

No.5/6/2013-CS.I(U)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training

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2<sup>nd</sup> Floor, Lok Nayak Bhavan,  
Khan Market, New Delhi-110003

Dated the 07<sup>th</sup> September, 2015

**OFFICE MEMORANDUM**

Subject: Select List for the year 2012 of the Officers of the Central Secretariat Service (CSS) for appointment to Grade-I (Under Secretary) of the Service.

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The undersigned is directed to refer to this Department's Office Memorandums of even number dated 04.07.2014, 04.09.2014, 17.11.2014, 25.11.2014, 04.02.2015 and 23.02.2015 on the subject noted above and to say that in terms of CSS (Promotion to Sr. Selection Grade, Selection Grade and Grade-I), Regulations, 2010, an eligible officer for consideration for inclusion in Select List means an officer who has undergone and successfully completed such mandatory training programme as may be prescribed under Cadre Training Plan (CTP) of DoPT. Successful completion of Level 'D' Training under the Cadre Training Plan of CSS, is necessary for consideration for promotion to the grade of Under Secretary.

2. Following two officers recommended by the UPSC for inclusion in the USSL 2012 could not be included in USSL 2012 earlier as they have not successfully undergone the mandatory level 'D' training. They have since qualified the mandatory level D training and accordingly they are included in USSL 2012 at appropriate places in terms of recommendations of DPC as under:

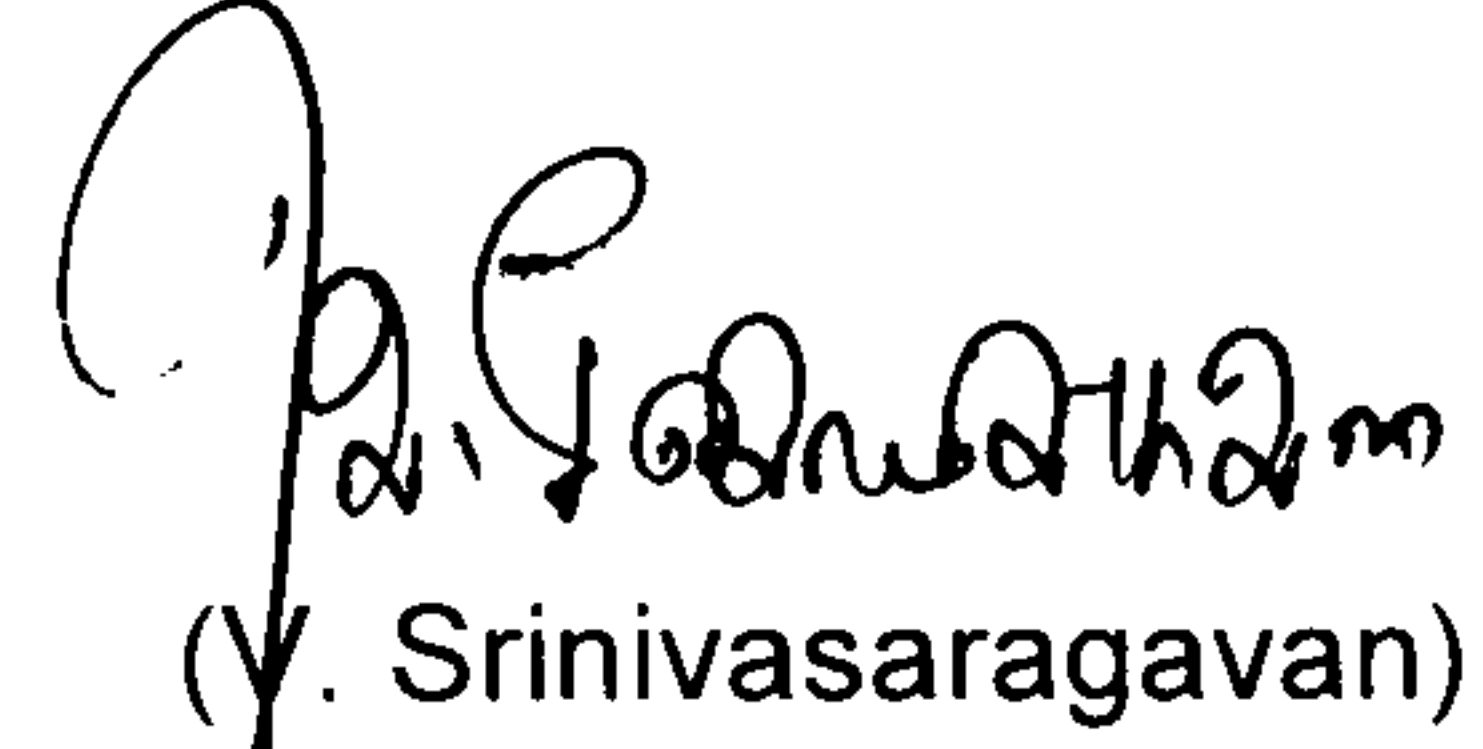
Sl. No.	CSL No.	Name (S/Smt.)	Date of Birth	Cat.	Present post held	Present posting (Min./Deptt.)	Seniority No. in the USSL 2012
1.	8017	Virjinea Minj	19/04/1957	ST	SO	Urban Development	201.3
2.	8019	Mahli Minj	05/08/1958	ST	US (Adhoc)	SSC (HQ)	202.1

3. Smt. Virjinea Minj is presently working as Section Officer and her posting order is being issued separately.

3.1 Staff Selection Commission is requested to notify the appointment of Smt. Mahli Minj to the Grade of Under Secretary on regular basis from the date of issue of this O.M.

3.2 Notification for regular promotion should be issued only subject to the condition that the officer concerned is clear from vigilance angle in terms of this Department's O.M. No.22034/4/2012-Estt.(D) dated 2.11.2012 and other relevant instructions on the subject. Copy of notification should invariably be endorsed to this Department at the earliest for record.

4. Other terms and conditions of promotion to the Grade I (Under Secretary) on regular basis will remain the same as contained in this Department's O.M. dated 04.07.2014.



(V. Srinivasaragavan)

Under Secretary to the Government of India

Tele : 24629412

To

1. Under Secretary (Admn.), Ministry of Urban Development, Nirman Bhavan, New Delhi.
2. Under Secretary (Admn.), Staff Selection Commission, CGO Complex, Lodhi Road, New Delhi.
3. Smt. Virjinea Minj, Section Officer, Ministry of Urban Development, Nirman Bhavan, New Delhi.
4. Smt. Mahli Minj, Under Secretary, Staff Selection Commission, CGO Complex, Lodhi Road, New Delhi.
5. UPSC, Dholpur House, Shahjahan Road, New Delhi (Shri Dipta Bhanu Das, US) – w.r.t. their letter F.No.1/25(6)/2014-AP.I(STF) dated 11.06.2014.
6. SO(PR/CMS)/SO(S)/SO(APAR)/SO(D)/Guard File.