

No.5/2/2015-CS.I(U)
Government of India
Ministry of Personnel, PG and Pensions
(Department of Personnel & Training)

2nd Floor, Lok Nayak Bhavan,
Khan Market, New Delhi-110003

Dated the 25th February, 2015

OFFICE MEMORANDUM

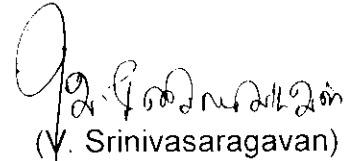
Subject: Preparation of Select List of Grade I (Under Secretary) of the CSS for the year 2014 – Furnishing of ACRs/APARs – reg.

The undersigned is directed to refer to this Department's O.M. of even number dated 29.01.2015 and subsequent reminder dated 11.2.2015 on the subject mentioned above (uploaded on web-site www.persmin.nic.in → DoPT → Central Secretariat → CSS → Promotions → Promotion (Regular) → SO to US), and to say that among the officers in the zone of consideration for USSL-2014, ACR/APAR dossiers in respect of the following officers have either not been provided to this Department or they are not complete:

CSL No.	Name (S/Shri/Smt./Ms.)	Date of Birth	Present Ministry/ Department
4382-A	Sanjeev Behl	05/07/1969	Revenue
5387	Ranbir Singh	10/05/1958	Labour & Employment
6211	Gunjan Sahay	17/11/1960	Agriculture & Cooperation
6522	Surajmal Meena	10/03/1960	Higher Education
6591	Manoj Kumar Singh	15/07/1965	Labour & Employment
7985	Jacinta Ekka	15/10/1955	Revenue – Earlier worked in D/o. Food & Public Distribution.
8431	Niral Topno	05/02/1962	Rural Development - since 21.10.2010. Earlier worked in M/o. Steel.
8543	Prerana Neeraj Mohan	07/03/1969	Water Resources - Earlier worked in Tariff Commission under D/o. IPP.
8929	J.P. Bahotia	01/01/1956	DONER

2. The details of the availability of ACRs/APARs of the above officers are as per the annexure to this O.M. It may be appreciated that this Department will be able to finalise DPC proposal only after information in respect of all officers in the zone of consideration has been received complete in all respects. Finalisation of DPC proposal for USSL-2014 has already been delayed and in order to avoid any further delay, it is imperative that the requisite information is furnished urgently.

3. Ministries/ Departments concerned are therefore, once again requested to forward the APARs in respect of the above officers urgently. In case the APARs pertain to the period of service rendered by the officer in an earlier Ministry/ Department, the issue should be taken up with that other Ministry/ Department to have the APARs completed. If for any reason APARs have not been recorded NRCs should be furnished indicating the reasons for the same. Even if an officer is not willing for promotion, his/her ACR dossier should be made available to this Department. It may also be appreciated that non availability of ACRs in respect of few officers is adversely affecting regular promotion of hundreds of officers and hence urgent action is solicited from Ministries/ Departments concerned.



Under Secretary to the Government of India
Tele:24629412

To

1. Under Secretary (Admn.), Department of Agriculture & Cooperation, Krishi Bhavan, New Delhi.
2. Under Secretary (Admn.), Ministry of Development of North Eastern Region, Vigyan Bhavan Annexe, Maulana Azad Road, New Delhi.
3. Under Secretary (Admn.), Department of Food & Public Distribution, Krishi Bhavan, New Delhi.
4. Under Secretary (Admn.), Department of Higher Education, Shastri Bhavan, New Delhi.
5. Under Secretary (Admn.), Department Industrial Policy & Promotion, Udyog Bhavan, New Delhi.
6. Under Secretary (Admn.), Ministry of Labour & Employment, Shram Shakti Bhavan, New Delhi.
7. Under Secretary (Admn.), Department of Revenue, North Block, New Delhi.
8. Under Secretary (Admn.), Ministry of Rural Development, Krishi Bhavan, New Delhi.
9. Under Secretary (Admn.), Ministry of Steel, Udyog Bhavan, New Delhi.
10. Under Secretary (Admn.), Ministry of Water Resources, River Development & Ganga Rejuvenation, Shram Shakti Bhavan, New Delhi.

