

4/4/2018-CS.I (D)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training

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2<sup>nd</sup> Floor, Lok Nayak Bhavan,  
Khan Market, New Delhi-3  
Dated the 16<sup>th</sup> August, 2018.

**CORRIGENDUM**

Subject: Rotational Transfer of DS/Director of CSS – regarding

The undersigned is directed to refer to O.M of even no. dated 13<sup>th</sup> Aug, 2018 on the subject mentioned above and to request that following correction in the Annexure to the above said O.M may be taken note of:

**For**

SNO	CSL	Name	DES G	D/O/B	POSTING	Present Place Since	Group
27	4640-A	Sandeep Kumar Gupta	DIR	06-11-1972	Social Justice & Empow.	16-08-2012	<b>B</b>

**Read**

SNO	CSL	Name	DESG	D/O/B	POSTING	Present Place Since	Group
27	4640-A	Sandeep Kumar Gupta	DIR	06-11-1972	Social Justice & Empow.	16-08-2012	<b>A</b>

2. The inconvenience caused is regretted.



(Debabrata Banerjee)  
Under Secretary to the Government of India  
Tel.No.24629413

To

1. All Ministries/Departments.
2. All Deputy Secretaries/Directors of CSS.

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2<sup>nd</sup> Floor, Lok Nayak Bhavan,  
Khan Market, New Delhi-3  
Dated the 13<sup>th</sup> August, 2018.

**OFFICE MEMORANDUM**

Subject: Rotational Transfer of DS/Director of CSS – regarding

The undersigned is directed to refer to the revised Rotational Transfer Policy published on the website of this Department vide O.M.No.21/2/2009-CS.I(P) dated 16<sup>th</sup> July, 2015. In terms of the revised RTP, Deputy Secretaries/Directors who have completed five years or more in the same Ministry/Department are eligible for transfer. The officers serving in Ministries/Departments as mentioned in Annexure III of RTP have a reduced tenure by one year prescribed for the grade. Certain categories of officers such as, those who are within two years of retirement, etc. are exempted from rotational transfer.

2. In terms of RTP, officers who have completed the normal prescribed tenure in both the Groups would be transferred first and then officers posted in Ministries/ Departments qualifying for one year reduced tenure would be considered for transfer. It has been also provided under RTP that equal number of officers will be transferred and posted to ensure relievers are available for the officers transferred out. This is possible only if the number of officers covered under rotational transfer in both the groups is equal to ensure provision of relievers in place of transferred officers. If there is a mismatch between the number of officers covered under rotational transfer between the Groups, only equal number of officers will be transferred on the basis of higher length of service and the remaining left out officers will be covered in the next round of rotational transfer in the subsequent year.

3. Accordingly, a list of DS/Director who have completed the prescribed tenure of 05 years as well as reduced tenure of 4 years in respect of certain Ministries/Departments as on 01.07.2018 and are not exempted from transfer in terms of the RTP, has been prepared and enclosed (**Annexure**). The list includes 40 officers.

4. The officers concerned should also ensure that their data is complete in all respects in the web based cadre management system at cscms.nic.in. If the data is not complete, it should be first got updated in the system.

5. Ministries/Departments are requested to bring to the notice of this Department the name of any DS/Director against whom any vigilance/disciplinary case is pending in his respective Ministry/Department so

that he/she may not be considered for rotational transfer to facilitate the completion of the proceedings there itself. They are also requested to bring to the notice of this Department the name of any DS/Director who has completed his/her prescribed tenure but has been left out in the proposed list of rotational transfer. There may be some Officers who are presently posted in the outstation offices of some Ministries/Departments. Their cases will be taken up separately as per the provisions of RTP.

6. Ministries/Departments and officers concerned may check the information in the Annexure and bring to the notice of this Department if there is any discrepancy in the list.

7. The requisite information may be furnished **by 24<sup>th</sup> August, 2018**. In case no communication is received by the stipulated date, the information as furnished in the list will be considered as final and further action will be taken accordingly. The officers to be considered for rotational transfer will be finalized after correction of data, if any. Once the list is finalized, options will be sought from the officers concerned before issue of rotational transfer orders. No officers will, however, be actually transferred before the current parliament session is over.



(Debabrata Banerjee)

Under Secretary to the Govt. of India

Tel.No.24629413

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To

1. All Ministries/Departments.
2. All Deputy Secretaries/Directors of CSS.

# ANNEXURE

SNO	CSL	Name	DESG	D/O/B	POSTING	Present Place Since	Grp
1	4742-A	H. Kam Suan Thang	DIR	27-06-1974	Agri & Coop	06-08-2012	A
2	4694-A	Ghulam Mustafa	DIR	24-11-1969	RGI	08-08-2012	A
3	4686-A	Elangbam Robert Singh	DIR	02-02-1967	Defence	12-08-2012	A
4	4901	Rishi Kumar	DIR	15-09-1961	Earth Sci.	14-08-2012	A
5	4366-A	Syed Ekran Rizvi	DIR	20-10-1972	PMO	14-08-2012	A
6	4738-A	Lal Chandamma	DIR	26-09-1973	Defence	16-08-2012	A
7	4773	C. Gangadharan	DIR	20-05-1961	Defence	17-08-2012	A
8	4847	Gopal Sadhwani	DIR	04-05-1964	Tribal Affairs	17-08-2012	A
9	4433-A	Mercy Epao (Ms.)	DIR	04-10-1969	DONER	31-08-2012	A
10	2888	K.V.S. Rao	DIR	23-10-1961	SJE (Disability)	26-04-2012	A
11	3432-A	Rohit Mathur	DIR	20-09-1968	Agri & Coop	04-02-2013	A
12	5276	Prem Narayan Shukla	DS (ad-hoc)	19-06-1961	Agri & Coop	04-03-2013	A
13	5496	Harsh Malviya	DS (ad-hoc)	28-02-1961	Labour & Emp.	09-04-2013	A
14	5347	Amrik Singh	DS (ad-hoc)	10-04-1962	Home	19-04-2013	A
15	5217	Sushil Kumar	DS (ad-hoc)	15-01-1962	Defence	01-04-2013	A
16	5349	Anil Kumar Joshi	DS (ad-hoc)	18-05-1962	Legal Affairs	21-05-2013	A
17	5357	S.K. Chikkara	DS (ad-hoc)	15-04-1962	Home	01-07-2013	A
18	5871	V.K. Rajan	DS (ad-hoc)	17-05-1962	Home	17-07-2013	A
19	5894	Satya Prakash Arya	DS (ad-hoc)	18-04-1964	Defence	10-09-2013	A
20	5940	Sharda Prasad	DS (ad-hoc)	01-08-1964	Defence	11-09-2013	A
21	5883	Manmohan Pipil	DS (ad-hoc)	12-02-1963	Defence	01-10-2013	A
22	5885	K. Chandra Singha	DS (ad-hoc)	12-04-1965	Defence	21-10-2013	A
23	5592	Kailash Chand Meena	DS (ad-hoc)	07-07-1960	Defence	01-01-2014	A
24	6273	Vijay Singh Rana	DS (ad-hoc)	10-06-1966	Home	01-01-2014	A
25	6259	Alice Kujur	DS (ad-hoc)	30-06-1961	MHA (NDMA)	08-01-2014	A
26	5610	Asit Kumar Saha	DS (ad-hoc)	17-01-1961	DOPT	21-01-2014	A
27	4640-A	Sandeep Kumar Gupta	DIR	06-11-1972	Social Justice & Empow.	16-08-2012	B
28	3954-A	L. Haokip	DIR	14-06-1965	MSME	02-08-2012	B
29	4839	N.K. Kashmira	DIR	20-10-1960	Food & PD	03-08-2012	B
30	4710-A	Anant Kishore Saran	DIR	09-10-1965	Shipping	03-08-2012	B
31	4730-A	D. Praveen	DIR	25-05-1971	Chem. & Petro Chem.	06-08-2012	B
32	4908	K.B. Subramanian	DIR	01-07-1960	Food Proc.	08-08-2012	B
33	4842	Sunita Sharma (Smt.)	DIR	13-02-1961	Health & FW	09-08-2012	B
34	4398-A	Shersha	DIR	18-10-1965	Mines	14-08-2012	B
35	4678-A	S. Rukmani (Ms.)	DIR	09-11-1969	Urban Dev.	13-08-2012	B
36	5363	P. Sasi Kumar	DS (ad-hoc)	07-11-1961	Higher Education	11-02-2013	B
37	5234	Vijay Gopal Mangal	DS (ad-hoc)	01-01-1962	Petroleum and NG	01-03-2013	B
38	5515	Braja Kishore Pati	DS (ad-hoc)	06-04-1961	Urban Dev.	03-06-2013	B
39	5869	Vijay Kumar Paul	DS (ad-hoc)	02-07-1961	I&B	01-07-2013	B
40	5376	M.K. Chowdhury	DS (ad-hoc)	16-04-1963	Health & FW	01-07-2013	B

*J. Banerjee*