

No. 2/6/2016-CS.II(A)  
Government of India  
Ministry of Personnel, P.G. and Pensions  
Department of Personnel and Training  
(CS.II Division)

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3<sup>rd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi-110003  
Dated the 31<sup>st</sup> October, 2018.

**OFFICE MEMORANDUM**

Subject:- Appointment in the grade of Senior Principal Private Secretary (Sr. PPS) of CSSS cadre for the Select List Year 2016:- reg.

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The undersigned is directed to forward herewith the panel of Sr. PPS for the Select List Year 2016(as Annexure to this O.M.) prepared in accordance with Rule 9 of Central Secretariat Stenographers' Service Rules, 2010 and Central Secretariat Stenographers' Service Senior Principal Private Secretary Grade Regulations, 2010.

2. The concerned cadre units of CSSS are requested to notify the appointment of the officers working under them to the Sr. PPS grade provided they are clear from vigilance angle and no disciplinary proceedings are pending against them. **The appointment/promotion of these officers (except for those who stand retired from service as on the date of issuance of this OM) as Sr.PPS on regular basis will be effective from the date of their assumption of charge, in terms of DOP&T's OM No.22011/4/98-Estt.(D) dated 12.10.1998.** The order of seniority of these officers in the grade of Sr. Principal Private Secretary of Central Secretariat Stenographers' Service will follow the serial order given in the enclosed list.

3. The promotion is subject to the following conditions:

- i. In terms of this Department's OM No. 22011/4/91-Estt.(A) dated 14.09.1992, OM No. 22012/1/99-Estt.(D) dated 25.10.2004 and OM No. 22034/4/2012-Estt.(D) dated 02.11.2012, the Ministry/ Department where the officer is working should relieve the officer only after verifying that no disciplinary proceedings are pending against the officer. In case of pendency of such proceedings, the matter may be reported to this Department immediately;
- ii. The SLP(C) No. 30621/2011 arising out of the final judgment and order dated 15.07.2011 in CWP No. 13218/2009 passed by the Hon'ble High Court of Punjab & Haryana and other connected cases before the Hon'ble Supreme Court;
- iii. The SLP(C) No. 31288/2017 arising out of the Hon'ble Delhi High Court judgment dated 23.08.2017 in WP(C) No. 3490/2010 filed by the All India Equality Forum & Others Vs. UOI & Ors. And other related court cases in any competent court;
- iv. Any other court cases in a connected matter;

4. As per the Rotational Transfer Policy issued vide this Department's OM No. 25/28/2014-CS.II(A) dated 22.07.2015, the officer concerned who have been transferred to other cadre units stand relieved immediately and they are required to join the allocated Ministry/Department immediately.

5. No request for retention will be entertained as allocation has been made on the basis of vacancies reported by the respective cadre units and in accordance with the revised Rotational Transfer Policy issued vide this Department's OM No. 25/28/2014-CS.II(A) dated 22.07.2015 applicable for CSSS personnel.

6. Copy of notification/orders for promotion should invariably be endorsed to this Department for records. The fact that the appointment of the officer would be subject to further orders which may be passed by Hon'ble Courts in the cases mentioned in para 3 (ii), (iii) and (iv) above and references to that extent in the connected court matters, should clearly be mentioned in the promotion order/notification.

7. Web Based Cadre Management System: Promotion of officers may be reflected in Web Based Cadre Management System. This is the responsibility of the nodal officers concerned.

  
21/10/2018

(Chirabrata Sarkar)  
Under Secretary to the Govt. of India  
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To.

1. Deputy Secretary/Director(Admn.) of all concerned cadre units.
2. Union Public Service Commission, (Shri P. Vinay Kumar, Under Secretary) w.r.t. the letter No. 1/25(4)/2018-AP.I (STF) dated 29.10.2018 .

**Panel of officers approved for appointment to the post of Sr. Principal Private Secretary (Sr.PPS) grade of CSSS for the Select List Year 2016**

| S.No. | Name<br>(Shri/Smt./Ms.) | Date of Birth | Cadre where working                    | Cadre where<br>nominated |
|-------|-------------------------|---------------|--|--------------------------|
| 1.    | J.P Kataria             | 28-05-1961    | MHA<br>(Cab. Sectt.)                   | MHA<br>(Cab. Sectt.)     |
| 2.    | Vinod Malhotra**        | 26-03-1957    | Retired                                |                          |
| 3.    | Renu Verma              | 03-02-1960    | MHA                                    | MHA                      |
| 4.    | Anil Malhotra           | 14-12-1961    | Civil Aviation                         | Earth Science            |
| 5.    | Shyam Sunder            | 26-09-1962    | WCD                                    | I&B                      |
| 6.    | Manjeet Singh           | 03-08-1960    | MHA                                    | Expenditure              |
| 7.    | Roop Kishore            | 18-07-1957    | Retired                                |                          |
| 8.    | Girdhari Lal            | 04-05-1963    | RT&H                                   | Defence                  |
| 9.    | Raj Kumar               | 07-08-1965    | Tribal Affairs                         | Telecom                  |
| 10.   | Uma Ravi<br>Ramaswamy   | 29-05-1959    | Voluntary Retirement w.e.f. 01.05.2018 |                          |
| 11.   | Tilak Raj               | 12-03-1963    | Coal                                   | Agriculture              |
| 12.   | M.K.Saxena              | 31-07-1959    | Housing & UA                           | Housing & UA             |
| 13.   | R.K. Jindal             | 02-10-1959    | Environment                            | Environment              |
| 14.   | Hukum Singh             | 16-04-1959    | MHA                                    | MHA                      |
| 15.   | Anoop Kumar<br>Bhardwaj | 16-06-1959    | Agri & Coop.                           | Agri & Coop.             |
| 16.   | Sarla Sharma            | 02-05-1961    | Housing & UA                           | Health &FW               |
| 17.   | Jagjeet Tangri          | 23-08-1961    | Water Res.                             | Defence                  |
| 18.   | Rooma Biswas            | 20-05-1959    | MHA                                    | MHA                      |
| 19.   | K.P. Singh              | 31-10-1958    | SJ&E                                   | SJ&E                     |
| 20.   | R.P.Singh               | 03-05-1961    | Rural Dev.                             | Petroleum & NG           |
| 21.   | Swarn Lata              | 15-08-1960    | Power                                  | WCD                      |
| 22.   | V.K.Manuja              | 07-08-1961    | MHA                                    | Petroleum & NG           |
| 23.   | Sudha Sharma            | 07-08-1958    | Retired                                |                          |
| 24.   | Madhuri N.Shende        | 15-07-1958    | Retired                                |                          |
| 25.   | T.Joy Jayamathy         | 12-04-1958    | Retired                                |                          |
| 26.   | N. Venkataraman         | 08-05-1959    | Voluntary Retirement w.e.f 01.05.2018  |                          |
| 27.   | B. Sandhya              | 01-06-1961    | Power                                  | Agriculture              |
| 28.   | B. Mani**               | 29-04-1964    | Housing & UA                           | Housing & UA             |

\*\* On retirement of Smt. Vinod Malhotra at the age of superannuation on 31.03.2017, the name of Shri B. Mani is being included in the Select List Year-2016 of Sr. PPS grade.

*(Signature)*  
21/10/2018