 14th March, 2016 may please be furnished to this Department the next day positively.
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. PA to Director(CSI)
5. US(D)
6. Guard file
7. Web site of this Department (www.persmin.nic.in>DOPT>Central Secretariat >CSS/Training Nomination Circulars/DS)

Annexure – I**Level 'F' Training Programme for Deputy Secretaries / Directors of CSS
(14/03/2016 to 08/04/2016)**

S. No.	CSL No.	Name	DoB	Cadre Min./Deptt.
1	4639	Oma Nand*	20-May-58	Health & FW
2	4726-A	Shyama Prasad Roy	4/Jan/74	Commerce/DGFT
3	4670-A	G Parthasarthy	1/Jan/69	Disinvestment
4	4758	P G Kaladharan	10-Sep-60	Culture
5	4760	Meena Sharma	15-Apr-58	UPSC
6	4763-A	Abhijit Bakshi	30-Jan-72	UD/DGFT Kolkata
7	4773	C. Gangadharan	20-May-61	Defence
8	4775	Amarjit Singh	6-Feb-60	Revenue
9	4778	S K Ajuja	2-Feb-61	Nita Aayog
10	4781	G.B. Upadhyay	1-Aug-59	Commerce
11	4785	S S S Sarma	1-Jul-60	Defence/Naval Dock, Vishakapatnam
12	4786	Niranjan Kaur	2-May-59	DARE
13	4793	A.K. Qasim	1-Mar-59	Revenue
14	4801-A	Nitin Kumar	15-Oct-72	Tourism
15	4805-A	Sumita Singh	27-Sep-70	DoPT
16	4806	Suresh Kumar Sharma	26-Mar-59	Defence
17	4813	Baljit Singh	28-Feb-58	SJE
18	4839	N.K. Kashmira	20-Oct-60	Food & PD
19	4841	Amar Nath Singh	7-Aug-60	Expenditure
20	4842	Sunita Sharma	13-Feb-61	Health & FW
21	4845	S. Ashraf	12-Nov-58	Coal
22	4847	Gopal Sadhwani	4-May-64	Tribal Affairs
23	4855	G.Vijayaraghavan	16-Nov-59	Sc & Tecg / On dep. CAT, Mumbai
24	4867	Sulekha Sagar	15-Aug-61	MHA / NATGRID

S. No.	CSL No.	Name	DoB	Cadre Min./Deptt.
25	4868	Shushma Kataria	20-Oct-59	Corporate Affairs
26	4889	Ramesh Chand	18-Feb-58	Urban Development
27	4890	Yogeshwar Lal	20-Mar-61	NDMA
28	4897	Arun Kr. Sachdeva	25-Jul-62	Expenditure
29	4899	J. Suthakar	16-Aug-60	UPSC
30	4900	Dinesh Arora	19-Aug-59	Agri.& Coop.
31	4901	Rishi Kumar	15-Sep-61	Earth Sci.
32	4905	B.N. Mishra	22-Jun-59	UPSC
33	4907	Debasis Pal	10-Jan-60	Panchayati Raj
34	4908	K.B. Subramanian	1-Jul-60	FPI
35	4910	R.K. Pandey	15-Jun-59	Food & PD
36	4916	S.K. Sharma	12-Sep-57	Defence
37	4636-A	Garima Singh*	27-May-71	UD
38	4729	C M Sharma*	13-Feb-59	Labour
39	4132-A	Vijay Rajmohan*	30-Jul-71	Defence

*** Re-nomination cases**

**** Last and Final Chance**

(Two more officers are likely to be nominated after necessary approvals)

CURRICULAM VITAE

1.	Name of the Officer Nominated	_____
2.	Date of Birth	_____
3.	Designation & Scale of Pay	_____
4.	Office in which employed	_____ _____ _____ _____
5.	Academic Qualification	_____ _____
6.	Date of joining as Deputy Secretary Select List year	_____ _____
7.	Whether the nominee is a member of SC/ST. If yes, please specify	Yes/No SC/ST
8.	Previous Training undergone (i) ISTM	_____
	(ii) Other Training Instt.	_____
9.	(i) Office Address	_____
	Ministry/Department	_____
	Room No. & Name of Building	_____
	Place of Office, Tele./Fax Nos.	_____
	(ii) Residential Address	_____
	with Tele. No,	_____
	e-mail, if any.	_____