

**Most Immediate**

No. 12/5/2010-CS.II  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training  
CS-II Division  
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3<sup>rd</sup> Floor, Lok Nayak Bhavan,  
Khan Market, New Delhi-11003  
Dated: 7<sup>th</sup> September, 2010

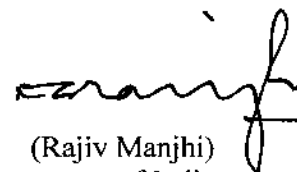
**OFFICE MEMORANDUM**

Subject: Calculation of resultant vacancies in the grade of UDCs of CSCS consequent upon promotion of 2151 UDC to Assistant for the Select List Year 2003 – Reg.

All the cadre units participating in CSS and CSCS are aware that consequent upon restructuring of CSS in 2003, 2151 posts in the grade of Assistants were made available which were filled up by promotion of regular UDCs from Select List Year 1987 (part) upto 1992 vide this Departments O.M. 7/3/2003-CS-II dated 14/7/2009 on as is where is basis. **As a natural corollary to that equal number of vacancies should have been made available in the grade of UDC.** However, the same have not been intimated by the cadre units.

Since the regular panels in the grade of UDC for SL year 2003 onwards upto 2006 had already been finalised by this Department (before the extended list of Assistant, promoting 2151 UDCs, was issued), the resultant vacancies in the grade of UDC could not be immediately assessed and made available further down below in the hierarchy. A need has, therefore, arisen to reassess the vacancies in the grade of UDC for the Select List year 2003 onwards.

In view of the above, it is possible that the vacancies arising out of the promotion of large number of UDCs as Assistant have not been reported, as the regular panels in the grade of UDC for SL year 2003 onwards upto 2006 had already been finalised by this Department. All the cadre units are, therefore, requested to intimate the number of regular vacancies reported and filled up in the grade of UDC from SLY 2003 onwards and also to re-assess the vacancies in the grade of UDC taking into account the promotion of 2151 UDCs to the grade of Assistant for the select list year 2003 onwards as per Proforma annexed. The information in the prescribed proforma may positively be sent to this Department latest by 30/09/2010.



(Rajiv Manjhi)  
Deputy Secretary to the Government of India  
Tel: 24622365

To  
All cadre units of CSCS.

**PROFORMA FOR FURNISHING INFORMATION WITH REGARD TO REGULAR VACANCIES REPORTED AND FILLED UP AS WELL AS REASSESSED VACANCIES IN THE GRADE OF UDC ON ACCOUNT OF PROMOTION OF 2151 UDCS TO THE GRADE OF ASSISTANT**

**Name of the Ministry/Department :-**

	SLY 2003	SLY 2004	SLY 2005	SLY 2006	SLY 2007	SLY 2008	SLY 2009
Sanctioned Strength of UDCs as on 1 <sup>st</sup> July 2003							
Vacancies Reported to DoP&T before the promotion of 2151 UDCs as Assistants.							
Vacancies reassessed after promotion of 2151 UDCs as Assistants.							
Number of UDCs Appointed as Assistants							
Present incumbents in the grade of UDCs*							

- \*1. Details of Officials including their names date of appointment, Select List year in the grade of UDC (including Ad-hoc Assistants) to be attached.
2. Details of officials including their names, date of appointment, select List year in the grade of LDCs (including Ad-hoc UDCs) to be attached.