

IMMEDIATE

No.11/1/2012-CS.II(B)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

Lok Nayak Bhawan, New Delhi – 110 003.

Dated, the 3rd April, 2012.

OFFICE MEMORANDUM

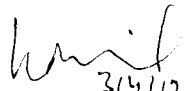
Subject: Transfer of Ad-hoc Assistants under Rotation Transfer Policy (RTP) of CSS – reg.

The undersigned is directed to refer to this Department's OM of even number dated 14.03.2012 on the subject cited above and to say that the list of ad-hoc Assistants who have completed 16 years or more in the Cadre Unit as on 01.01.2012 is yet to be received in this Department.

2. All Cadre Units are again requested that the **List containing all the relevant information such as name, date of birth, Category, Select List year in the Grade of UDC, date from which working in the Cadre Unit (in any post/Grade) etc.**, as per the prescribed proforma (enclosed) may be furnished to this Department immediately.

3. This may be accorded **TOP priority**.

Encl: As above.


(Kameshwar Mishra)
Under Secretary to the Govt. of India
☎: 24623157

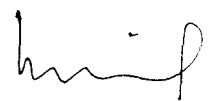
To

All the Cadre Units of CSS,
US (Admn) (By name)

Details of ad-hoc Assistants

Name of the Cadre Unit: _____

S.No.	Name	Cate- gory	D.O.B	CSL No./Year (UDC Grade)	Date from which working in the Cadre Unit in any post/Grade	Whether clear from vigilance angle or not	Remarks


3/4/12