

No. 3/9/2014-CS.II (A)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

Lok Nayak Bhavan,
Khan Market, New Delhi.
Dated the 07th August, 2015.

Office Memorandum

Subject:- Updation of Common Seniority List of Private Secretary of CSSS upto Select List Year 2008 and circulation of draft CSL for the SLY 2009, 2010 & 2011 as on 01.07.2014 – reg.

Reference is invited to this Department's OM of even number dated 30.07.2014 followed by reminder dated 29.04.2015, 24.06.2015, 07.07.2015 and 23.07.2015 respectively on the subject mentioned above. Cadre Units of CSSS were requested to circulate the Draft Common Seniority List to all the concerned officials and bring the factual inaccuracies/deficiencies, if any, to the notice of this Department. Cadre Units were also requested to furnish the details regarding date of regular appointment in the grade of PS, which were not available with this Department.

2. The information in respect of a few officials are still awaited from some of the Cadre Units despite several reminders and have been indicated by asterisk (*) mark in the Annexure. Cadre Units are requested to furnish the information **immediately** to enable this Department to finalize the seniority list accordingly without further delay.
3. The concerned officials are also requested to take necessary action in their own interest to expedite the submission of the requisite information to this Department.
4. The earlier OM, along with the draft CSL, may please be seen/ downloaded on/from the website of this Department:

[www.http://persmin.nic.in](http://persmin.nic.in) →
DOP&T →
Central Secretariat →
Central Secretariat Stenographers Service (CSSS) →
Common Seniority List →
Private Secretary


(A. K. Saha)

Deputy Secretary to the Government of India
Tel. No. 24622365

To

- (i) DSs/ Directors (Admin) of the concerned cadre units of CSSS.
- (ii) Officials concerned.

Annexure to OM No. 3/9/2014-CS-II(A) dated 07-08-2015

S.No.	S.No. in the draft seniority	Name Shri/Ms./Smt.	Cadre	Gen/SC/ST	Date of Birth	Date of Reg. Apptt. as	Select List Year
1	610	Km. Gurmeet Kaur Ghai	Fertilizers	Gen	08-02-1955	*	2010
2	1149	Veena Sharma	Culture	Gen	29-05-1956	*	2010
3	1210	S. Suresh Kumar	DoP&T	Gen	15-05-1970	*	2010
4	1410	Arvind Kumar	Fertilizers	SC	15-11-1976	*	2010
5	1418	P.Sita Ramakrishna	Telecom	Gen	03-09-1969	*	2011