

**Reminder-IV**

No. 5/2/2017-CS-II(C)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training

3<sup>rd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi-110003  
Dated: 01<sup>st</sup> Jan., 2018

**Office Memorandum**

Subject: Transfer of Personal Assistant of CSSS under the provision of RTP of CSSS-reg.

The undersigned is directed to refer to this Department's O.M. No. of even no. dated 03.10.2017, 18.10.2017, 06.11.2017 and 22.11.2017 vide which all the Cadre Units were requested to furnish the names/details of the eligible PAs, who have completed the prescribed tenure against the cut off date of 01<sup>st</sup> July, 2016 for transfer under RTP of CSSS personnel.

2. The requisite details from some cadre units have not been received. The defaulting Cadre Units are requested to provide the requisite information in prescribed proforma positively by **12.01.2018**.

Encls: As above

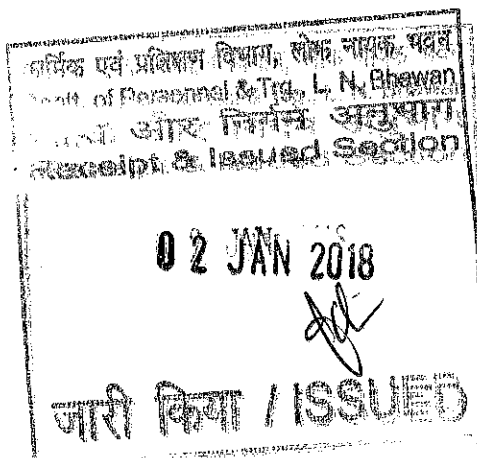
  
(Chirabrata Sarkar)

Under Secretary to the Govt. of India

Telefax: 24623157

To

1. US (Admn.), M/o Coal, Shastri Bhavan, New Delhi.
2. US (Admn.), D/o Personnel & Training, North Block, New Delhi. (The requisite information required from all sub-cadre units of DoP&T)
3. US (Admn.), M/o Textiles, Udyog Bhavan, New Delhi.
4. US (Admn.), D/o Animal Husbandry, D & F, Krishi Bhavan, New Delhi.
5. US(Admn.), M/o Skill Development & Entrepreneurship, 2<sup>nd</sup> Floor, Annexe Building, Shivaji Stadium, Shaheed Bhagat Singh Marg, Connaught Place, New Delhi.



**Annexure to OM No. 5/2/2017-CS-II(C) dated 01.01.2018**

**Name of Cadre Unit:-**

S.No.	Name of officer (Shri/Ms./Smt.)	Date of Birth	SLY of PA of CSSS	Period of total stay, including all the grades held in the present cadre unit	Period of stay (in years) in the present cadre unit	Period of Deputation, If any	Remarks	Place of posting
1	2	3	4	5	6	7	8	9
				From To				

Signature of Under Secretary  
Name