

08/05/2010-CS-I(Trg.)-Vol-II
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
New Delhi

Dated, the 15th November, 2010

OFFICE MEMORANDUM

**Subject : Level 'D' Training Programme for Section Officers in the
Zone of Promotion for Grade I(US) of the CSS at the ISTM
(03/01/2011 to 25/02/2011)**

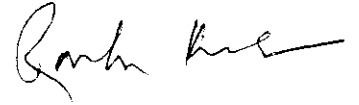
The undersigned is directed to refer to DOP&T Order No.5/3/2010/CS.I(U) dated 26th May, 2010 and 3rd September, 2010 and to say that Section Officers were promoted to Grade I (Under Secretary) of the CSS on adhoc basis, with the condition that officers who have not undergone mandatory training as enjoined in cadre training plan for the CSS, will have to undergo the aforesaid training within a period of six months. Accordingly, the Officers as per **Annexure- I**, who have not undergone the mandatory training programme, have been nominated to participate in the Level 'D' Training Programme being conducted by ISTM w.e.f.03/01/2011 to 25/02/2011. The officers mentioned in **Annexure-I** may be relieved of their duties, **subject to vigilance clearance wherever not yet received** and advised to report to Smt. Rekha Sharma, Deputy Director (Co-ordinator), ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 3rd January, 2011 without fail.**

2. As the training of the officers and successful completion is mandatory, the Cadre Authorities are requested to ensure that the officers nominated to the above programme are **relieved in time**. **The performance of the officers in the training will be evaluated and the reports thereof would be added in their APARs while considering their next promotion.** No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute as this would adversely affect the promotion of the officers. **The officers who do not attend or successfully complete the Level 'D' training programme are likely to be reverted.**

3. The aforesaid training includes study tour as well as field visit outside Delhi. Officers nominated in **Annexure I** may be advised to draw necessary TA/DA advance of **Rs. 55,000/-** (Rs. 10,000/- for study tour and Rs. 45,000/- for the field visit in states) from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers in the form of Cash and the same will be collected by ISTM from the participating officers.

P.T.O.

4. Confirmation with regard to the participation of the officers along with their bio-data (**Annexure-II**) may please be sent by **26th November, 2010** to Smt. Rekha Sharma, Deputy Director (Co-ordinator) ISTM, New Delhi, with a copy to the undersigned. Smt. Rekha Sharma, Deputy Director (Co-ordinator), ISTM, is accessible on phone No. 26185314 (O).



(**Ravindra Kumar**)

Under Secretary to the Govt. of India

Phone : 24629413

To

{**Joint Secretary(Admn.) concerned**}
Ministry/Department of
New Delhi.

Copy forwarded for information and necessary action to : -

- 1 Concerned officers.
2. ISTM, (**Shri Apendu Ganguly- Deputy Director**), Administrative Block, Old JNU Campus, New Delhi-11067, w.r.t. their letter No. **A-33083/3/2010-ISTM (Coord)** dated **23rd June, 2010**. ER Sheets of the participants may also be got filled up, as separately requested.
3. ISTM, (**Smt. Rekha Sharma**, Deputy Director), Admn. Block, Old JNU Campus, New Delhi-11067 - The list of officers, who report for training on **03rd January 2011**, may please be furnished to this Department next day positively.
4. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
5. PA to DS(CSI)
- 6 **US(U)**, CSI Section, DOP&T – **Kindly confirm the training status of the officers before regularization.**
- 7 Guard file.
8. Web site of this Department ([www.persmin.nic.in/CSS/CSI-Training Circular - SOs](http://www.persmin.nic.in/CSS/CSI-Training%20Circular%20-%20SOs))



(**Ravindra Kumar**)

Under Secretary to the Govt. of India

Phone : 24629413

Annexure I

Level 'D' Training Programme to be held at ISTM (03/01/2011 to 25/02/2011)

| S. No | CSL No | NAME OF THE OFFICER Sh./Smt./Ms. | DATE OF BIRTH | CADRE WHERE WORKING Ministry/Department |
|-------|--------|-------------------------------------|---------------|--------------------------------------------|
| 1 | 6505 | Deepak Rai Narang ** | 10/01/65 | Youth Affairs & Sports |
| 2 | 6582 | Arun Sobti ** | 20/08/66 | Economic Affairs |
| 3 | 6644 | Jasbir Singh** | 02/02/67 | Pet. & Natural Gas |
| 4 | 6650 | Purnima Tudu* | 13/03/69 | Tribal Affairs |
| 5 | 6652 | Sanjeev Kumar* | 25/02/68 | Urban Development |
| 6 | 6654 | Manoj Dehury* | 28/07/69 | Registrar General of India |
| 7 | 6659 | Mahesh Kumar Meena* | 15/01/68 | Higher Education |
| 8 | 6661 | Pumchinkhup Guite* | 24/04/64 | Consumer Affairs |
| 9 | 6662 | B Thawng Sian Dong* | 01/01/71 | Commerce(Supply) |
| 10 | 6663 | Joseph Atul T. Barla* | 18/03/67 | Commerce |
| 11 | 6669 | Anil Sharma* | 10/05/69 | Expenditure |
| 12 | 6671 | Ghanshyam Kumar* | 17/05/72 | Cabinet Secretariat |
| 13 | 6744 | Mahesh Pal Singh | 01/02/64 | Home Affairs |
| 14 | 6745 | Sunil Kumar Jassal | 25/08/69 | Defence |
| 15 | 6746 | Suresh Chandra Tamta | 01/01/65 | ST Commission |
| 16 | 6747 | Ashok Kumar Bawalia | 13/08/67 | Home Affairs |
| 17 | 6748 | Kamal Jeet Singh | 04/11/60 | Agriculture & Coop. |
| 18 | 6749 | Naresh Kumar | 20/07/67 | Cabinet Secretariat |
| 19 | 6750 | S.R. Meena-I | 06/07/67 | Home Affairs |
| 20 | 6751 | Ravti Saran Verma | 01/03/65 | Agriculture & Coop. |
| 21 | 6752 | Vum Mang | 01/03/63 | Rural Development |
| 22 | 6753 | Sukh Lal Meena | 12/05/68 | Expenditure |
| 23 | 6754 | Johan Topno | 21/09/64 | Labour & Employment |
| 24 | 6755 | Hari Ram Meena | 05/06/67 | Road Tpt. & Highways |
| 25 | 6757 | Sanjay Kumar | 18/07/65 | Home Affairs |
| 26 | 6759 | Sita Ram Meena-II | 13/06/62 | Pharmaceuticals |
| 27 | 6760 | Kali Charan Patra | 30/07/64 | Animal Husbandry & Dairying |
| 28 | 6761 | Sushil Ekka | 09/02/63 | Home Affairs |
| 29 | 6762 | Nehjamang Simte | 01/03/65 | Overseas Indian Affairs |
| 30 | 6464 | Deepak Mitra* | 25/04/65 | Home Affairs(Kolkatta) |

| S. No | CSL No | NAME OF THE OFFICER Sh./Smt./Ms. | DATE OF BIRTH | CADRE WHERE WORKING Ministry/Department |
|-------|--------|-------------------------------------|---------------|--------------------------------------------|
| 31 | 6615 | Arun Kumar* | 01/03/64 | IPP |
| 32 | 6627 | Baljeet Singh | 04/08/62 | Commerce |
| 33 | 6655 | M. S. Zou | 10/01/65 | Health & Family Welfare |
| 34 | 6656 | S Manik Lakra | 26/03/69 | Posts |
| 35 | 6673 | Sushil Kumar Tripathi | 26/01/70 | Labour & Employment |
| 36 | 6674 | Tharvender Singh | 07/07/65 | UPSC |
| 37 | 6675 | Hemant Verma | 18/10/64 | AR&PG |
| 38 | 6676 | Rajiv Attri | 12/04/62 | Home Affairs |
| 39 | 6677 | Sanjay Kumar Gupta | 10/07/65 | Urban Development |
| 40 | 6678 | Abhay Kumar Sharan | 01/09/66 | Economic Affairs |
| 41 | 6679 | Rajiv Sharma | 10/02/70 | Financial Services |
| 42 | 6680 | Arun Kumar Misra | 25/02/65 | Financial Services |

Note : All the officers with (**) marked may kindly take note that this is the **last and final chance** to attend the "Mandatory Level 'D' Training Programme" and those(*) who **fail to attend this time** will be debarred from future mandatory training modules, which **will impact their promotion adversely.**

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as **Section Officer**
Select List year _____

7. Whether the nominee is a member
of SC/ST. If yes, please specify Yes/No
SC/ST
8. Previous Training undergone
(a) ISTM _____
(b) Other Training Institute _____
9. (i) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address _____
with Tele. No, _____
e-mail, if any. _____