

No.4/3/2013-CS-I(D)
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel & Training)

Lok Nayak Bhawan, New Delhi -110003
3rd January, 2014.

OFFICE MEMORANDUM

Subject: Promotion of Grade-I (Under Secretary) officers of CSS to the Selection Grade (Deputy Secretary) on ad-hoc basis—Furnishing of personal information

The undersigned is directed to say that further ad-hoc promotions of officers of Grade-I (Under Secretary) of CSS to the Selection Grade (Deputy Secretary) are likely to be made shortly. The names of the officers likely to be considered for such promotion are at **Annexure-I**. The vacancies available are at **Annexure-II**.

2. The officers may furnish their personal particulars in the format at **Annexure-III** to CS-I Division, Department of Personnel and Training through the Ministry/Department concerned and also by e-mail at gokulrout2010@live.in/ rout.gc13@nic.in. The information furnished in the format should tally with the information available in the web based cadre management system. If the information in the web based cadre management system is not up to date, it should first be updated/corrected before submitting the form.

3. The officers on deputation may furnish their willingness for availing of the ad-hoc promotion, along with their personal particulars.



(G.C.Rout)

Under Secretary to the Government of India
Telefax: 24629413

To

1. Ministries/Departments concerned
2. Officers Concerned

ANNEXURE-I

Sl. No.	CSL No.	US SL	Name	D/O/B	Present posting/last posting in case of deputation
1.	5218	2004	Sunil Madan	09-May-59	Commerce
2.	5220	2004	Ganesh Dutta Sharma	01-Jun-58	Steel
3.	5222	2004	S.K. Sharma	18-Jul-55	Health & FW
4.	5223	2004	Kishori Raman Sharma	06-Sep-58	Expenditure
5.	5224	2004	Gopi Chand Yadav	01-Jan-56	Home Affairs
6.	5227	2004	Gopal Krishnan Baurai	15-Mar-56	Financial Services
7.	5230	2004	Arvind Mukherjee	04-Jan-58	Steel
8.	5566	2004	Raj Bala Singh(Smt.)	25-Sep-59	Supply
9.	4658	2004	Om Prakash	15-Dec-55	Agriculture & Coop.
10.	4914	2005	Sunil Garg	05-Jun-61	Tribal Affairs/Deputation to Competition Commission of India
11.	5232	2005	Robert Charles Tully	08-Jun-58	HRD
12.	5233	2005	Aditya Ram Chamoli	25-Mar-57	Water Resources
13.	5234	2005	Vijay Gopal Mangal	01-Jan-62	Petroleum & NG
14.	5235	2005	Sudeepa Kohli(Smt.)	19-Jul-57	Stat. & Prog. Imp.
15.	5246	2005	Anil Kumar	16-Nov-61	Health & FW/Deputation as APS to Minister of Health
16.	5250	2005	R Prem Anand	25-Apr-62	Health & FW
17.	5253	2005	K.G. Mohanta	01-Feb-57	Defence
18.	5254	2005	Geeta Arora	15-Mar-56	Agriculture & Coop
19.	5257	2005	AK. Srivastava	24-Dec-57	Economic Affairs
20.	5259	2005	Vinod Kumar Nayyar	26-Jun-55	HRD



For January 2014

S.N.	Ministry/Deptt	vacancy
1	Cabinet Secretariat	1
2	Health & Family Welfare	1
3	Industrial Policy & Promotion	1
4	Labour & Employment	1
5	Minority Affairs	1
6	MSME	1
7	Posts	2
8	Power	1
9	Revenue	1
10	Supply	1
11	Youth Affairs & Sports	1
		12

For February 2014

S.N.	Ministry/Deptt	vacancy
1	Culture	1
2	Expenditure	1
3	Health & FW	1
4	HRD	1
5	Inter State Council Secretariat (ISCS)	1
6	Social Justice & Empowerment	1
7	Urban Development	1
8	Women & Child Development	1
		8

PERSONAL INFORMATION

1	Name	
2	CSL No.	
3	Designation	
4	Date of Birth	
5	Present Ministry/Department	
6	Personal contact Number	
7	Educational Qualification	

8. Experience (including deputation details)

Designation (since joining Govt service)	Ministry/Deptt/Orgn (including deputation details)	From (DD-MM-YY)	To (DD-MM-YY)

Note: The information furnished in the format should tally with the information available in the web based cadre management system. If the information in the web based cadre management system is not up to date, it should first be updated/corrected before submitting the form.

9. Preference for posting (Maximum three choices)

S.No.	Ministry/Deptt	Reasons
i		
ii		
iii		

Certified that I have verified the data in respect of me in the web based cadre management system and the data available therein is correct and up to date.

(Signature of the officer)

Date:

(For Administration Division of the Ministry/Department)

Forwarded.

It is certified that the details of the officer in the web based cadre management system is complete, correct and up to date.

(Signature)
Name:
Designation

Date: