

No. 2/2/2015-CS.II(A)
Government of India
Ministry of Personnel, P.G. and Pensions
Department of Personnel and Training

3rd Floor, Lok Nayak Bhawan,
New Delhi-110003

Dated, 29th June, 2016.

OFFICE MEMORANDUM

Subject:- Appointment in the grade of Sr. PPS of CSSS for the Select List Year 2015(Part).

The undersigned is directed to forward herewith the name of Ms. Gita Nayyar, PPS for inclusion in the panel of Sr. PPS for the Select List Year 2015(Part) prepared in accordance with Rule 9 of Central Secretariat Stenographers' Service Rules, 2010 and Central Secretariat Stenographers' Service Senior Principal Private Secretary Grade Regulations, 2010 and to convey the approval of the competent authority for appointment of Ms. Gita Nayyar to Sr. PPS Grade for the Select List Year 2015(Part) w.e.f. 01.07.2016 whose particulars are as under:

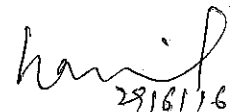
S. No.	Name	Date of Birth	Cadre unit where working	Cadre unit where nominated
1.	Ms. Gita Nayyar	10/07/1961	I & B	Home Affairs

2. Ministry of Home Affairs is requested to notify the appointment of the officer to the Sr. PPS grade provided she is clear from vigilance angle and no disciplinary proceedings are pending against her. **The regular promotion of the officer will take effect from the date of joining the Ministry of Home Affairs.** Ministry of Home Affairs is also requested to ensure that Ms. Gita Nayyar is posted with the officer as per the provision contained in this Deptt.'s O.M. No. 10/3/2004-CS.II(Pt.VII) dated 28.10.2005.

3. In terms of this Department's OM No. 22011/4/91-Estt.(A) dated 14.09.1992, OM No. 22012/1/99-Estt.(D) dated 25.10.2004 and OM No. 22034/4/2012-Estt.(D) dated 02.11.2012, the Ministry/ Department where the officer is working should relieve the officer only after verifying that no disciplinary proceedings are pending against the officer. In case of pendency of such proceedings, the matter may be reported to this Department immediately.

4. As per the Rotational Transfer Policy issued vide this Department's OM No. 25/28/2014-CS.II(A) dated 22.07.2015, Ms. Gita Nayyar stands relieved w.e.f. 30.06.2016(A/N). No request for retention will be entertained as allocation has been made on the basis of vacancies available in the cadre units and in accordance with the revised Rotational Transfer Policy applicable for CSSS personnel.

5. A copy of the notification issued in this regard may be endorsed to this Department and to Union Public Service Commission.

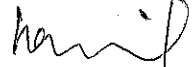


(Kameshwar Mishra)

Under Secretary to the Govt. of India

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1. Deputy Secretary/Director(Admn.), Ministry of Home Affairs, North Block, New Delhi.
2. Deputy Secretary/Director (Admn.), Ministry of Information & Broadcasting, Shastri Bhawan, New Delhi.
3. Union Public Service Commission, Under Secretary(STF) w.r.t. the letter No. 1/25(4)/2015-AP.I(STF) dated 28th July, 2015.
4. Guard File.


28/8/16

(Kameshwar Mishra)

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