

No.1/1/2012-CS-II(A)
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

3rd Floor, Lok Nayak Bhawan, Khan Market,
New Delhi – 110 003.
Dated the 6th March 2012.

OFFICE MEMORANDUM

Subject: - Promotion of Senior Principal Private Secretary to the post of Principal Staff Officer (PSO) of CSSS. - reg.

The undersigned is directed to say that in connection with the subject mentioned above, the ACRs/APARs, latest Vigilance Clearance and major minor penalty certificate for the last 10 years in respect of Senior Principal Private Secretaries as indicated in Annexure to this OM may please be furnished to this Department positively by 26.03.2012

2. Prior to sending the ACRs/APARS, the concerned Ministries/Departments are requested to ensure that the procedure for below benchmark ACRs, if any, as laid down vide DoP&T's OM No. 21011/1/2005-Estt.(A) (Pt.-II) dt. 14.05.2009 & OM No. 21011/1/2010-Estt.A dt. 13.04.2010 in respect of these officers is duly completed. The cadre units are also requested to furnish a certificate in respect of those Sr.PPS whose ACRs/APARs for the period 2008-09, 2009-2010 & 2010-11 have already been forwarded to DoP&T, that a copy of the ACR/APAR has already been provided to the officer concerned for representation.

3. In case the ACR/APAR is not available 'No Report Certificate' may please be forwarded without further delay. This may be treated as urgent.

Encl: Annexure



(Kiran Vasudeva)

Under Secretary to the Govt. of India
Tel: 24654020

To

The Under Secretary (Admn.) of the concerned CSSS Cadre Units

Annexure to No.1/1/2012-CS-II(A) dt. 6.03.2012

S.No.	Name (Sh/Smt.)	Min./Deptt.	Documents required
1.	Anita Chakraborty	Commerce	(a) ACR/APAR/NRC for the periods 2006-07, 2007-08, 2008-09, 2009-10 & 2010-11. (b) Latest Vigilance clearance. (c) Major/minor penalty certificate for the last 10 years.
2.	G.C. Pandey	Science & Tech.	(a) Latest Vigilance clearance. (b) Major/minor penalty certificate for the last 10 years.
3.	R.K.Sharma	Labour	(a) ACR/APAR/NRC for the period 2007-08. (b) Latest Vigilance clearance. (c) Major/minor penalty certificate for the last 10 years.
4.	O.P.Dhawan	Culture	(a) ACR/APAR/NRC for the periods November 2007 to March 2008 & 2010-11. (b) Latest Vigilance clearance. (c) Major/minor penalty certificate for the last 10 years.
5.	N.K.Rajpal	Agriculture	(a) ACR/APAR/NRC for the periods 2010-11. (b) Latest Vigilance clearance. (c) Major/minor penalty certificate for the last 10 years.
6.	Prem Pal	Road Transport	(a) ACR/APAR/NRC for the periods 2008-09, 2009-10 & 2010-11. (b) Latest Vigilance clearance. (c) Major/minor penalty certificate for the last 10 years.
7.	Ms.Angela Stephen	Home Affairs	(a) ACR/APAR/NRC for the 2009-10 & 2010-11. (b) Latest Vigilance clearance. (c) Major/minor penalty certificate for the last 10 years.