

No.5/2/2015-CS.I(U)
Government of India
Ministry of Personnel, PG and Pensions
(Department of Personnel & Training)

2nd Floor, Lok Nayak Bhavan,
Khan Market, New Delhi-110003

Dated the 15th April, 2015

OFFICE MEMORANDUM

Subject: Preparation of Select List of Grade I (Under Secretary) of the CSS for the year 2014 – Availability of ACRs/APARs – Reg.

The undersigned is to refer to this Department's O.M. of even number dated 29.01.2015 and subsequent reminders dated 11.02.2015, 20.02.2015, 03.03.2015 and 19.03.2015 on the subject mentioned above (available in this Department's website at persmin.nic.in → DoPT → Central Secretariat → CSS → promotions → Regular → SO to US) and to say that ACRs/APARs in respect of several officers in the zone of consideration have not yet been furnished to this Department till date.

2. ACRs/APARs for the years 2008-09 to 2012-13 in respect of the officers, who are in the zone of consideration for USSL 2014, are required for assessment by the DPC conducted by UPSC. Statement of availability of ACRs/APARs in respect of officers who are in the zone of consideration and whose one or more ACRs/APARs of the reckonable period (i.e. 2008-09 to 2012-13) are not made available to this Department is at **Annexure**.

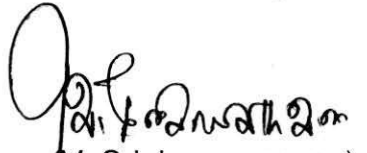
3. Ministries/Departments concerned are requested to furnish missing ACRs/APARs as mentioned in the Annexure in a week's time. **If for any reason ACR / APAR is not available, No Report Certificate (NRC) should be furnished indicating reasons for non-recording of ACRs / APARs.**

4. While forwarding ACRs/APARs, Ministries / Departments concerned are also requested to ensure that following actions in respect of officers in the zone of consideration for USSL-2014 is duly completed:

- (a) provisions of DoP&T's O.M. No.21011/1/2010-Estt.(A) dated 14.5.2009 regarding disclosure of APARs (only for APARs 2008-09 onwards) have been complied with; and,
- (b) action in terms of DoP&T's O.M. No.21011/1/2010-Estt.A dated 13.4.2010 have been completed regarding **below benchmark grading** in ACRs prior to the reporting period 2008-09 and objective consideration of representation by the competent authority against remarks in the APAR concerned.

5. **Retired Officers** In terms of DoPT's OM No. 22011/4/98-Estt.(D) dated October 12, 1998, retired officers are also to be considered to arrive at the correct zone of consideration for relevant year. In view of this, Officers in the zone of consideration who were in actual service as on 1.7.2014 (the crucial date for USSL-2014) and subsequently retired should also be considered. Accordingly, ACRs/ APARs of such officers should also be furnished.

6. All Officers concerned, in their own interest, are requested to pursue with the Administration Division concerned to ensure that the said ACRs / APARs in their respect are furnished to this Department latest by 24.04.2015 positively as finalization of DPC proposal for USSL 2014 is getting delayed. This Department seeks active cooperation of all the Ministries / Departments to furnish requisite ACRs/APARs by 24.04.2015.



(V. Srinivasaragavan)

Under Secretary to the Government of India
Tele:24629412

To

Ministries/Departments concerned (As per enclosed list)

List of Ministries/Departments

1. Under Secretary (Admn.), D/o Agriculture & Cooperation, Krishi Bhavan, New Delhi.
2. Under Secretary (Admn.), M/o Defence, Sena Bhavan, New Delhi.
3. Under Secretary (Admn.), M/o Development of North Eastern Region, Vigyan Bhavan Annexe, Maulana Azad Road, New Delhi.
4. Under Secretary (Admn.), M/o Health & Family Welfare, Nirman Bhavan, New Delhi.
5. Under Secretary (Admn.), D/o Higher Education, Shastri Bhavan, New Delhi.
6. Under Secretary (Admn.), M/o Home Affairs, North Block, New Delhi.
7. Under Secretary (Admn.), M/o Labour & Employment, Shram Shakti Bhavan, New Delhi.
8. Under Secretary (Admn.), M/o Minority Affairs, Paryavaran Bhavan, CGO Complex, Lodhi Road, New Delhi.
9. Under Secretary (Admn.), M/o Overseas Indian Affairs, 934 Akbar Bhavan, New Delhi.
10. Under Secretary (Admn.), D/o Revenue, North Block, New Delhi.
11. Under Secretary (Admn.), M/o Rural Development, Krishi Bhavan, New Delhi.
12. Under Secretary (Admn.), M/o Urban Development, Nirman Bhavan, New Delhi.
13. Under Secretary (Admn.), M/o Water Resources, River Development & Ganga Rejuvenation, Shram Shakti Bhavan, New Delhi.

Annexure

Sl. No.	CSL No.	Name (S/Shri/Smt./Ms.)	Date of Birth	Present Ministry/ Department	Availability of ACRs/APARs for the years							
					2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
1	6211	Gunjan Sahay	17/11/1960	Agriculture & Cooperation	NA	NA	NA	NA	NA	√	√	√
2	8334	Harish Kumar Kapoor	17/11/1961	Agriculture & Cooperation	√	1.12.06 to 31.3.07 : NA	√	√	√	√	√	NA
3	8516	Rajiv Saraswat	20/05/1973	Agriculture & Cooperation	√	√	√	√	NA	√	√	√
4	7410	P.K. Sahu	24/03/1966	Defence	NA	NA	√	√	√	√	NA	NA
5	8962	Harish Chandra	28/10/1958	Defence	√	√	√	√	√	√	14.11.11 to 31.3.12 : NA	√
6	8929	J.P. Bahotia	01/01/1956	DONER	√	√	√	√	√	31.12.10 to 31.3.11 : NA	√	27.06.12 to 31.3.13 : NA
7	8404	T.D. Prashanth Rao	09/07/1963	Health & Family Welfare	NA	NA	√	√	√	√	√	NA
8	8502	Amit Srivastava	05/02/1977	Health & Family Welfare	√	√	√	√	√	√	√	NA
9	8558	Sunita Dhaundiyal	21/07/1977	Health & Family Welfare	√	√	√	√	√	9.6.10 to 28.11.10 : NA	√	√
10	8596	Shambhu Kumar	30/06/1970	Health & Family Welfare	√	√	√	√	NA	√	√	√
11	6522	Surajmal Meena	10/03/1960	Higher Education	NA	NA	NA	NA	NA	NA	NA	√
12	8635	S.K. Saha	05/08/1957	Higher Education	√	√	√	NA	√	√	√	√
13	8242	Arvind Gaur	01/11/1970	Home Affairs	√	√	√	√	√	√	√	1.4.12 to 7.1.13 : NA
14	8248	Manohar Narayanrao Sukole	19/08/1974	Home Affairs	√	√	√	√	√	√	√	1.11.12 to 31.3.13 : NA
15	8442	Pradeep Kumar Singh	23/06/1971	Home Affairs	√	NA	√	√	√	√	NA	Under suspension w.e.f. 17.1.12

Sl. No.	CSL No.	Name (S/Shri/Smt./Ms.)	Date of Birth	Present Ministry/ Department	Availability of ACRs/APARs for the years							
					2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
16	5387	Ranbir Singh	10/05/1958	Labour & Employment	√	√	√	4.10.08 to 31.3.09 : NA	NA	NA	NA	NA
17	8546	D.K. Himanshu	19/09/1974	Labour & Employment	√	√	√	√	√	√	√	1.4.12 to 31.12.12 : NA
18	8324	Aditya Shekhar Singh	22/06/1971	Minority Affairs	NA	√	√	√	√	√	√	NA
19	6838	Ashwani Kumar	04/02/1964	Overseas Indian Affairs	√	√	NA	NA	√	√	√	√
20	4382-A	Sanjeev Behl	05/07/1969	Revenue	1.4.05 to 14.7.05 & 2.9.05 to 31.3.06 : NA	NA	√	√	10.6.09 to 31.3.10 : NA	NA	NA	NA
21	7985	Jacinta Ekka	15/10/1955	Revenue	NA	NA	NA	NA	NA	NA	NA	NA
22	8431	Niral Topno	05/02/1962	Rural Development	√	NA	NA	NA	NA	NA	NA	NA
23	6883	S. Ravi Kumar	30/08/1965	Urban Development	√	√	√	√	√	√	√	NA
24	8282	Mamta Batra	13/02/1977	Urban Development	NA	1.4.06 to 30.9.06 : NA	√	√	√	√	√	1.7.12 to 31.3.13 : NA
25	8547	A.K. Mandal	23/11/1967	Urban Development	√	√	√	√	√	√	√	NA
26	8636	Govind Rao Chesetty	01/01/1956	Urban Development	√	NA	1.4.07 to 18.12.07 : NA	√	√	√	17.11.11 to 31.3.12 : NA	√
27	8978	D.M. Kumbhare	30/05/1959	Urban Development	√	√	√	√	√	√	NA	NA
28	8365	A.C. Trivedi	16/09/1954	Water Resources	NA	NA	NA	1.4.08 to 21.9.08 : NA	√	√	√	√
29	8543	Prerana Neeraj Mohan	07/03/1969	Water Resources	√	√	√	√	√	√	√	2.7.12 to 31.3.13 : NA