

F.No.7/9/2013-CS.I (A)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel & Training)

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2<sup>nd</sup> Floor, Lok Nayak Bhavan,  
Khan Market, New Delhi-110003  
Dated: 13<sup>th</sup> May, 2015

To

Candidates recommended for appointment as  
Assistant in CSS

Subject: Offer of appointment to the post of Assistant in CSS on the basis of  
Combined Graduate Level Examination, 2013

Sir/Madam,

I am directed to say that offer of appointment to 300 candidates on the basis of CGLE-2013 has since been issued by this Department with the direction to report to ISTM, Delhi for the Foundational Training. Considering large number of candidates, it has been decided to conduct Foundational Training at the following Training Institutes as under:

<u>Location of ATI</u>	<u>No. of candidates</u>	<u>Date of joining at ATI</u>
Gurgaon, Haryana	75	22-05-2015
Chandigarh	60	22-05-2015
Shimla, Himachal Pradesh	50	22-05-2015
Hyderabad, Telangana	100	29-05-2015
Kolkata, West Bengal	50	05-06-2015

2. The successful candidates who have not yet been issued offer of appointment to join at ISTM, New Delhi are requested to exercise option to undergo the Foundational Training at any of the above mentioned ATIs. **However, only those candidates, whose medical fitness certificate has been made available to this Department are only to exercise option as only these candidates can be given offer of appointment.** Maximum three options can be exercised. The candidates will be considered for training at ATIs as far as possible as per the options exercised, subject to availability of slots.

3. This Department has already made arrangement with the ATIs for imparting the training. Therefore in case of lack of options for any ATI, this Department at its discretion will allot candidates and the nominated candidates will be required to report for training at that ATI, irrespective of their options. No communication will be entertained in this regard.

4. The candidates are requested to convey their options in the following format at the earliest but not later than 16.5.2015 at the under mentioned e-mail address:

e-mail address: **parminder.edu@nic.in**

Please mention the following subject in e-mail for easy sorting:

CGLE-2013 – ADR-FTP- Preference

In the mail indicate the following information:

Name of the candidate:

Rank No.:

Options for ATI: 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

Yours faithfully,

**Sd/-**

(Parminder Singh)  
Under Secretary to the Government of India  
Tel:24642705