

No.21/1/2013-CS.I(P)
Governemnt of India
Ministry of Personnel, Public Grievances & Pensions
(Department of Personnel & Training)

2nd Floor, Lok Nayak Bhawan, New Delhi.

Dated 1st May 2013

OFFICE MEMORANDUM

Sub:- Engagement of Retired Section Officers who were holding analogous posts in purely Government Organisations as Consultant – Inviting of applications from eligible thereof.

The undersigned is directed to forward herewith a copy of Directorate General of Supplies & Disposals, Department of Commerce (Supply Division)'s letter No.A-12023/1/2013-A-III dated 23.04.2013 on the subject above, inviting applications for filling up the vacant post of Section Officers in Directorate General of Supplies & Disposals (DGS&D) for information and necessary action. Applicants may forward their application to DGS&D directly.

(Parminder Singh)

Under Secretary to the Govt. of India

☎ 2464 2705

To

All the Ministries/Departments of Government of India

Copy to :

1. Smt. Usha Rani, Deputy Director(Admn), Directorate General of Supplies & Disposals, Jeevan Tara, 5-Sansad Marg, New Delhi.

No.A-12023/1/2013/A-III
GOVERNMENT OF INDIA
DEPARTMENT OF COMMERCE (SUPPLY DIVISION)
DIRECTORATE GENERAL OF SUPPLIES & DISPOSALS
JEEVAN TARA, 5, SANSAD MARG,
NEW DELHI-110001

Dated, the 23rd April, 2013.

To

Shri Parminder Singh,
Under Secretary (CS-I),
DOP&T, Room No. 208,
Lok Nayak Bhawan, Khan Market,
New Delhi - 110003.

Sub :- Engagement of Retired Section Officers who were holding analogous posts in purely Government Organizations as Consultant – Inviting of applications from eligible officers thereof.

Sir,

I am writing this letter in the context of uploading the enclosed Circular of even number dated 18.04.2013 on the subject cited above. You are therefore, requested to upload the same circular on the DOP&T's Website immediately.

Usha Rani
(Usha Rani)

Deputy Director (Admn.)

Encl. : As above.

*Pl. forward it
to the concerned
Section in DOP&T.
P&T*

*Pl. upload it
P&T
29/4/13*

Sh. Rajes

38401/USCCS(I)/A&P

30/04/13

No.A-12023/1/2013/Admn-III
Government of India
Department of Commerce (Supply Division)
Directorate General of Supplies & Disposals,
Admn.III Section

Jeevan Tara Building, 5, Sansad Marg, New Delhi
Dated the 18 April, 2013

CIRCULAR

Subject: Engagement of Retired Section Officer who were holding analogous posts in purely Governmental Organizations as Consultant – Inviting of applications from eligible officers thereof.

It is proposed to prepare a panel of Retired Section Officers who were holding analogous posts in Government Departments/Ministries for engagement of Retired Section Officers as Consultants in various Directorates of this Office with the following terms conditions:

- i) Must have retired from Central Government Service at the level of Section Officer/Under Secretary.
 - ii) The upper age limit should not exceed 62 years, as on the last date for submission of application for the post.
2. The engagement of Consultants shall be subject to the following conditions.
- a) The engagement shall be initially for a period of six months, which may be extended, subject to the approval of the competent authority.
 - b) Working hours shall normally be from 9.30 a.m. to 6.00 p.m. during working days including half an hour lunch break in between. However, in exigencies of work, they may be required to sit late and they may be called on Saturday/Sunday and other Gazetted holidays.
 - c) Consultant shall be eligible for 4 days leave during the period of six months. However, unavailed leave cannot be carried forward, in case of extension beyond six months.
 - d) The engagement may be terminated at any time by the Government without assigning any reason by giving a notice of fifteen days.
 - e) The consultancy fee would be last pay drawn minus pension and DA.
 - f) No TA/DA will normally be admissible. Local conveyance charges, as per actuals, upto a maximum of Rs. 300/- will be reimbursed.
3. The persons who fulfill the eligibility criteria and are willing to offer their services as consultant, may submit their applications in the prescribed proforma (enclosed) latest by **15 May, 2013** to Deputy Director (Admn.), Room No.-348, Jeevan Tara Building, 3rd Floor DGS&D, New Delhi.

Usha Rani
(Usha Rani)

Dy. Director (Admn.)

To
All the Ministries and Departments.

Copy to:

1. The Deputy Director (Admin-III), DGS&D for circulating among retired Section Officers of DGS&D.
2. The Director (C&T), DGS&D, Jeevan Tara Building, 5 Sansad Marg, New Delhi, with the request to upload the circular on DGS&D website.

PROFORMA
ENGAGEMENT AS CONSULTANTS
IN DIRECTOR GENERAL OF SUPPLIES & DISPOSALS (ADMIN-III)
JEEVAN TARA BUILDING, 5 SANSAD MARG, NEW DELHI

Recent
Passport Size
photograph
to be pasted
here

1. Name :
2. Date of Birth :
3. Contact Number (Mobile) :
4. Address for communication :
5. Date of joining in Government Service :
6. Date of retirement :
7. Name of the Ministry/Department from which retired :
8. Last Pay drawn (Whether copy of PPO enclosed) :
9. Educational Qualifications :
10. Details of knowledge in computer :
11. Brief particulars of Experience :

(In the Grade of Assistant and Section Officer)

Post held	From	To	Ministry/Department	Subjects handled (in brief)

(Signature of the Consultant)