

No. 3/3/2015-CS.II(A)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

3rd Floor, Lok Nayak Bhawan,
New Delhi – 110 003.
Dated the 3rd December, 2015.

OFFICE MEMORANDUM

Subject: - Preparation of panel of PPS for Select List Year 2015 – calling for option - reg.

The undersigned is directed to say that in pursuance of the provisions of the Rotational Transfer Policy of CSSS issued vide this Department's OM No. 25/28/2014-CS.II(A) dated 22.07.2015, on promotion, an officer shall be posted outside the Ministry/ Department if he/she has served more than the prescribed tenure in the same Ministry/ Department in any capacity.

2. As per the rotational transfer policy, the following parameters will be taken into account :

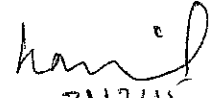
- (i) Ministries/ Departments are categorized into **Group 'A'** and **Group 'B'** for posting/ transfer.
- (ii) The RTP provides tenure of Eight years for PS in a Ministry/ Department. If an officer has served his/her tenure in List 'A', he/ she will be mandatorily transferred to List 'B' and vice versa.
- (iii) In Group 'A', certain Ministries/Departments qualify for a reduced tenure by one year.
- (iv) An officer on transfer shall ordinarily be posted from Group 'A' → Group 'B' and Group 'B' → Group 'A', if they have completed the prescribed tenure. However, the officers presently posted in Group 'A' Ministries/ Departments may opt for posting in the same Group. In that case, on posting to Ministry/ Department in Group 'A' the tenure will be counted afresh. However, this option will not be available to officers currently posted in Group 'B' to remain in Group 'B'.
- (v) An officer who is to be transferred out from the current Ministry/ Department on completion of prescribed tenure may also be allowed option for posting in a Ministry/ Department where he earlier served subject to the condition that there is a gap of period which is equal to tenure prescribed for the post.
- (vi) Officers who are within two years of superannuation will be exempted from rotational transfer.

(vii) The Placement Committee will recommend posting of officers under RTP keeping in view relevant factors viz., vacancies, past experience, seniority, specialized training done, preference for posting etc.

3. Cadre Units are requested to furnish the personal details w.r.t. the officers, whose names figure in the **Annexure-I**, along with preference for posting on promotion to the grade of PPS for SLY 2015 in the enclosed proforma (**Annexure-II**) to this Department by **11.12.2015**. The cadre-wise vacancy position, as on date, may be seen as per **Annexure-III**. List wise distribution of Ministries/ Departments is at **Annexure-IV**. **In case option is not received by due date, the posting would be decided by the Placement Committee.** The officers concerned, in their own interest, are also requested to expedite the submission of the personal details in time.

4. It may be noted that the calling of preference for posting does not confer any right/ claim to promotion to the PPS grade. The promotion to the grade of PPS of CSSS for SLY 2015 would be subject to the officers found fit for the same by the competent authority after due process, availability of vacancies and their being clear from vigilance angle on the date of the issue of the order in this regard.

5. Cadre units as well as concerned officials are requested to ensure that web based data in respect of the officers is completed and updated in the web based data system of this Department i.e. **cscms.nic.in**.


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(Kameshwar Mishra)

Under Secretary to the Govt. of India

Tel: 24623157

To

1. All concerned CSSS Cadres Units.
2. Officer concerned.
3. NIC, DoP&T, Lok Nayak Bhawan, New Delhi.
4. Guard File.

Annexure-I to this Department's OM No. 3/3/2015-CS.II(A) dated 02.12.2015

S.No.	Name Shri/Ms./Smt.	Cadre	Date of Birth	SLY
1	Gopal Rangra	S&T	10-12-1960	1996
2	Sathianathan C.K.	HRD	01-06-1964	2005
3	R.S.Rana	Rural Dev.	25-06-1961	2005
4	V. Ramasubramanian	Legal Affairs	15-12-1967	2005
5	N.S.Negi	Rural Dev.	29-09-1966	2005
6	Baldish Singh	Posts	08-03-1970	2005
7	Praveen Singh	Expenditure	23-07-1967	2005
8	Vinod Kumar	Rural Dev.	11-05-1972	2005
9	Anil Kukreti	RT&H	03-03-1962	2005
10	Rajendran A R	Commerce	10-09-1958	2005
11	Smt .Madhu Surya	Environment	30-06-1969	2005
12	N. Sampath Kumar	Health & FW	01-03-1964	2005
13	Ramesh Chander	Expenditure	02-03-1964	2005
14	Lakshmi Venkataraman	Agriculture	14-03-1966	2005
15	Rajesh Chandwani	UPSC	06-09-1968	2005
16	Amudavalli Venkatesan	RT&H	02-07-1968	2005
17	A. Mohideen Abdul Khader	Fertilizers	10-05-1956	2005
18	Surdeep Singh	MHA	15-03-1972	2005
19	Sukhdev Sharma	Consumer Affairs	04-12-1955	2005
20	Surender Singh Rawat	P&NG	19-12-1967	2005
21	Hemant Kohli	Urban Dev.	22-12-1964	2005
22	Sandeep Awasthi	Defence	07-12-1968	2005
23	Om Prakash Sharma	Legal Affairs	12-05-1957	2005
24	Tarun Kumar	SJ&E	21-04-1970	2005
25	Harishikesh Srivastav	Corporate Affairs	13-11-1974	2005
26	Shanker Lal	Steel	23-02-1962	2005
27	Lallan Prasad Maurya	Expenditure	12-07-1969	2005
28	R.V.S.Bhanu Prasad	Legal Affairs	15-07-1968	2005
29	Tarun Pahwa	HRD	04-04-1976	2005
30	Rajiv Sharma	Health & FW	07-03-1969	2005
31	Preeti Bhatia	RT&H	02-06-1969	2005
32	Vasanthi Ramesh	Health & FW	20-07-1962	2005
33	Srividhya Nagesh	IP&P	14-05-1968	2005
34	Hari Om Sharma	MHA	01-01-1970	2005
35	Shri Reji Mathews	Agriculture	12-02-1963	2005
36	Lalit Narayani	Power	30-01-1974	2005
37	Chanchal Ghosh	RT&H	31-03-1958	2005
38	Anil Kumar Khosla	IP&P	13-09-1966	2005
39	Harcharan Singh	Fertilizers	10-03-1975	2005
40	K.Patait	Power	23-10-1968	2005
41	Manoj Singh Chauhan	Urban Dev.	25-04-1977	2005
42	M. Ravichandran	Urban Dev.	10-07-1967	2005

S.No.	Name Shri/Ms./Smt.	Cadre	Date of Birth	SLY
43	Ashok Kumar Rawat	IP&P	08-06-1973	2005
44	Sangeeta Chopra	RT&H	16-11-1969	2005
45	D.S.Rawat	Urban Dev.	01-10-1959	2005
46	J M P Nath	Expenditure	31-08-1972	2005
47	Dimple Kapoor	RT&H	06-09-1968	2005
48	V.S.Bhandari	MHA	06-11-1960	2005
49	Kailash Nath Yadav	MHA	01-04-1968	2005
50	Ashok Kumar Khurana	HRD	12-02-1966	2005
51	Mani Kandan Nair	MHA	30-05-1962	2005
52	Amar Singh Chauhan	Fertilizers	15-07-1968	2005
53	Ms. Vibha Atri	Coal	05-10-1966	2005
54	Padma Kumari Menon	Youth Affairs	20-11-1956	2005
55	M. Vamsi Krishna	Defence	25-05-1974	2005
56	Prem Lata Sharma	Urban Dev.	23-04-1960	2005
57	Manjeet Gupta	Corporate Affairs	10-05-1964	2005
58	Kamal Kishore	Coal	01-07-1970	2005
59	Poonam Bajaj	HRD	16-03-1964	2005
60	Balram	Agriculture	28-06-1963	2005
61	Rajni Sharma	HRD	06-11-1966	2005
62	Jaswant Singh Chauhan	IP&P	10-05-1971	2005
63	Nikita Jathar	Urban Dev.	23-04-1970	2005
64	Aruna Upadhyay	DoP&T	15-05-1961	2005
65	Padma Neelakantan	I&B	29-12-1965	2005
66	Girish Kumar Ahuja	DoP&T	16-02-1969	2005
67	Kusum Lata Rajora	HRD	17-01-1973	2005
68	Meenu Jaswal	Shipping	03-05-1968	2005
69	S.Ramakrishnan	RT&H	30-01-1966	2005
70	Pooja Duggal	DoP&T	12-09-1969	2005
71	Neera Dogra	Commerce	01-09-1965	2005
72	Sushil Kumar	Urban Dev.	11-05-1959	2005
73	N.Ajay Babu	Commerce	22-12-1968	2005
74	Ram Bhagat Yadav	S&T	13-04-1963	2005
75	Rajesh Dhingra	Defence	26-12-1967	2005
76	Sushil Kumar Sachdeva	MHA	04-11-1965	2005
77	P. Shankara Kumar	Power	17-02-1956	2005
78	Tarun Khera	DoP&T	28-02-1970	2005
79	Chikkala Sundar Raj	MHA	05-05-1968	2005
80	Jayaraman K.	MHA	18-10-1964	2005
81	Sushma Narang	MHA	21-01-1972	2005
82	G. Rajesh	Power	05-03-1967	2005
83	Sushma Sikri	Corporate Affairs	02-04-1960	2005
84	Alok Kumar	MHA	10-04-1970	2005
85	R.Sajlani	Environment	11-10-1969	2005
86	Harjeet Kaur	Power	22-06-1961	2005
87	Chander Kanta Kalra	Urban Dev.	10-07-1966	2005

S.No.	Name Shri/Ms./Smt.	Cadre	Date of Birth	SLY
88	R.S.Shukla	Urban Dev.	01-01-1957	2005
89	Kalvinder Kaur	Shipping	02-08-1970	2005
90	H.K.Arora	MHA	15-02-1961	2005
91	Manjit Kaur	MHA	29-08-1965	2005
92	Savita Mathur	SJ&E	03-06-1966	2005
93	Rajinder Singh	MHA	28-04-1962	2005
94	K.A.Syed	MHA	22-03-1968	2005
95	Pramode Singh Rawat	Posts	15-01-1962	2005
96	M.Surya Narayana Murty	UPSC	13-05-1959	2005
97	K Balasubramanian	MHA	11-01-1960	2005
98	S.C.Kataria	HRD	15-03-1957	2005
99	Kusum Kapoor	SJ&E	29-07-1962	2005
100	Ram Kumar Sharma	MSME	27-11-1960	2005
101	Kedar Dutt Dhoundiyal	IP&P	15-10-1964	2005
102	Suresh Chander	P&NG	01-01-1965	2005
103	S.Prasananan	MHA	24-07-1962	2005
104	Satish Babu K.P	DoP&T	21-03-1959	2005
105	Shive Prakash Gupta	MHA	15-12-1955	2005
106	Santosh Anand	Fertilizers	22-03-1962	2009
107	Dina Nath	Power	29-04-1965	2009
108	Satish Kumar	MHA	07-05-1967	2009
109	Bhoj Singh	P&NG	11-02-1963	2009
110	Madhu Mehta	Niti Aayog	05-04-1961	2009
111	I. R. Anand	MSME	04-08-1960	2009
112	Nabhor Minz	Water Res.	12-07-1968	2009
113	Yogeeta Meena	MHA	22-07-1976	2009
114	Ajay Kumar Kataria	Urban Dev.	01-11-1973	2009

Proforma for filling up option

1.	Name	
2.	Designation	
3.	Ministry/Department	
4.	Date of Birth	
5.	Contact No./ Mobile No.	
6.	Educational Qualification	
7.	Residential Address	
8.	Name/Designation/Contact No. of the officer with whom posted at present	

9. Previous posting (s)

	Grade	Ministry/ Department	Period		No. of Years
			From	To	
(i)	Stenographer Grade 'D'				
(ii)	Personal Assistant				
(iii)	Private Secretary				

10. Date of completion of Level-III training programme conducted by ISTM-----

11. Preferences for posting (with reasons)

	Ministry/Department	Reason(s)
(i)		
(ii)		
(iii)		

Signature of officer -----

Signature of US (Admn.)/Estt. -----

Vacancy position in the grade of PPS of CSSS as on date

S. No.	Ministry/ Department	Sanctioned Strength	In Position	Vacancy
1	Agri & Coop	33	29	4
2	Animal Husbandry, Dairying & Fisheries	7	5	2
3	Civil Aviation	10	10	0
4	Coal	6	5	1
5	Commerce	19	16	3
6	Consumer Affairs	3	2	1
7	Corporate Affairs	7	7	0
8	Culture	6	6	0
9	Defence	31	29	2
10	DoP&T	14	12	2
11	Earth Science	7	5	2
12	Env & Forests	23	20	3
13	Expenditure	75	55	20
14	Fertilizers	14	11	3
15	Food & PD	7	7	0
16	Health & FW	32	30	2
17	Home Affairs	91	71	20
18	HRD	16	13	3
19	I&B	22	17	5
20	IP&P	20	15	5
21	Labour	13	6	7
22	Legal Affairs	28	18	10
23	Mines	3	1	2
24	Minority Affairs	3	1	2
25	MSME	8	5	3
26	MNRE	5	2	3
27	Petroelum & N G	8	7	1
28	Planning Comm.	31	17	14
29	Posts	18	16	2
30	Power	32	25	7
31	Road Tpt. & High.	14	9	5
32	Rural Dev.	18	11	7
33	Science & Tech.	9	8	1
34	Shipping	4	3	1
35	SJ & Emp.	8	4	4
36	Steel	5	3	2
37	Supply	8	5	3
38	Telecom	21	17	4
39	Textiles	4	3	1
40	Tribal Aff.	5	3	2
41	UPSC	5	5	0
42	Urban Dev.	45	39	6
43	Water Res.	30	25	5
44	WCD	7	5	2
45	Youth Aff.	4	2	2
	Total	779	605	174

Annexure-IV

List 'A'

S. No.	Ministry /Department
1	Animal Husbandry, Dairying & Fisheries
2	Agriculture & Cooperation
3	Culture
4	Defence
5	Personnel & Training
6	Earth Science
7	Food & Public Distribution
8	Home Affairs
9	Human Education
10	Legal Affairs
11	Minority Affairs
12	Micro, Small & Medium Enterprises
13	Niti Aayog
14	Posts
15	Rural Development
16	Social Justice & Empowerment
17	Supply Division
18	Tribal Affairs
19	Union Public Service Commission
20	Urban Development
21	Women & Child Development
	Total

List 'B'

S. No.	Ministry /Department
1	Civil Aviation
2	Coal
3	Commerce
4	Consumer Affairs
5	Corporate Affairs
6	Environment, Forests & Climate Change
7	Expenditure
8	Fertilizers
9	Health & Family Welfare
10	Information & Broadcasting
11	Industrial Policy & Promotion
12	Labour & Employment
13	Mines
14	New & Renewable Energy
15	Petroleum & Natural Gas
16	Power
17	Road Transport & Highways

18	Science & Technology
19	Shipping
20	Steel
21	Telecom
22	Textiles
23	Water Resources, River Development and Ganga Rejuvenation
24	Youth Affairs & Sports

Ministries/ Departments for reduced tenure of posting by one year

S. No.	Ministry /Department
1	Personnel & Training
2	Defence
3	Expenditure
4	Home Affairs
5	Legal Affairs