

No.6/7/2015-CS.I(S)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training

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2<sup>nd</sup> Floor, Lok Nayak Bhavan, Khan Market,  
New Delhi-110003, dated the 4<sup>th</sup> March, 2015

**OFFICE MEMORANDUM**

**Subject: Zone of consideration for inclusion in Select List of Section Officers' Grade of CSS for the year 2014 against Seniority Quota (SQ) - regarding**

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The undersigned is directed to convey the approval of the Competent authority for issue of zone of consideration for inclusion in Select List (Seniority Quota) of 2014 in the Section Officers' Grade of CSS( as per the **Annexure-I** attached) which has since been drawn up on centralized basis. The zone has been prepared in terms of CSS Rules, 2009 read with CSS (preparation of Select Lists for the Section Officers' and Assistants' Grades) Regulations, 2013. The vacancies against which the officers have been included in the Select List relate to the period from 01.07.2014 to 30.06.2015. The size of the Select List 2014 shall be as under:

<b>SL YEAR</b>	<b>TOTAL</b>	<b>SC</b>	<b>ST</b>	<b>UR</b>
2014	150	24	13	113*

\*including 14 SC officers included on merit.

2. One of the conditions as per CSS Rules, 2009 and regulations issued thereunder for inclusion in the Select List for a particular year is that the officer should have undergone and successfully completed such mandatory training programmes as may be prescribed by the Government. Successful completion of level 'B' Training is necessary for promotion to the grade of Section Officer. The following seven officers, have exhausted all the available three nominations and not eligible for further nomination. They have, therefore, been excluded from the zone of promotion:

<b>Sl. No.</b>	<b>Name of the officer (S/Shri)</b>	<b>DOB</b>	<b>Cadre Unit</b>
1	Manphool	15-Feb-62	Agriculture
2	Manmohan Sharma	4-Aug-57	MHA
3	B.D. Dobriyal	10-Sep-59	Fertilizer
4	Manju Sharma	19-Jan-60	MHA
5	S.M. Kapoor	19-May-60	MHA
6	Durga Prasad	1-Aug-57	DOPT
7	Surinder Mehmi	15-Apr-58	MHA

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3. Additional zone of consideration in respect of 16 officers for inclusion in the Select List 2014 has been prepared in lieu of those who are in the zone of consideration but retired on superannuation/expired/retired voluntarily and officers who were still on deputation within the same Select List Year 2014 etc. in terms of this Department's O.M. No.22011/18/87-Estt(D) dated 09.04.1996 as per the details given below:

TOTAL	SC	ST	UR
16	4	0	12

4. While every effort has been made to incorporate the correct details of the officials w.r.t. their date of birth, place of posting etc., in case any discrepancy is noted, the same may be intimated to this Department for rectification at the earliest, latest by **30-04-2015**. If any of the official included in the zone has left the cadre unit prior to 01.07.2014 (i.e. the crucial date for promotion) for the reasons other than as mentioned in the zone, the same may also be intimated.

5. The cadre unit authorities are requested to take immediate action for conducting DPC as per regulation 5 of CSS (preparation of Select Lists for the Section Officers' and Assistants' Grades) Regulations, 2013 in respect of

- (i) all the officials included in the zone (including retired persons) (as per Annexure-I);
- (ii) the officials covered in previous zones (upto Select List 2013) in whose cases DPC recommendations have been kept in sealed cover on earlier occasions.

6. Ministries/Departments, where the officials approved for inclusion in the zone for SOSL-2014 and are currently posted as Section Officer on ad-hoc basis or as Assistant, are requested to notify the appointment of these officials as per **Annexure-I** to this O.M. to the grade of Section Officer on regular basis once they are found 'FIT' by the respective DPCs. In terms of Rule 2 (c) (iii) of CSS Rules, approved service in the grade of Section Officer will count from 1<sup>st</sup> July 2014. However, in terms of DPC guidelines, promotions are effective from a prospective date and no notional fixation of pay from a date prior to the date of actual promotion will be allowed. Notification for regular promotion should be issued subject to the following conditions:

- (i) the official concerned is clear from vigilance angle in terms of this Department's O.M. No.22034/4/2012-Estt.(D) dated 02.11.2012 and other relevant instructions on the subject;
- (ii) Successful completion of Level 'B' Training of the officer may again be got verified;

- (iii) If an officer is undergoing penalty, notification should not be issued for regular promotion and in such cases notification should be issued only after the currency of the penalty is over in terms of DoPT's O.M. No.22034/5/2004-Estt.(D) dated 15.12.2004. Such cases should also be informed to this Department.
- (iv) The officers, who were in service on crucial dates but had retired as Assistant/Section Officer (ad-hoc) subsequently on superannuation or otherwise, have also been considered for inclusion of their names in the aforesaid Select List of Section Officers in pursuance of this Department's OM No. 22011/4/98-Estt. (D) dated 12.10.1998 to identify the correct zone of consideration for the relevant Select List. However, their appointment should not be notified as retired persons would not be available for actual promotion from a prospective date.

7. Details of persons promoted and otherwise, may be intimated to this department in the prescribed proforma (**Annexure-II**) to enable further necessary action to issue Select List of Section Officers for the year 2014, latest by **30-04-2015**.

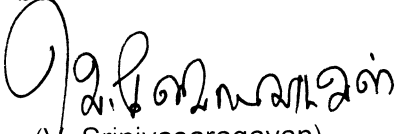
8. All those officials who are included in the Select List 2014 are retained in their respective cadres on their promotion within the sanctioned strength of the cadre in the SO's grade.

9. Some officers included in the zone of promotion for Select List of Section Officers' Grade for the year (Seniority Quota) may be on deputation as on date. To avail the benefit of promotion, such officers have two options:

- (i) They may repatriate to their parent cadre; or  
(ii) They may avail proforma promotion from the date of promotion of their immediate junior.

All Ministries/Departments are, therefore, requested to consider the requests for proforma promotion, if any, in terms of extant instructions and issue necessary orders without referring the matter to this department.

10. Copy of notifications should invariably be endorsed to this Department for record.

  
(V. Srinivasaragavan)

Under Secretary to the Government of India  
Tele : 24629412

Encl: As above

To

1. Cadre authorities of CSS(DS/Director(Admn.))
2. General Secretary, CSS Section Officers' Association, Mezzanine Floor, Sanchar Bhavan, New Delhi.
3. Director (CS-II)/US (CS.I-A)

Annexure-I to OM No.6/7/2015-CS-I(S) dated 04.03.2015

S.No	Name	Date of Birth	Cat.	CSL AG	Present Post	Cadre Unit
1	Abhijit Malakar	4-Mar-57	Gen	2003/0689	Assistant	UD
2	D.S. Raghav	1-Mar-56	Gen	2003/0696	SO(adhoc)	UPSC
3	Ratan Kumar Ghosh	5-Aug-58	Gen	2003/0699	SO(adhoc)	RT&H
4	Jai Shree	13-Jan-56	Gen	2003/0701	SO(adhoc)	Coal
5	Indu Makkar	5-May-57	Gen	2003/0705	SO(adhoc)	I&B
6	P.K. Dhamija	17-Feb-57	Gen	2003/0713	Assistant	Expenditure
7	G. Ramesh	23-Aug-55	Gen	2003/0715	Assistant	UD
8	Kaushal Kumar Mathur	30-Nov-59	Gen	2003/0720	SO(adhoc)	UD
9	Om Dutt Sharma	20-May-55	Gen	2003/0721	SO(adhoc)	UD
10	S. Vedavalli	4-Sep-56	Gen	2003/0722	SO(adhoc)	Defence
11	Kumkum Jain	4-Apr-60	Gen	2003/0728	SO(adhoc)	Environment & Forests
12	I.Gopi	18-Feb-61	Gen	2003/0729	SO(adhoc)	Health
13	Joseph Victor	13-Sep-57	Gen	2003/0735	SO(adhoc)	AHD&F
14	Santosh Kumar Bisht	30-Jun-59	Gen	2003/0744	SO(adhoc)	I&B
15	K. Gauba	14-Jan-57	Gen	2003/0746	SO(adhoc)	Mines
16	B.T. Gopal	5-Dec-61	Gen	2003/0749	SO(adhoc)	UD
17	Narendra Khattar	4-Jan-55	Gen	2003/0753	Retired	Commerce
18	Randhir Singh	17-Mar-63	Gen	2003/0755	SO(adhoc)	MHA
19	Rita Gadhok	8-Jan-61	Gen	2003/0756	SO(adhoc)	Agriculture
20	K.C. Beena Nair	1-Jun-56	Gen	2003/0763	SO(adhoc)	DOPT
21	Chandra Sekhar	13-Jan-55	Gen	2003/0764	Retired	MHA
22	Azad Swarup	10-Jul-54	Gen	2003/0765	Retired	MHA
23	Chander Mohan Kapoor	9-Apr-63	Gen	2003/0767	SO(adhoc)	Expenditure
24	R.C. Pandey	19-Feb-57	Gen	2003/0768	SO(adhoc)	Labour
25	Ajit Singh Saini	12-Oct-55	Gen	2003/0770	Assistant	UPSC
26	Bimla Badhan	5-Sep-58	Gen	2003/0783	SO(Adhoc)	I&B
27	J.K. Sharma	24-Jul-60	Gen	2003/0784	SO(adhoc)	Culture
28	Madhu Shori	25-Mar-61	Gen	2003/0785	SO(Adhoc)	I&B
29	Suresh Chandra Pant	22-Oct-62	Gen	2003/0786	SO(adhoc)	Water Resources
30	Sumita Das	26-Mar-57	Gen	2003/0787	SO(adhoc)	Expenditure
31	Madhu Bhugra	7-Jun-56	Gen	2003/0793	SO(adhoc)	Expenditure
32	Ravinder Kr Sharma	5-Oct-55	Gen	2003/0794	SO(adhoc)	DOP&T
33	L.K. Arora	31-Jul-56	Gen	2003/0796	Assistant	Defence
34	PS Padma Kumaran	23-Dec-55	Gen	2003/0797	SO(adhoc)	DOP&T
35	Satish Kumar Dubey	5-Oct-58	Gen	2003/0798	SO(adhoc)	Expenditure
36	K. Chandra Kala	4-Sep-56	Gen	2003/0799	SO(adhoc)	Expenditure
37	Ram Dutt	15-Apr-56	Gen	2003/0800	SO(adhoc)	UD
38	Mukesh Kr. Gupta	19-Nov-54	Gen	2003/0804	Retired	Commerce
39	Rina Buttan	4-Apr-56	Gen	2003/0805	SO(adhoc)	MHA
40	M.S. Rawat	4-Sep-60	Gen	2003/0807	SO(adhoc)	UD
41	Mahendra Kumar Gaur	23-Sep-55	Gen	2003/0808	SO(adhoc)	Planning Commission
42	Brij Paul	27-Apr-57	Gen	2003/0810	SO(adhoc)	MHA
43	S.Kumar	11-May-63	Gen	2003/0826	Assistant	Earth Sciences
44	Mohini Bala	3-Jul-61	Gen	2003/0830	SO(Adhoc)	Health
45	Gugan Singh	13-Apr-56	Gen	2003/0837	SO(adhoc)	MHA
46	Neeru Manuja	16-Apr-60	Gen	2003/0841	SO(adhoc)	HRD
47	K.I. Mehta	26-Mar-59	Gen	2003/0848	SO(adhoc)	Labour

48	Shyama Sen	17-Oct-60	Gen	2003/0849	SO(adhoc)	Labour
49	C.N. Raju	15-Mar-60	Gen	2003/0852	VRS	MHA
50	Pushpinder Bindra	3-Jan-60	Gen	2003/0859	SO(adhoc)	MHA
51	Dalip Singh	24-Jul-56	Gen	2003/0861	SO(adhoc)	I&B
52	Gian Chand Verma	25-Jan-58	Gen	2003/0872	SO(adhoc)	Rural Development
53	GEORGE PUSHPARAJ S	14-Sep-62	Gen	2003/0875	SO(adhoc)	Textiles
54	Sushma Sharma	17-Jun-61	Gen	2003/0876	SO(adhoc)	Corporate Affairs
55	Ramesh Chand	3-Sep-54	Gen	2003/0886	Retired	Minority Affairs
56	Pramod Jain	8-Dec-57	Gen	2003/0887	SO(adhoc)	Expenditure
57	Mamta Sharma	10-Jul-57	Gen	2003/0890	SO(adhoc)	Water Resources
58	Ranjana Sharma	7-Aug-58	Gen	2003/0908	SO(adhoc)	Food
59	Meenakshi Bose	2-Sep-57	Gen	2003/0909	SO(adhoc)	HRD
60	C. Baby Usha	27-Feb-61	Gen	2003/0911	SO(adhoc)	Food
61	Ratan Kumar Sharma	22-Oct-57	Gen	2003/0922	SO(adhoc)	Environment & Forests
62	Chanchal Sharma	25-Apr-60	Gen	2003/0923	SO(adhoc)	UD
63	Sangita Kashyap	5-Feb-63	Gen	2003/0925	SO(adhoc)	Planning Commission
64	Inderjit Kaur Bhatia	27-Feb-62	Gen	2003/0926	SO(adhoc)	Expenditure
65	M.S. Subramanian	6-Jul-56	Gen	2003/0929	Assistant	MHA
66	Narinder Singh	6-Apr-55	Gen	2003/0931	SO(adhoc)	UPSC
67	Manju Gulati	9-Jan-59	Gen	2003/0932	SO(adhoc)	UPSC
68	Santosh Kumar	8-Apr-55	Gen	2003/0933	VRS	MHA
69	M. Manoharan	10-May-57	Gen	2003/0935	SO(adhoc)	Agriculture
70	Philomina Joy	1-Dec-56	Gen	2003/0938	SO(adhoc)	UPSC
71	Jessy Meyn	25-Jan-55	Gen	2003/0939	Assistant	Water Resources
72	T.C. Kannoija	10-Mar-58	SC on merit	2003/0951	SO(adhoc)	UPSC
73	Jaipal Singh	2-Apr-58	SC on merit	2003/0952	SO(adhoc)	UPSC
74	Nirmala Devi	13-Apr-61	Gen	2003/0954	SO(adhoc)	Expenditure
75	R.K. Ramesh	6-Jul-61	Gen	2003/0957	Assistant	Supply
76	Remesh Pattath	27-Jul-56	Gen	2003/0958	SO(adhoc)	MHA
77	Krishna Ashokan	20-May-58	Gen	2003/0959	SO(adhoc)	Petroleum
78	Sushma Jas	8-Apr-60	Gen	2003/0960	SO(adhoc)	Health
79	Gulshan Tiwani	3-Apr-55	Gen	2003/0962	SO(adhoc)	I&B
80	Rama S. Sharma	8-Aug-56	Gen	2003/0964	SO(adhoc)	Health
81	Ashok Chander Bhatt	16-Apr-60	Gen	2003/0965	SO(adhoc)	Commerce
82	Kshma Sharma	30-Jun-59	Gen	2003/0966	SO(adhoc)	IP&P
83	Ved Prakash Verma	13-Apr-59	Gen	2003/0972	SO(adhoc)	Expenditure
84	Neelam Sharma	8-Feb-60	Gen	2003/0974	SO(adhoc)	MHA
85	Mary Jones Rattan	1-Sep-58	Gen	2003/0976	SO(adhoc)	MHA
86	Vijay Kumari Saxena	1-Feb-58	Gen	2003/0978	SO(adhoc)	MHA
87	Lalita Rawal	10-Dec-62	Gen	2003/0979	SO(adhoc)	MHA
88	Sumana Das	15-Feb-57	SC on merit	2003/0981	SO(adhoc)	Environment & Forests
89	Shashi Lekhra	23-Sep-61	SC on merit	2003/0982	SO(adhoc)	DOP&T
90	Jai Bhagwan	2-Jun-56	SC on merit	2003/0983	SO(adhoc)	MHA
91	A.K. Sarkar	15-Dec-56	SC on merit	2003/0984	Assistant	MHA
92	Ghanshyam Dass Nim	1-Jan-57	SC on merit	2003/0985	SO(adhoc)	MHA
93	Kamlesh Ralhan	17-Aug-57	Gen	2003/0988	SO(adhoc)	MHA
94	Urmil Hans	13-Mar-59	Gen	2003/0989	SO(adhoc)	Textiles
95	Ravi Shankar	13-Nov-55	SC on merit	2003/0990	SO(adhoc)	Commerce
96	Savita	12-Jan-58	SC on merit	2003/0991	SO(adhoc)	RT&H
97	Mohinder Singh	20-Mar-58	SC on merit	2003/0992	SO(adhoc)	RT&H

98	Hem Chander	1-Apr-56	SC on merit	2003/0994	SO(adhoc)	RT&H
99	P.A. Adityan	15-May-57	Gen	2003/0996	SO(adhoc)	MHA
100	B.D. Sharma	26-Jan-59	Gen	2003/0997	SO(adhoc)	Defence
101	Syed Zaki Ahmed*	21-Apr-58	Gen	2003/0998	SO(adhoc)	MHA
102	Ved Kumari Mogla	31-Mar-59	Gen	2003/1002	Assistant	Supply
103	N.K. Sehgal	10-Apr-57	Gen	2003/1003	Assistant	IP&P
104	Vijay Kumari Bamba	25-Jun-62	SC on merit	2003/1004	SO(adhoc)	Food
105	Pani Ram	12-Feb-56	SC on merit	2003/1008	SO(adhoc)	MHA
106	Satyabir Singh	25-Jan-58	SC on merit	2003/1009	SO(adhoc)	Water Resources
107	R.L.P. Ram	2-Jan-56	SC	2003/1017	Assistant	UPSC
108	Amarjit Singh	1-Oct-58	SC	2003/1019	SO(adhoc)	Defence
109	Paramjit Singh	15-Nov-54	SC	2003/1029	Retired	UPSC
110	Anjana Singh	13-Mar-62	SC	2003/1030	Assistant	Telecom
111	Jai Bhagwan	5-Jun-59	SC	2003/1031	Assistant	UD
112	Azad Singh-II	2-Aug-57	SC	2003/1032	Assistant	UPSC
113	Suresh Kumar	21-Mar-58	SC	2003/1033	Assistant	MHA
114	Man Mohan	1-May-58	SC	2003/1034	Assistant	Agriculture
115	Jai Kishan	3-Aug-60	SC	2003/1035	Assistant	Agriculture
116	Pushpa Rani	26-Apr-55	SC	2003/1037	Assistant	Agriculture
117	Jagdish Kumar	15-Nov-57	SC	2003/1041	Assistant	Food
118	Uma Devi Ranga	15-May-61	SC	2003/1057	Assistant	Water Resources
119	Vijay Pal Singh	25-Apr-60	SC	2003/1065	Assistant	Telecom
120	Sushma*	14-Sep-60	SC	2003/1067	Assistant	RT&H
121	Shyam Kumar	1-Jul-57	SC	2003/1069	Assistant	Water Resources
122	Maya Ram	5-Dec-55	SC	2003/1070	Assistant	Environment & Forests
123	Jamna Kumari	29-Sep-60	SC	2003/1071	Assistant	UD
124	Surender Prakash	3-Feb-56	SC	2003/1074	Assistant	Environment & Forests
125	C.B. Viveki	24-Aug-57	SC	2003/1075	Assistant	Corporate Affairs
126	Radha Krishan*	22-May-58	SC	2003/1083	Assistant	UPSC
127	Ravinder Singh	4-Mar-58	SC	2003/1084	Assistant	Commerce
128	Bishan Singh	6-Jul-54	SC	2003/1101	Retired	Minority Affairs
129	Rajkumari Chawla	6-Jul-61	SC	2003/1102	Assistant	Expenditure
130	Krishan Singh	17-Mar-61	SC	2003/1103	Assistant	Defence
131	Tara Chand J. Dalal*	7-May-68	ST	2003/2167	Assistant	Expenditure
132	Narender Kr Meena*	25-May-61	ST	2003/2168	Assistant	Posts
133	L. Sekar*	15-May-64	ST	2003/2171	Assistant	Rural Development
134	R.N. Tawale*	1-Jul-64	ST	2003/2173	Assistant	Posts
135	T. Nialkhanson*	30-Jun-69	ST	2003/2174	Assistant	Food
136	L.H. Hrangchal*	6-Aug-68	ST	2003/2176	Assistant	Culture
137	Anita Meena*	6-Nov-69	ST	2003/2177	Assistant	Consumer Affairs
138	P. Songlianvung*	1-Mar-69	ST	2003/2179	Assistant	Health
139	Pradeep B. Hedoa*	30-Jun-66	ST	2003/2181	Assistant	UD
140	O. Hoakip*	1-Mar-64	ST	2003/2187	Assistant	Shipping
141	Ng. Aruni Lucy Moyan*	1-Jan-69	ST	2003/2189	Assistant	Water Resources
142	N.R. Meena*	8-Mar-58	ST	2003/2192	Assistant	MHA
143	Christoper Jate*	3-Feb-63	ST	2003/2193	Assistant	Labour
	<b>EXTENDED PANEL</b>					
E-01	Kusum Ratti	16-Feb-56	Gen	2003/1010	SO(adhoc)	Expenditure
E-02	K.P. Valsraj	14-Feb-57	Gen	2003/1012	SO(adhoc)	Health
E-03	Sushma	13-Mar-60	Gen	2003/1014	SO(adhoc)	Expenditure

E-04	Suman Bala Mehta	2-Jun-58	Gen	2003/1015	SO(adhoc)	MHA
E-05	Anita Saha	31-Aug-61	Gen	2003/1021	SO(adhoc)	MHA
E-06	Daya Rani Arora	13-Mar-58	Gen	2003/1022	SO(adhoc)	MHA
E-07	Vishav Kumari Sharma	30-Jul-60	Gen	2003/1024	VRS	UPSC
E-08	Veena Rana	15-Sep-56	Gen	2003/1025	Assistant	Health
E-09	Narinder Pal Singh	6-Apr-61	Gen	2003/1026	Assistant	UPSC
E-10	Birbal Singh Bhandari	7-Feb-61	Gen	2003/1027	Assistant	HRD
E-11	D.K. Saxena	14-Mar-56	Gen	2003/1028	Assistant	Civil Aviation
E-12	Kuldeep Sharma	5-Aug-57	Gen	2003/1038	Assistant	Fertilizer
E-13	P.L. Jaswar	15-Aug-56	SC	2003/1104	Assistant	Defence
E-14	Rakesh Kumar	17-Jul-54	SC	2003/1105	Retired	Defence
E-15	Brij Lal	18-Mar-56	SC	2003/1107	Assistant	Defence
E-16	K.C. Jatav*	15-Aug-61	SC	2003/1112	Assistant	Minority Affairs

**\*These officers are presently undergoing Level B Training or not yet nominated. The officers who have not yet been nominated, are being nominated for the next Level B Programme. The promotion orders/notifications in respect of these officers may be issued prospectively after they qualify the mandatory training programme**

Annexure-II to OM No.6/7/2015-CS.I(S) dated 4<sup>th</sup> March, 2015

Cadre Unit: \_\_\_\_\_

(i) List containing the names of Assistants/Section Officers (Adhoc) who have been found fit/promoted to the Grade of Section Officer against Select List year 2014 in pursuance of DoPT OM No.6/7/2015-CS.I(S) dated 4<sup>th</sup> March, 2015

Sl.No.	Name & DOB	Category	CSL No. or SL/Sl.No. in the Assistant Grade	Date of joining as SO on regular basis

(ii) List containing the names of Assistants/Section Officers (Adhoc) who have not (NOT) been promoted to the Grade of Section Officer against Select List year 2014 in pursuance of DoPT OM No.6/7/2015-CS.I(S) dated 4<sup>th</sup> March, 2015

Sl.No.	Name & DOB	Category	CSL No. or SL/Sl.No. in the Assistant Grade	Reasons for non-promotion like non-availability of vacancy/not found fit/on leave/deputation/suspension/ Sealed cover case/left the cadre before the crucial date etc.