

**Most Immediate**

**No.08/02/2011-CS.I(Trg)-Vol.III  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
CS.I Training**

Lok Nayak Bhawan, New Delhi  
Dated the 7<sup>th</sup> February, 2011

**OFFICE MEMORANDUM**

**Subject : Level 'A' Training Programme under CSS-CTP for U.D.Cs at ISTM during the period 05/03/2012 to 30/03/2012.**

The undersigned is directed to inform that UDCs, whose names are given in **Annexure I**, have been nominated for the Level 'A' Training Programme conducted by ISTM w.e.f. **05/03/2012 to 30/03/2012**. It is requested that these officials may be relieved of their duties, subject to vigilance clearance and advised to report to Shri R. K. Kundi, Deputy Director(Co-ordinator) ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 05<sup>th</sup> March, 2012**.

2. **The performance of the officials in the training, as evaluated and reported by ISTM \_\_\_\_\_ may be added in their APARs.** No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute. As the training of the officials and successful completion is necessary for promotion, the Cadre Units are requested to ensure that the officials nominated to the above programme are relieved in time.

3. The aforesaid training includes study tour and the officers nominated above may be advised to draw necessary TA/DA advance of Rs.15,000/- each from their respective Ministry/Department. This amount may be released in **Cash** only and the same shall be collected by ISTM from the participating officials.

4. Confirmation with regard to the participation of the officials along with their respective bio-data (**Annexure-II**) may please be sent at the earliest to Shri R.K. Kundi, Deputy Director (Co-ordinator), ISTM, New Delhi, with a copy to the undersigned. Shri R.K. Kundi, Deputy Director(Co-ordinator) ISTM is accessible on phone No. 26185314 (O).

  
( **Vidyadhar Jha** )


Under Secretary to the Government of India  
Tele. : 24624046

To

**Min/Dept.of  
Joint Secretary(Estt./Admn.)  
New Delhi.**

Copy forwarded to :-

1. ISTM, (Sh. K. Govindarajulu- ~~श्री~~ Director(**BT** ), Administrative Block, Old JNU Campus, New Delhi-110067, w.r.t. their letter No. A-33090/1/2005-ISTM(Coord) dated 17<sup>th</sup> June, 2011.
2. ISTM, (Shri R.K. Kundi, Deputy Director) Administrative Block, Old JNU Campus, New Delhi-110067. It is requested that a list of officers who report for training on **05<sup>th</sup> March, 2012** may please be furnished to this Department next day positively.
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi for information.
4. CSII(B) Section, DOP&T, LN Bhawan, New Delhi
5. Guard File.
6. Web site of this Department ([www.persmin.nic.in](http://www.persmin.nic.in)>DOPT>Central Secretariat>CSS/Training Nomination Circulars/UDC)

  
( **Vidyadhar Jha** )

Under Secretary to the Government of India  
Tele. : 24624046

**Level 'A' CSS Cadre Training Programme for UDCs at ISTM  
(05/03/2012 to 30/03/2012)**

S. No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1.	Swaran Kaur Bedi	16.03.1967	Road Transport &Highways
2.	Mahendra Singh Bhandari	23.09.1965	Road Transport &Highways
3.	Raj Kishore Rai	04.02.1973	Road Transport &Highways
4.	Naveen Kumar Sharma	05.04.1970	UPSC
5.	Hukam Chand	18.01.1955	UPSC
6.	Animesh Dev Rai	20.07.1973	UPSC
7.	Vinay Kumar	25.09.1967	UPSC
8.	Dular Chand	01.01.1956	UPSC
9.	Rakesh Kumar Chaurasia	05.10.1968	Agriculture & Cooperation
10.	Gouranga Sahoo	01.03.1967	Home Affairs
11.	Rakesh Jain	30.11.1968	Home Affairs
12.	D.R. Verma	28.04.1957	Home Affairs
13.	Shobha Rawat	30.06.1975	Home Affairs
14.	G.K. Dhawan	26.04.1973	Rural Development
15.	S.S. Negi	16.10.1959	Commerce
16.	Srikrishan	10.07.1959	Commerce
17.	Arvind Kumar Singh	10.01.1974	Commerce
18.	Sonia Sharma	25.12.1971	Urban Development
19.	Asha Pahwa	06.11.1970	Urban Development
20.	Prakash Chand	12.03.1958	Urban Development
21.	Chandra Kishor Naithani	17.07.1972	Urban Development
22.	Sunita Juneja	11.01.1971	UPSC
23.	Ravinder Dahiya	05.04.1971	UPSC
24.	Jagdish Prasad Pal	01.11.1958	UPSC
25.	B R Patra	05.04.1967	Expenditure
26.	Manju Kapoor	14.09.1971	Expenditure
27.	Dina Nath	08.05.1977	Expenditure
28.	B.N. Kalita	01.01.1962	DOP&T
29.	Usha Krishna Kumar	14.07.1967	DOP&T
30.	Jai Dev Singh	12.11.1954	DOP&T
31.	Samar Nath Chakraborty	03.02.1956	DOP&T
32.	Dinender Kumar	23.01.1969	DOP&T
33.	Sandeep Sandhu	14.06.1972	DOP&T
34.	Sunita Gautam	30.10.1968	DOP&T
35.	Daya Kishan	03.02.1956	Urban Development
36.	Pramila Virmani	20.07.1966	Urban Development
37.	Virender Chauhan	18.08.1966	Urban Development
38.	Ashwani Kumar	01.07.1974	Urban Development
39.	Shiv Ratan Sahu	03.01.1967	Urban Development
40.	Vijay Kumar-I	09.02.1961	Urban Development

**CURRICULAM VITAE**

1. Name of the Officer Nominated \_\_\_\_\_
2. Date of Birth \_\_\_\_\_
3. Designation & Scale of Pay \_\_\_\_\_
4. Office in which employed \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Academic Qualification \_\_\_\_\_  
\_\_\_\_\_
6. Date of joining as **UDC**  
Select List year \_\_\_\_\_
7. Whether the nominee is a member of SC/ST. If yes, please specify Yes/No  
SC/ST
8. Previous Training undergone  
(i) ISTM \_\_\_\_\_  
(ii) Other Training Instt. \_\_\_\_\_
9. (i) Office Address \_\_\_\_\_  
Ministry/Department \_\_\_\_\_  
Name of Building & Room No. \_\_\_\_\_  
Place of Office, Tele. No. \_\_\_\_\_  
(ii) Residential Address \_\_\_\_\_  
with Tele. No, \_\_\_\_\_  
e-mail, if any. \_\_\_\_\_