

**No. 11/6/2013-CS.II (B)
Government of India
Ministry of Personnel, PG & Pension
Department of Personnel & Training**

**3rd Floor, Lok Nayak Bhawan, Khan Market,
New Delhi dated 12th November, 2013.**

OFFICE MEMORANDUM

Subject: Fixation of range of seniority for promotion from UDCs of CSCS to Assistant Grade of CSS- Select List 2011 (SQ) – regarding.

The undersigned is directed to say that on the basis of the vacancy position intimated by CS.I Division, it has been decided by the competent authority to prescribe the range of seniority for the Select List of Assistant of CSS for the year 2011 (Seniority Quota).

2. The size of the Select List of Assistant of CSS for the year 2011 shall be as under:

SL -year	Total No of vacancies	SC	ST	UR
2011	440 (71+369*)	232 (10+222*)	122 (5+117*)	86 (56+30*)

* Carried forward vacancies from previous years.

3. In order to avoid any disparity which may arise if the promotion are made on the basis of the cadre seniority, the competent authority has also approved the range of seniority for inclusion of UDCs of CSCS (presently working as Assistant on ad-hoc basis) in the Assistant Grade of CSS in the Select List year 2011. Their inclusion is on the basis of the CSL of UDCs of CSCS finalized on the basis of the information received from the Cadre Units and circulated by this Department vide O.M. No. 20/53/2008-CS.II(B) Vol.II dated 16.12.2011. Accordingly, UDCs of SLY 2001 i.e. S.No. 1694 to 1754 are eligible to be considered for SLY 2011.

4. Accordingly, the range of seniority for the Select List of Assistant of CSS for the year 2011 (SQ) is as follows:

UR	All eligible UDCs working as Assistant on ad-hoc basis in the list enclosed who are in service subject to the condition that they have completed 10 years of approved service as on 01.07.2011.
SC	All eligible UDCs working as Assistant on ad-hoc basis in the list enclosed who are in service subject to the condition that they have completed 10 years of approved service as on 01.07.2011.
ST	As eligible UDCs are not available, these vacancies are to be carried forward to future Select Lists.

5. As no UDC of ST category having 10 years of approved service is available for the Select List year 2011, these unfilled vacancies are to be carried forward to the next Select List years.

6. A list of UDCs (presently working as Assistants on ad-hoc basis) as per the range of seniority fixed at para 4 on pre-page, to be considered for inclusion in Assistant Grade for the Select List year 2011 is enclosed at Annexure-I. **Cadre Units are requested to take immediate action for their inclusion by conducting DPC meeting within a period of one month.** The Cadre Units must ensure that no official without vigilance clearance/unfit for promotion is appointed to Assistant Grade. Further, Cadre Units are also requested to ensure that no official against whom vigilance case is pending or contemplated is included. It is also stated that the officials who were in service on crucial date but had retired subsequently on superannuation or otherwise, have also been found a place in the enclosed list. However, their promotion need not be ordered as retired persons would not be available to avail of the actual promotion from a prospective date.

7. Eligible officials may be regularized 'as is where is basis' i.e., in the Cadre Units where they are presently working within the sanctioned strength in that Cadre Unit. **A copy of the order may be endorsed to this Department for records.** The seniority of these officials in Assistant Grade would be as per the CSL of UDCs prepared, circulated and finalized by this Department. Cases of refusal of promotion may be dealt with as per instructions contained in Department's OM No.22011/5/86-Estt.(D) dated 10.04.1989. Relevant extract of the said OM was circulated vide this Department's OM No. 5/1/2008-CS.I(S) dated 08.04.2011.

8. **A consolidated report indicating the name and details of the officials who have been regularized in Assistant Grade against the Select List year 2011 and a list of those UDCs who have not been regularized, with reasons, may also be furnished to this Department in the prescribed proforma (Annexure-II) by 5th December, 2013. Cadre Units are also requested that if any unabsorbed and eligible UDCs of CSCS of previous zones, are to be included in the Select List of Assistants for the year 2011, details of such UDCs, such as date of birth, date of joining, Select List year of UDC Grade etc. may be brought to the notice of this Department. If there is any variance in the particulars, such as date of birth, place of posting etc., of any official in the list enclosed, it may be brought to the notice of this Department immediately.**

9. Further, it shall be specified in the orders to be issued by the Cadre Units that the appointment of these officials would be subject to the outcome of W.P. No.209/2013 filed by Shri Ravinder Kumar Jha and others before the Hon'ble High Court of Delhi and order by Competent Court in any of the connected matters.

10. This OM is available on the website of this Department viz,:

[www.http://persmin.nic.in](http://persmin.nic.in)

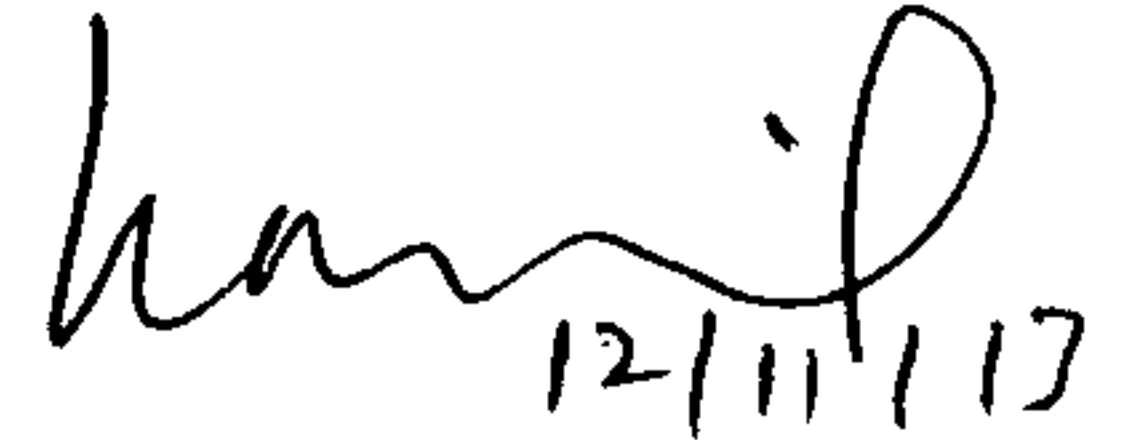
Department of Personnel & Training

Central Secretariat

Central Secretariat Clerical Service (CSCS)

Promotions

Zone of promotions (UDC to Assistant).



(Kameshwar Mishra)

Under Secretary to the Govt. of India

Tel: 24623157

O/C

To

All the Cadre Units of CSS

Copy to: CS.I Division (Shri Parminder Singh, US) for information.

List of UDCs of SL year 2001

Sl.No.	Name Shri/Smt./Km.	Date of Birth	Category	SL Year	Quota	Rank	Date of Joining	Cadre Where Working
1	Navaneetha Pramod	01/06/1973	Gen.	2001	DE	1	15/01/2003	Water Res.
2	Preeti Wadhwa	25/07/1974	Gen.	2001	DE	2	22/11/2002	Legal Affairs
3	Avinash Babutta	14/02/1970	PH	2001	SQ		04/06/2004	Expenditure
4	Arti Sehgal	04/02/1972	Gen.	2001	DE	3	19/12/2002	Expenditure
5	Nirjhar Sinha	31/10/1964	Gen.	2001	SQ		29/10/2003	I&B
6	Narender Singh Negi	01/06/1958	Gen.	2001	SQ		06/11/2003	I&B
7	Ajitha Ravindran	16/02/1970	Gen.	2001	DE	4	29/11/2002	I&B
8	Usha Gupta	14/04/1957	Gen.	2001	SQ		06/08/2003	Telecom.
9	Sumit Kumar Ghosh	24/09/1964	OPH	2001	SQ		24/07/2003	Telecom.
10	Lalit Kumar	13/10/1973	Gen.	2001	DE	5	29/11/2002	Telecom.
11	R.P. Gandhi	3/10/1955	Gen.	2001	SQ		2/6/2006	Home Affairs
12	Hemant Kumar	6/11/1968	SC	2001	SQ		26/7/2004	Home Affairs
13	K.J.Wakade	29/3/1966	SC	2001	SQ		26/7/2004	Home Affairs
14	Sreelatha A.K.	9/18/1972	Gen.	2001	DE	7	5/5/2003	Home Affairs
15	Sunil Kumar Bhatia	1/1/1969	Gen.	2001	DE	8	11/14/2002	Planning Commn.
16	N.Swaminathan	18/10/1972	Gen.	2001	DE	9	21/11/2002	Civil Aviation
17	Rajkumar	16/01/1955	Gen.	2001	SQ		09/10/2003	Commerce
18	Sabal Singh Sajwan	08/07/1956	Gen.	2001	SQ		09/10/2003	Commerce
19	Dinesh Kumar	05/01/1971	Gen.	2001	DE	11	27/11/2002	Agri. & Coop.
20	Mahabir Gope	1/9/1954	Gen.	2001	SQ		7/26/2004	Home Affairs
21	Pushpalatha Bhatt	6/20/1964	Gen.	2001	SQ		7/26/2004	Home Affairs
22	Renu Mahendru	9/6/1951	Gen.	2001	SQ		7/26/2004	Home Affairs
23	Annu Ranjan Kumar	1/25/1970	Gen.	2001	DE	12	5/1/2003	Home Affairs
24	Sanjeev Kumar	9/13/1965	SC	2001	SQ		7/26/2004	Home Affairs
25	Vivek Phawa	8/8/1971	Gen.	2001	DE	14	1/31/2003	Home Affairs
26	P.M.V.S. Srikanth	8/26/1972	Gen.	2001	DE	15	12/4/2002	Expenditure
27	S. Ravi Kumar	11/12/1972	Gen.	2001	DE	16	5/8/2003	Home Affairs
28	K.I. Iqbal	5/7/1968	Gen.	2001	DE	18	8/28/2003	Home Affairs
29	Usha Rani	01/04/1963	SC	2001	SQ		06/08/2003	Power
30	Sanjay Kumar Jha	01/04/1970	Gen.	2001	DE	19	15/11/2002	Power
31	Sanjay Kumar	10/22/1971	Gen.	2001	DE	21	5/12/2003	Home Affairs
32	Veer Bahadur Singh Bisht	05/07/1974	Gen.	2001	DE	22	10/12/2002	Expenditure
33	Sua Ram	15/11/1965	SC	2001	SQ		29/10/2003	I&B
34	Har Bhagwan	08/10/1966	SC	2001	SQ		29/10/2003	I&B
35	Palepu Ram Chandra Rao	02/11/1972	OBC	2001	DE	24	04/12/2002	Expenditure
36	Jagmohan Singh	12/03/1960	Gen.	2001	SQ		29/10/2003	I&B
37	Jai Bhagwan	04/10/1957	SC	2001	SQ		29/10/2003	I&B
38	Ami Lal	01/03/1952	SC	2001	SQ		17/11/2003	Water Res.
39	Vishwendra Sharma	25/11/1956	Gen.	2001	SQ		17/11/2003	Water Res.
40	Om Prakash	29/09/1962	Gen.	2001	SQ		17/11/2003	Water Res.
41	Anupa Venugopal	23/12/1973	Gen.	2001	DE	26	21/05/2003	Water Res.

2	Kunti Devi	01/01/1955	Gen.	2001	SQ		09/10/2003	Commerce
3	Chandar Kumar Bhatia	21/01/1958	Gen.	2001	SQ		08/04/2004	Commerce
44	Chithra Suresh	30/05/1971	Gen.	2001	DE	27	08/11/2002	Commerce
45	Pradeep Kumar Singh	8/15/1974	Gen.	2001	DE	28	7/4/2003	Home Affairs
46	Binu Sanil	9/11/1972	Gen.	2001	DE	29	5/5/2003	Home Affairs
47	Prakash Kumar	01/01/1971	Gen.	2001	DE	30	08/11/2002	Agri. & Coop.
48	Tarni Kumar Trivedi	1/12/1969	Gen.	2001	DE	31	11/7/2003	Home Affairs
49	Krishna Kumari	24/12/1954	Gen.	2001	SQ		17/11/2003	Water Res.
50	Ramesh Kumar	15/02/1970	SC	2001	DE	33	01/01/2003	Water Res.
51	M. Kiran Kumar	10/02/1971	SC	2001	DE	34	13/12/2002	Telecom.
52	Subash Chand	05/08/1968	SC	2001	DE	35	04/12/2002	Expenditure
53	Kartar Singh	15/01/1952	Gen.	2001	SQ		26/07/2004	DOP&T
54	Urvashi Sharma	26/07/1974	Gen.	2001	DE	39	20/02/2004	Planning Commn.
55	Damayanjit Kaur	12/12/1962	Gen.	2001	SQ		18/11/2003	Science & Tech.
56	Suresh Kumar	27/01/1971	Gen.	2001	DE	40	30/12/2003	Science & Tech.
57	Ram Piyari Rana	08/01/1955	Gen.	2001	SQ		23/09/2003	RT&H
58	Hemant Dhawan	14/09/1963	Gen.	2001	SQ		23/09/2003	RT&H
59	Keshar Singh	01/05/1956	Gen.	2001	SQ		29/10/2003	I&B
60	Manoj Kumar Sharma	24/06/1963	Gen.	2001	SQ		29/10/2003	I&B
61	P.C. Barolia	26/09/1956	SC	2001	SQ		13/11/2003	Urban Dev.

Annexure to DOPT's OM No.11/6/2013-CS.II (B) dated 12th November, 2013

‘A’

List containing the names of UDCs of CSCS belonging to SLY- 2001 (and also of earlier zones) who have been promoted to the Grade of Assistant of CSS against Select List Year 2011 in pursuance of DOPT's OM No.11/6/2013-CS.II(B) dated 12.11.2013

Sl.No.	Name & date of birth	Category	CSL No.(UDC Grade)&date of joining as UDC on regular basis

‘B’

List containing the names of UDCs of CSCS belonging to SLY- 2001 (and also of earlier zones) who have **not** been promoted to the Grade of Assistant of CSS against Select List Year 2011 in pursuance of DOPT's OM No.11/6/2013-CS.II(B) dated 12.11.2013

Sl.No.	Name & date of birth	Category	CSL No. (UDC Grade) & date of joining as UDC on regular basis	Reasons for non-promotion, like not found fit/on leave/deputation/suspension/vigilance case etc.