

No.8/16/2009-CS-II  
Government of India  
Ministry of Personnel, PG & Pensions  
Department of Personnel & Training

Lok Nayak Bhavan, Khan Market,  
New Delhi, 5th June, 2009

**OFFICE MEMORANDUM**

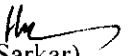
Subject: Clarification regarding Provisions of personal staff for MOS for additional charge.

The undersigned is directed to say that references have been received in this Department stating that some Ministers of State (independent charge) and MOS (without independent charge) are allocated more than one Ministry/Department after swearing in of the new Council of Ministers. A clarification has been sought as to which Ministry would be treated as main charge and which Ministry would be treated as additional charge of the concerned Minister to enable them to decide the entitlement of personal staff to the Hon'ble Ministers.

2. The matter has been examined in consultation with Cabinet Secretariat who have clarified that while the total entitlement of the personal staff in cases where a MOS (independent charge) holds charge of more than one Ministry/Department be restricted as per the existing norms laid down by DOP&T, from time to time, the number of personal staff to be positioned in different Ministries/Departments allocated to the Minister, be left to the discretion to the Minister. The entitlement of MOS (independent charge) to personal staff in such cases may be calculated as if the Minister holds the charge of a Ministry/Department and additional charge of other Ministries/Departments allocated to him.

3. In terms of the norms laid down by this Department vide its OM dated 14.1.1994, an MOS with main independent charge of a Ministry is entitled for a complement of 13+1 personal staff and MOS (without independent charge-main charge) is entitled for a complement of 13 personal staff. Further, in terms of this Department OM dated 10/14.9.2007, a MOS (with additional independent charge) is entitled for a set of 6 additional personal staff and MOS (without Independent charge with additional charge is entitled for a set of 3 personal staff.

4. Ministries/Departments concerned are requested to decide the entitlement of personal staff of the MOS (Independent charge and without Independent charge) who have been allocated more than one Ministry/Department accordingly.

  
(S.K.Sarkar)  
Joint Secretary to Govt. of India  
Tel.23094010

To,

All Ministries/Departments