

No.3/2/2013-CS-I(D)(Pt.)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel & Training)

Lok Nayak Bhawan, New Delhi -110003  
May 8, 2013.

**OFFICE MEMORANDUM**

Subject: Rotational Transfer of Deputy Secretaries/Directors of CSS

The undersigned is directed to say that it is proposed to carry out rotational transfer of Deputy Secretaries/Directors of the Central Secretariat Service in May 2013. The names of the officers likely to be considered for such transfer are at **Annexure-I**.

2. The officers may furnish their personal particulars in the format at **Annexure-II** to CS-I Division, Department of Personnel and Training through the Ministry/Department concerned. The information furnished in the format should tally with the information available in the web based cadre management system. If the information in the web based cadre management system is not up to date, it should first be updated/corrected before submitting the form.



(G.C.Rout)

Under Secretary to the Government of India  
Telefax: 24629413

To

1. Ministries/Departments concerned
2. Officers Concerned

**NAMES OF OFFICERS LIKELY TO BE CONSIDERED FOR TRANSFER UNDER RTP**

S.N.	CSLNo.	Name	Designation	Date of birth	Present posting
1	4858	C.K. Rawat	DS(adhoc)	2-Jul-55	Mines
2	4374	Amrit Lal	DS	1-Feb-56	Health &FW
3	3580-A	Anuradha S. Chagti	Dir	28-Feb-67	DOP&T
4	3205	Ashok Kumar	Dir	9-Jul-61	Home Affairs
5	3111	C. Indra Murthy	Dir	30-Apr-63	Commerce
6	4763	Rita Dogra	DS(adhoc)	19-Jan-57	Corporate Affairs
7	4522	N. Sriraman	DS	16-Oct-58	Power
8	5420	PL.Verma	DS(adhoc)	1-Aug-55	I&B
9	3300	Sanjeev K. Jindal	Dir	12-Oct-65	Financial services
10	2913	K.M. Brahme	Dir	11-Sep-55	Revenue
11	3330	Narayan Dass	Dir	1-Apr-61	Environment & Forests
12	4423	C.S. Kaushik	DS	25-Jun-55	I& B
13	4705	Amarjit Singh	DS(adhoc)	11-Jul-55	Defence
14	3310	Aparna S. Sharma	Dir	2-Jun-67	Health & FW
15	3320	S. Mehra	Dir	15-Jun-66	Economic Affairs
16	4642	Sarat Kumar Mishra	DS(adhoc)	7-Apr-57	Home Affairs

**PERSONAL INFORMATION**

CSL No.

1	Name	
2	Designation	
3	Date of Birth	
4	Present Ministry/Department	
5	Personal contact Number	
6	Educational Qualification	

**7. Experience (including deputation details)**

Designation(since joining Govt service)	Ministry/Deptt/Orgn( including deputation details)	From (DD-MM-YY)	To (DD-MM-YY)

**Note:** The information furnished in the format should tally with the information available in the web based cadre management system. If the information in the web based cadre management system is not up to date, it should first be updated/corrected before submitting the form.

**8. Preference for posting( Maximum three choices)**

S.No.	Ministry/Deptt	Reasons
i		
ii		
iii		

Certified that I have verified the data in respect of me in the web based cadre management system and the data available therein is correct and up to date.

(Signature of the officer)  
Name:

Date:

(For Administration Division of the Ministry/Department)

Forwarded.

It is certified that the details of the officer in the web based cadre management system is complete, correct and up to date.

(Signature)

Name:

Designation

Date: