

MOST IMMEDIATE

No. 3/3/2011-CS-II(A)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

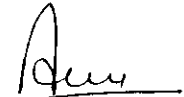
Lok Nayak Bhawan, New Delhi – 110 003.

Dated the 17th February, 2012

OFFICE MEMORANDUM

Subject: - Preparation of Panel of PPS for the Select List Year 2010-reg.

The undersigned is directed to say that action for preparation of Panel of PPS for the Select List Year 2010 has been initiated. In pursuance of the provisions of the Rotational Transfer Policy of CSSS issued vide OM No. 13/1/2009 dt. 15.07.2011 of this Department, Cadre Units are requested to direct the PS upto Select List Year 1998 (Gen) and 2004 (SC & ST), who have completed more than 10 years of service in cadre unit, to submit their preference for posting in the proforma enclosed.



(Kiran Vasudeva)

Under Secretary to the Govt. of India

Tel: 24623157

To

All Cadre Units of CSSS.

Proforma for filling up option

1.	Name	
2.	Designation	
3.	Date of Birth	
4.	Contact No./Mobile No.	
5.	Educational Qualification	
6.	Residential Address	
7.	Name/Designation/Contact No. of the officer with whom posted at present	

8. Previous posting (s)

	Grade	Ministry/Department	Period
(i)	Stenographer Grade 'D'		
(ii)	Personal Assistant		
(iii)	Private Secretary		

9. Preferences for posting (with reasons)

	Ministry/Department	Reason(s)
(i)		
(ii)		
(iii)		

Signature of officer -----

Signature of US(Admn.)/Estt. -----