

No.5/2/2015-CS.I(U)
Government of India
Ministry of Personnel, PG and Pensions
(Department of Personnel & Training)

2nd Floor, Lok Nayak Bhavan,
Khan Market, New Delhi-110003

Dated the 11th February, 2015

OFFICE MEMORANDUM

Subject: Preparation of Select List of Grade I (Under Secretary) of the CSS for the year 2014 – Availability of ACRs/APARs – Reg.

The undersigned is to refer to this Department's O.M. of even number dated 29th January 2015 on the subject mentioned above (available in this Department's website at persmin.nic.in → DoPT → Central Secretariat → CSS → promotions → Regular → SO to US) and to say that ACRs/APARs in respect of several officers in the zone of consideration have not yet been furnished to this Department till date.

2. ACRs/APARs for the years 2008-09 to 2012-13 in respect of the officers, who are in the zone of consideration for USSL 2014, are required for assessment by the DPC conducted by UPSC. Statement of availability of ACRs/APARs in respect of officers who are in the zone of consideration and whose one or more ACRs/APARs of the reckonable period (i.e. 2008-09 to 2012-13) are not made available to this Department is at **Annexure**.

3. Ministries/Departments concerned are requested to furnish missing ACRs/APARs as mentioned in the Annexure in a week's time. **If for any reason ACR / APAR is not available, No Report Certificate (NRC) should be furnished indicating reasons for non-recording of ACRs / APARs.**

4. While forwarding ACRs/APARs, Ministries / Departments concerned are also requested to ensure that following actions in respect of officers in the zone of consideration for USSL-2014 is duly completed:

- (a) provisions of DoP&T's O.M. No.21011/1/2010-Estt.(A) dated 14.5.2009 regarding disclosure of APARs (only for APARs 2008-09 onwards) have been complied with; and,
- (b) action in terms of DoP&T's O.M. No.21011/1/2010-Estt.A dated 13.4.2010 have been completed regarding **below benchmark grading** in ACRs prior to the reporting period 2008-09 and objective consideration of representation by the competent authority against remarks in the APAR concerned.

5. **Retired Officers** In terms of DoPT's OM No. 22011/4/98-Estt.(D) dated October 12, 1998, retired officers are also to be considered to arrive at the correct zone of consideration for relevant year. In view of this, Officers in the zone of consideration who were in actual service as on 1.7.2014 (the crucial date for USSL-

2014) and subsequently retired should also be considered. Accordingly, ACRs/ APARs of such officers should also be furnished.

6. All Officers concerned, in their own interest, are requested to pursue with the Administration Division concerned to ensure that the said ACRs / APARs in their respect are furnished to this Department urgently. This Department seeks active cooperation of all the Ministries / Departments to furnish requisite ACRs/APARs at the earliest.



(V. Srinivasaragavan)

Under Secretary to the Government of India

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To

All the Ministries/Departments concerned

Sl. No.	CSL No.	Name (S/Shri/Smt./Ms.)	Date of Birth	Present Ministry/ Department	Availability of ACRs/APARs for the years							
					2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
17	8962	Harish Chandra	28/10/1958	Defence	√	√	√	√	√	√	NA	NA
18	8929	J.P. Bahotia	01/01/1956	DONER	NA	NA	NA	NA	NA	NA	NA	NA
19	8380	Manjula Daniel	04/09/1966	Earth Sciences	√	1.4.06 to 26.12.06 : NA	√	√	√	√	√	NA
20	8202	S.R. Raja	30/05/1969	Economic Affairs	√	√	√	√	√	√	√	NA
21	8256	Leaticia Gomes	30/04/1955	Economic Affairs	√	√	√	√	√	√	√	NA
22	8950	Sunil Kumar Mandi	26/02/1967	Economic Affairs	√	√	√	√	1.4.09 to 30.7.09 : NA	√	√	√
23	8620	Brajesh Kumar Singh	04/02/1976	Environment, Forests & Climate Change	√	√	√	√	√	√	√	28.11.12 to 31.3.13 : NA
24	8212	Inderdeep Kandwal	22/08/1972	Food & Public Distribution	√	√	√	√	√	√	√	NA
25	8320	Dilip Kumar Jha	15/01/1970	Food & Public Distribution	1.4.05 to 7.7.05 : NA	√	√	√	√	√	√	NA
26	8630	Prem Prakash Maurya	05/08/1973	Food & Public Distribution	√	8.8.06 to 31.3.07 : NA	√	NA	1.4.09 to 23.8.09 : NA	√	√	√
27	8230	Amit Choubey	05/09/1971	Health & Family Welfare	√	√	√	√	√	√	√	NA
28	8258	Sudershan Kumar	26/01/1973	Health & Family Welfare	√	√	√	√	√	√	√	NA
29	8262	Vangara Prasad	03/06/1970	Health & Family Welfare	NA	√	√	√	√	√	√	NA
30	8364	Prem Sagar	30/12/1954	Health & Family Welfare	NA	√	√	√	√	√	√	NA
31	8404	T.D. Prashanth Rao	09/07/1963	Health & Family Welfare	NA	NA	√	√	√	√	√	NA
32	8416	L. Chandrasekaran	20/09/1955	Health & Family Welfare	√	19.11.06 to 31.3.07 : NA	√	√	√	√	√	NA

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					2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	
33	8502	Amit Srivastava	05/02/1977	Health & Family Welfare	√	√	√	√	√	√	√	√	NA
34	8558	Sunita Dhaundiyal	21/07/1977	Health & Family Welfare	√	√	√	√	√	9.6.10 to 28.11.10 : NA	√	√	√
35	8596	Shambhu Kumar	30/06/1970	Health & Family Welfare	√	√	√	√	NA	√	√	√	√
36	8619	Sushma Rani	05/09/1954	Health & Family Welfare	√	√	√	√	√	1.11.10 to 31.3.11 : NA	√	√	√
37	6522	Surajmal Meena	10/03/1960	Higher Education	NA	NA	NA	NA	NA	NA	NA	NA	NA
38	8300	Daulat Ram	10/03/1956	Higher Education	√	√	√	√	√	√	√	√	NA
39	8386	C.L. Gautam	29/11/1974	Higher Education	√	√	√	√	√	√	√	√	NA
40	8635	S.K. Saha	05/08/1957	Higher Education	√	√	√	NA	√	√	√	√	√
41	8242	Arvind Gaur	01/11/1970	Home Affairs	√	√	√	√	√	√	√	√	1.4.12 to 7.1.13 : NA
42	8248	Manohar Narayanrao Sukole	19/08/1974	Home Affairs	√	√	√	√	√	√	√	√	1.11.12 to 31.3.13 : NA
43	8442	Pradeep Kumar Singh	23/06/1971	Home Affairs	√	NA	√	√	√	√	NA	NA	Under suspension w.e.f. 17.1.12
44	8337	Promod Kapoor	10/09/1955	Industrial Policy & Promotion	√	√	√	√	√	√	√	√	NA
45	8272	Sanjai Jaiswal	02/07/1974	Information & Broadcasting	NA	√	√	√	√	√	√	√	NA
46	8338	Gopal	12/08/1969	Information & Broadcasting	√	√	√	√	√	√	√	√	23.6.12 to 31.3.13 : NA
47	5387	Ranbir Singh	10/05/1958	Labour & Employment	√	√	√	4.10.08 to 31.3.09 : NA	NA	NA	NA	NA	NA

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					2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
78	8365	A.C. Trivedi	16/09/1954	Water Resources	NA	NA	NA	1.4.08 to 21.9.08 : NA	√	√	√	√
79	8543	Prerana Neeraj Mohan	07/03/1969	Water Resources	√	√	√	NA	NA	NA	NA	NA