

MOST IMMEDIATE

No.5/10/2012-CS-II(C)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

3rd floor, Lok Nayak Bhawan,
Khan Market, New Delhi-110003.
Date: 30th September, 2013

OFFICE MEMORANDUM

Subject: Nomination of Stenographers Grade 'D'/PA(ad-hoc) for appointment to the Grade of PA of CSSS for the Select List Year – 2011 on regular basis under the Zoning Scheme for Seniority Quota (SQ).

The undersigned is directed to refer to this Department's O.M. of even number dated 1.1.2013 and 9.5.2013 wherein the range of seniority for promotion from Stenographers Grade 'D' to Personal Assistants Grade of CSSS for the Select List Year-2011 has been laid down and to say that on the basis of information furnished by the Cadre Units, it has been decided to nominate the Stenographers Grade 'D'/PA(ad-hoc), whose names appear in the Annexure to this O.M., for appointment/promotion to the PA Grade of CSSS on regular basis under the Zoning Scheme on their inclusion in the Select List Year 2011(SQ).

2. It is requested that urgent action be taken to appoint/promote these officers to PA Grade of CSSS against the Select List Year 2011(SQ) provided they are clear from vigilance angle. A copy of the appointment/ promotion order issued in this regard by the Cadre Units duly indicating the CSL number of the officers be forwarded to this Department immediately.

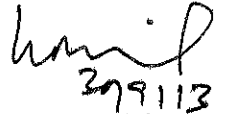
3. No request for retention will be entertained as cadre allocation has been made on the basis of vacancies reported under seniority quota by the respective cadre units and in accordance with Rotational Transfer Policy for CSSS personnel issued vide O.M.No.13/1/2009-CS.II dated 15.7.2011.

4. Cadre Units are also requested to ensure that the officers concerned are relieved within 45 days from the date of issue of this O.M. to take up the new posting in the Cadre Unit allocated failing which their nomination order shall be cancelled by this Department. In case an officer nominated against the Select List Year, 2011 refuses regular promotion, Cadre Units concerned may initiate action in terms of this Department's O.M. No.5/1/2008-CS.I(S) dated 8.4.2011 under intimation to this Department.

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5. The Cadre Training Plan for Central Secretariat Stenographers' Service stipulates that successful completion of Level-I training programme of 3 weeks' at ISTM is mandatory for promotion to the PA grade. Some of the officials empanelled in the above Select List have not attended Level-I training programme. These officials would be nominated to Level-I training programme shortly and their promotion to the PA grade would be subject to their successful completion of Level-I training programme within 1 year of their promotion.

6. This O.M. is available on the website of this Department viz. www.persmin.nic.in → Central Services Wing → CS Division → CSSS Promotion (Regular) → Steno Grade 'D' to 'C'.



(Kameshwar Mishra)

Under Secretary to the Government of India

Tele: 24623157

To

All Cadre Units of CSSS

Annexure to O.M. No. 5/10/2012-CS-II(C) dated 30.09.2013.

S. No.	CSL	Name (Ms./Smt.Sh.)	Date of Birth	SLY	Cadre where working	Cadre where nominated
1	209	Satish Kumar Sapra	03-03-53	1982	Defence	Retired
2	230	Vijay Kumar	10-03-53	1983	E&F	Retired
3	231	Md.Saukat Ali	16-04-54	1983	Urban Dev.	Urban Development
4	369	S Thiyagarajan	02-03-63	1984	I&B	Expenditure
5	961	Saroj Vanvari	18-09-61	1989	Rural Dev.	Commerce
6	1849	Dharambir	12-05-74	1996	H&FW	MSME
7	1850	Dheeraj Bahri	04-10-74	1996	Defence	Women & C.D.
8	1851	P. Santhi	14-12-70	1996	Earth Sciences	Earth Science
9	1852	Satish Kumar	18-05-73	1996	IP & P	IP&P
10	1856	Rajendra Kumar	01-02-71	1996	S&T	Science & Tech.
11	1857	Ambika Khuntia	06-04-73	1996	Expenditure	Telecom
12	1860	Rajnath Soni	02-07-73	1996	I&B	Home Affairs
13	1862	Mukesh Kumar	29-06-75	1996	I&B	I&B
14	1863	Pradeep Rana	12-03-74	1996	S&T	Expenditure
15	1867	P. Jeethendra	12-12-72	1996	Telecom.	Home Affairs
16	1872	Sangeetha Kannan*	17-11-75	1996	P&NG	Defence
17	1873	T. Jabili Raju	02-06-70	1996	RT&H	Home Affairs
18	1875	Santosh Jaiswal*	01-10-71	1996	MHA	I&B
19	1879	Jaya Ragesh*	20-05-72	1996	Expenditure	UPSC
20	1880	Jitender Kumar*	30-09-73	1996	MHA	IP&P
21	1882	Vikas Saini	12-09-76	1996	Supply	Water Resources
22	1885	Md. Anis Ansari*	01-03-69	1996	Supply	Education
23	1887	Satish Kumar Sanger*	18-06-76	1996	MHA	Home Affairs
24	1890	KVS Punnaiah	24-05-73	1996	Water Res.	Water Resources
25	1893	Yogesh Kumar Butta	10-05-74	1996	S&T	Civil Aviation
26	1895	Geetha C	02-03-73	1996	Water Res.	Environment & F.
27	1899	Sonu Sehgal*	08-08-77	1996	Telecom.	Home Affairs
28	1902	Katakam Sudhakara Rao	14-04-69	1996	S&T	Water Resources
29	1904	Ram Kunwar Yadav	04-04-71	1996	Water Res.	Education
30	1911	Zaheer Ahmed	02-08-75	1996	Power	Health & F.W.
31	1912	Anil Dhiman	20-10-70	1996	Education	Food & P.D.
32	1915	Deepak Kumar Sah	28-07-75	1996	Education	Telecom.
33	1916	Murugan. U	19-05-69	1996	MHA	Home Affairs
34	1918	Nirupma Das	05-04-72	1996	Urban Dev.	Urban Development
35	1920	Sanjay Kumar	01-03-75	1996	W&CD	UPSC
36	1921	Angadhan K.P	10-05-75	1996	Education	Labour
37	1925	Bhargavi A.S	01-06-74	1996	MHA	Expenditure

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38	1926	M. Senthil Rathinam*	04-06-77	1996	Education	Planning Comm.
39	1927	A.G. Prakash	15-01-72	1996	Culture	I&B
40	1934	Anil Kumar	25-10-75	1996	Defence	Telecom
41	1935	Manoj Kumar Singh*	10-01-69	1996	I&B	Expenditure
42	1936	Diwan Singh Rautela	27-01-68	1996	Telecom.	UPSC
43	1938	Gita Chakravarthy	17-03-65	1997	Expenditure	Legal Affairs
44	1939	Amita Sharma	18-03-73	1997	Defence	Defence
45	1940	Anju Mohan	29-10-74	1997	UPSC	IP&P
46	1941	Bhawana Sharma	04-07-70	1997	Labour	Planning Comm.
47	1942	Ramesh Mittal	05-07-68	1997	MHA	Expenditure
48	1943	Anu Kapur Makkar	25-07-70	1997	Defence	Defence
49	1945	Leena Regi	11-06-73	1997	UPSC	Commerce
50	1946	Azazuddin	03-07-74	1997	IP & P	IP&P
51	1947	Satyavir	01-10-72	1997	MHA	Home Affairs
52	1948	Rajesh Gupta	13-02-72	1997	Civil Aviation	Science & Tech.
53	1949	Vandana Aggarwal	24-12-70	1997	Civil Aviation	Education
54	1950	S.M. Jha	15-05-73	1997	F&PD	Food & P.D.
55	1952	Manvendra Singh Patwal	14-06-78	1997	SJ&E	Road Transports & Highways
56	2047	Mukesh Kumar	28-02-75	2000	I&B	Agriculture & Coop.
57	2057	Ganga Parshad	12-10-74	2000	Tribal Affairs	Home Affairs
58	2061	Ganesh	03-05-71	2000	I & B	Social Justice & E.
59	2062	Arun Kumar	15-10-73	2000	Rural Dev.	Supply

*These officials have not attended the Level-I Training Programme under CTP for CSSS officials, hence they are required to undergo training within one year. Their continuation in PA grade would be subject to successful completion of Level-I Training Programme.

