

Most Immediate

**8/5/2014-CS.I(Trg)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
CS-I Section**

New Delhi, dated the **11th November, 2014**

OFFICE MEMORANDUM

**Subject : Level 'E' Training Programme for Officers of CSS at ISTM
for the period 10/11/2014 to 19/12/2014.**

The undersigned is directed to inform that Officer of the CSS, Shri Gowri Shankar, Under Secretary, Ministry of Environment and Forests (CSL No. 6049) has been nominated to participate in the Level 'E' Training Programme being conducted by ISTM w.e.f. **10/11/2014 to 19/12/2014**, subject to availability of slot in this batch. It is requested that nominated officer may be relieved of their duties and advised to report to **Shri R.K. Kundi, Deputy Director/Coordinator, ISTM, Administrative Block, JNU Campus (Old), New Delhi - 110067** immediately.

2. As the training of the officers and its successful completion is mandatory, in terms of DOP&T Notification **G.S.R.197(E) dated 19th March 2010**, the Ministries/ Departments are requested to ensure that the officers nominated to the above training are **relieved in time**. The performance of the officers in the training will be evaluated and the reports thereof would be added in their APARs while considering for their next promotion. No request for withdrawal of nomination either from the Ministry/Department or from the officer concerned shall be entertained by this Department or ISTM as this would have an effect on the promotion of the officers. **The officers who do not attend or successfully complete the Level 'E' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010.**

3. The aforesaid training includes an overseas component, study/field visit and project preparation/presentation. The expenditure on overseas training is estimated to be Rs.3,00,000/- (Rupees Three Lakhs) per participant. The expenditure towards this will be met by the ISTM. However, the expenditure in terms of project report presentation will be Rs.2,500/- which will be borne by the concerned Ministries/ Departments. This amount may be sanctioned in the name of the participating officer.

P.T.O.

4. The participant is required to indicate at least three public policy areas they would like to work during the training programme in the project study. This information may be sent to the **Shri R.K. Kundi, Deputy Director/Course Coordinator, ISTM, New Delhi at the earliest.**

5. Confirmation with regard to the participation of the officer may please be sent immediately to **Shri R.K. Kundi, Deputy Director/Coordinator, ISTM, New Delhi, who is accessible on Phone No. 26185314(O) Mob. 9810864709.**

R. Venkatesan
11.11.14
(R. Venkatesan)

Under Secretary to Government of India
Tele. : 24624046

To

**Ministry of Environment, Forests & Climate Change,
{ Joint Secretary (Admn.) }
Indira Paryavaran Bhavan,
Jor Bagh Road,
New Delhi – 110003**

Copy forwarded for information & necessary action :-

- (1) ISTM, (**Shri Satyajit Mishra, Joint Director, M.No. 9999137223**), Administrative Block, Old JNU Campus, New Delhi-11067, w.r.t. ISTM's Letter No. A-33088/02/2014-ISTM(Coord) dated 23rd July, 2014.
- (2) ISTM, (**Shri R.K. Kundi, Deputy Director**), Administrative Block, Old JNU Campus, New Delhi-11067 **The list of officers, who report for training on 10th November, 2014 may please be furnished to the undersigned next day positively.**
- (3) Training Division, Deptt. of Personnel & Training , JNU Campus, New Delhi.
- (4) Shri Gowri Shankar, Under Secretary, Ministry of Environment, Forests & Climate Change, Indira Paryavaran Bhavan, Jor Bagh Road, New Delhi – 110003.
- (5) PA to Dir(CS.I)/PA to US(U)/US(D)
- (6) Guard file
- (7) Web site of this Department (www.persmin.nic.in>DOPT>Central Secretariat>CSS/Training Nomination Circulars/US)
- (8) Hindi Section, DOP&T, New Delhi - For Hindi version.

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