

IMMEDIATE

No.2/2/2015-CS.II (A)
Government of India
Ministry of Personnel, P.G. and Pensions
Department of Personnel and Training

Lok Nayak Bhawan, New Delhi-110003

Dated the 30th July, 2015.

OFFICE MEMORANDUM

Subject:- Preparation of panel of Sr. PPS for Select List Year 2015 – calling for option – reg.

The undersigned is directed to say that this Department is in the final stage of preparation of panel of Sr. PPS for SLY 2015. In pursuance of the provisions of the Rotational Transfer Policy of CSSS issued vide this Department's OM No. 25/28/2014-CS.II(A) dated 22.07.2015, on promotion, an officer shall be posted outside the Ministry/ Department if he/she has served more than the prescribed tenure in the same Ministry/ Department in any capacity.

2. As per the revised rotational transfer policy, the following parameters will be taken into account :


- (i) Ministries/ Departments are categorized into Group 'A' and Group 'B' for posting/ transfer.
- (ii) The proposed RTP provides tenure of six years for PPS in a Ministry/ Department. If an officer has served his/her tenure in List 'A', he/ she will be mandatorily transferred to List 'B' and vice versa.
- (iii) In Group 'A', certain Ministries/Departments qualify for a reduced tenure by one year.
- (iv) An officer on transfer shall ordinarily be posted from Group 'A' → Group 'B' and Group 'B' → Group 'A', if they have completed the prescribed tenure. However, the officers presently posted in Group 'A' Ministries/ Departments may opt for posting in the same Group. In that case on posting to Ministry/ Department in Group 'A' the tenure will be counted afresh. However, this option will not be available to officers currently posted in Group 'B' to remain in Group 'B'.
- (v) An officer who is to be transferred out from the current Ministry/ Department on completion of prescribed tenure may also be allowed option for posting in a Ministry/ Department where he earlier served subject to the condition that there is a gap of period which is equal to tenure prescribed for the post.
- (vi) Officers who are within two years of superannuation will be exempted from rotational transfers.

➤ (vii) For calculation of residency in a Ministry/ Department, the cut-off date has been taken as 01.07.2015.

(viii) The Placement Committee will recommend posting of officers under RTP keeping in view relevant factors viz., vacancies, past experience, seniority, specialized training done, preference for posting etc.

3. Cadre Units are requested to direct the PPSs whose names figure in the **Annexure-I** to submit their personal details along with preference for posting in the enclosed proforma (**Annexure-II**) to this Department by **31.07.2015**. The cadre-wise vacancy position as on date may be seen as per **Annexure-III**. List wise distribution of Ministries/ Departments is at **Annexure-IV**. **In case option is not received by due date, the posting would be decided by the Placement Committee.**

4. It may be ensured that web based data in respect of the officers is completed and updated in the web based data system of this Department i.e. **cscms.nic.in**.


(Kameshwar Mishra)
30/7/15

Under Secretary to the Govt. of India
Tel: 24623157

To

1. All concerned CSSS Cadres Units.
2. Officer concerned.
3. NIC, DoP&T, Lok Nayak Bhawan, New Delhi.
4. Guard File

S.No.	Name Shri/Smt./Ms.	Date of Birth	SLY	Cadre Units
1	N. Krishnamurthy	15-04-1963	2010	Environment
2	Kusum Sharma	27-10-1962	2010	MHA
3	Swarnambal Sambasivam	05-01-1957	2010	Shipping
4	Rattan Singh Negi	30-08-1956	2010	MHA
5	S. Samaddar	02-07-1957	2010	I&B
6	Sanjay Kukreja	11-07-1964	2010	Expenditure
7	D.C. Pandey	01-07-1962	2010	Expenditure
8	Ajay Srivastava	16-12-1961	2010	I&B
9	B.L. Chhibber	07-09-1956	2010	Coal
10	M.K. Talwar	16-06-1964	2010	NITI Aayog
11	R.K. Arora	10-03-1960	2010	NITI Aayog
12	Anita Sharma	09-09-1961	2010	Commerce
13	Anjana Battu	07-12-1963	2010	Commerce
14	Patanjali Sharma	14-01-1961	2010	Minority Aff.
15	Kush Lal Sharma	12-07-1963	2010	Expenditure
16	Anita Chugh	05-05-1964	2010	Posts
17	A. Haridas	20-05-1959	2010	Health & FW
18	R.K. Dhall	25-08-1965	2010	Civil Aviation
19	P.S. Tangania	15-04-1962	2010	MHA
20	K. Pant	04-08-1958	2010	Posts
21	Manju Sharma	10-08-1964	2010	HRD
22	Palvinder Singh	16-10-1962	2010	Telecom
23	C.S. Mehta	01-10-1962	2010	Legal Affairs
24	Jagjit Singh	22-10-1959	2010	Environment
25	Raj Kumar Thakur	10-07-1958	2010	Urban Dev.
26	Yogesh Sharma	15-09-1963	2010	Expenditure
27	Sunita Katyal	26-09-1957	2010	Rural Dev.
28	Joana Barretto	21-08-1964	2010	MHA
29	Shailendra Bahuguna	21-09-1960	2010	Commerce
30	Satish Kumar Mishra	20-06-1958	2010	MSME
31	A. Jaikumar Menon	30-06-1958	2010	Steel
32	Rajinder Vaid	08-06-1959	2010	Steel
33	S. Sudershan	06-03-1963	2010	SJ&E
34	Satish Kumar Thakur	22-04-1961	2010	Health & FW
35	K.P. Neela	04-01-1958	2010	HRD
36	Pawan Rekha Sharma	14-10-1959	2010	MHA
37	Ashok Kumar-II	06-06-1959	2010	Power
38	J. Daniel Godfrey	27-07-1961	2010	Fertilizers
39	Virender Aggarwal	02-10-1964	2010	Expenditure
40	R. Nirmala	04-05-1959	2010	IP&P
41	N.K. Bhardwaj	04-11-1967	2010	Telecom
42	Nisha Arora	26-01-1960	2010	Expenditure
43	Manju Paikrey	16-03-1960	2010	Labour
44	Virender	10-10-1956	2010	Expenditure
45	Sanjeev Batra	14-11-1964	2010	Mines
46	A. Vijaya Kumar	05-09-1964	2010	Rural Dev.

S.No.	Name Shri/Smt./ Ms.	Date of Birth	SLY	Cadre Units
47	Meena Sehgal	14-01-1962	2010	Rural Dev.
48	C. Somanathan	15-05-1962	2010	Expenditure
49	Anita S Dahara	15-04-1962	2010	RT&H
50	Devinder Kumar	19-09-1956	2010	SJ&E
51	S. Dattatreylulu	24-01-1966	2010	Power
52	P. Vijayan	30-05-1958	2010	HRD
53	S.C. Baweja	02-05-1962	2010	DoP&T
54	Rajinder Kumar	27-09-1956	2010	Defence
55	Kavita Handa	07-02-1959	2010	MHA
56	Neeru Prashar	26-08-1961	2010	Expenditure
57	Shashi Suri	25-05-1962	2010	MHA
58	Mohan Singh	12-12-1956	2010	IP&P
59	Sadhana Vaswani	29-06-1957	2010	Expenditure
60	Suseelamma Simon	26-10-1957	2010	Health & FW
61	Mahender Dutt Sundriyal	24-08-1962	2010	Earth Sciences
62	A.S. Rawat	20-05-1956	2010	NITI Aayog
63	B.S. Bhatia	08-11-1957	2010	Labour
64	Vimla Guwalani	31-01-1959	2010	NITI Aayog
65	Dinesh Sachdeva	21-08-1959	2010	Power
66	K.P. Muralidharan	25-09-1956	2010	P&NG
67	H.S.Vohra	08-03-1956	2010	Rural Dev.
68	Shaira A Khan	15-07-1956	2010	NITI Aayog
69	Leela Raghvan	15-03-1962	2010	WCD
70	Geeta Dhawan	19-08-1958	2010	Textiles
71	Manju Bala Saxena	22-08-1957	2010	Water Res.
72	Anuj Kumar Tripathi	24-04-1965	2010	Environment
73	P.S.Bhandari	05-08-1959	2010	MHA
74	Lalitha Ramachandran	16-10-1961	2010	Urban Dev.
75	Girija A. Sharma	20-02-1956	2010	NITI Aayog
76	Harbhajan Kaur Gill	13-11-1958	2010	IP&P
77	Asha Lata Gupta	29-04-1957	2010	NITI Aayog
78	Manju Sharma	06-11-1960	2010	Power
79	Achla	25-07-1957	2010	Commerce
80	M. Lata	28-05-1966	2010	Water Res.
81	Malkeet Singh	01-01-1957	2010	Defence
82	Sunil Kumar	16-03-1957	2010	Expenditure
83	P.S.Bhandari	04-07-1958	2010	Power
84	Neena	16-01-1961	2010	MHA
85	Anil Dhawan	15-09-1957	2010	MHA
86	Renu Kumar	12-03-1964	2010	Health & FW
87	Rajendra Singh	01-01-1963	2010	Defence
88	A.K.Paliwal	09-12-1956	2010	Telecom
89	Veena Sachdev	06-02-1961	2010	Expenditure
90	Harminder Singh	07-05-1959	2010	Labour
91	S.P.Gupta	01-05-1958	2010	MHA
92	Gita Nayyar	10-07-1961	2010	I&B

Proforma for filling up option

1.	Name	
2.	Designation	
3.	Date of Birth	
4.	Contact No./Mobile No.	
5.	Educational Qualification	
6.	Residential Address	
7.	Name/Designation/Contact No. of the officer with whom posted at present	

8. Previous posting (s)

	Grade	Ministry/ Department	From (DD-MM-YY)	To (DD-MM-YY)
(i)	Stenographer Grade 'D'			
(ii)	Personal Assistant			
(iii)	Private Secretary			
(iv)	Principal Private Secretary			

9. Preferences for posting (with reasons)

	Ministry/Department	Reason(s)
(i)		
(ii)		
(iii)		

Signature of officer-----

Signature of US(Admn.)/Estt. -----

Note: The information in the format should tally with the information available in the web based cadre management system. If the information in the web based cadre management system is not up to date, it should first be updated/ connected before submitting the form.

ANNEXURE-III**Vacancy in the grade of Sr. PPS as on date**

S.No.	Cadre Unit	Strength	Vacancy
1	Agri & Coop	4	2
2	AHD&F	1	0
3	Civil Aviation	3	2
4	Coal	1	0
5	Commerce	2	0
6	Consumer Affairs	1	0
7	Corporate Affairs	1	0
8	Culture	1	0
9	Defence	7	4
10	DoP&T	6	3
11	Earth Sciences	1	1
12	Environment	2	2
13	Expenditure	14	7
14	Fertilizers	4	1
15	Food & PD	1	1
16	Health & FW	4	3
17	Home Affairs	21	8
18	HRD	2	0
19	I&B	2	2
20	IP&P	5	1
21	Labour	1	0
22	Legal Affairs	3	1
23	Mines	1	1
24	Minority Affairs	1	0
25	MSME	1	1
26	MNRE	1	0
27	Petroleum	1	1
28	NITI Ayog	4	2
29	Posts	1	1
30	Power	2	2
31	Road Transport	1	1
32	Rural Dev.	4	0
33	S&T	3	1
34	Shipping	1	1
35	SJ&E	4	3
36	Tribal Affairs	2	0
37	Textiles	1	1
38	Steel	1	1
39	Supply	0	0
40	Telecom.	5	2
41	UPSC	11	9
42	Urban Dev.	3	0
43	Water Res.	2	2
44	WCD	1	1
45	YA&Sports	2	2

Group - A

S.No.	Ministry / Department
1	Animal Husbandry, Dairying & Fisheries
2	Agriculture & Cooperation
3	Culture
4	Defence
5	Personnel & Training
6	Earth Science
7	Food & Public Distribution
8	Home Affairs
9	Higher Education
10	Legal Affairs
11	Minority Affairs
12	Micro, Small and Medium Enterprises
13	Niti Ayog
14	Posts
15	Rural Development
16	Social Justice & Empowerment
17	Supply Division
18	Tribal Affairs
19	Union Public Service Commission
20	Urban Development
21	Women & Child Development

Group - B

S.No.	Ministry / Department
1	Civil Aviation
2	Coal
3	Commerce
4	Consumer Affairs
5	Corporate Affairs
6	Environment, Forests & Climate Change
7	Expenditure
8	Fertilizers
9	Health & Family Welfare
10	Information & Broadcasting
11	Industrial Policy & Promotion
12	Labour & Employment
13	Mines
14	New & Renewable Energy
15	Petroleum & Natural Gas
16	Power
17	Road Transport & Highways
18	Science & Technology
19	Shipping
20	Steel
21	Telecom
22	Textiles
23	Water Resources, River Development and Ganga Rejuvenation
24	Youth Affairs & Sports

Ministries / Departments which may be qualified for concession in tenure for posting by one year

S. No.	Ministry /Department
1	Personnel & Training
2	Defence
3	Expenditure
4	Home Affairs
5	Legal Affairs