

**MOST IMMEDIATE**

No. 6/1/2012-CS-I(S)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training

Lok Nayak Bhavan, Khan Market,  
New Delhi, dated the 25<sup>th</sup> February, 2013

**OFFICE MEMORANDUM**

**Subject: Combined Section Officers'/Stenographers' (Gr.'B'/Gr.I) Limited Departmental Competitive Examination, 2009, 2010 and 2011.**

There has been a backlog in the grade of Section Officer/Steno grade 'B' Limited Departmental Competitive Examination (LDCE) for the last few years due to various reasons and a large number of vacancies in the Section Officer grade are lying vacant across the Cadre Units. The Combined Section Officers'/Stenographers' (Gr.'B'/Gr.I) Limited Departmental Competitive Examination, 2009, 2010 and 2011 was held by the UPSC during 15-17 December, 2012. Results of the said examination is likely to be declared by the Commission in the last week of March, 2013.

2. To address the problem of large number of vacancies in the grade of Section Officer, it is necessary to bring out the results in a compressed time schedule and to promote and allocate officers to various cadre units in a time bound manner. In the past, one of the reasons for delay in finalizing the results of the examination was the delay in collection and collation of ACRs of the candidates, who qualify the written part of the exam. In a meeting with UPSC by this Department it was assured that concerted efforts will be taken now to complete the ACRs of all the candidates, who appeared for the examination, so that there is no delay in obtaining the ACRs at a later stage.

3. It is, therefore, requested that the complete ACR Dossiers of all the candidates, who have appeared for the post of Section Officer of CSS and Private Secretary of CSSS for the Combined Limited Departmental Examination, 2009, 2010 & 2011 be kept in readiness, so that the APARs/ACRs of the successful candidates can be sent to UPSC immediately once the results are declared. If there are any ACR/APAR, which are missing or below benchmark, appropriate action, if any, in respect of them may be completed in terms of DOP&T OM No. 21011/1/2010-Estt.(A) dated 13<sup>th</sup> April, 2010 and other relevant instructions on the subject by 31<sup>st</sup> March, 2013.

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4. A statement of ACR/APAR grading for the period 2004-2011 (1.4.2004 to 31.3.2011), in respect of all the candidates who have appeared in the examination from the respective Cadre Units, may be sent to the undersigned at the earliest.

  
( Uttam Singh Tiwari )  
Director (CS-I)  
Tele. No. 24629411

To  
Joint Secretary(Admn./Estt.),  
Ministry/Department of .....