

Reminder-I

No.5/3/2015-CS.I(U)
Government of India
Ministry of Personnel, PG and Pensions
(Department of Personnel & Training)

2nd Floor, Lok Nayak Bhavan,
Khan Market, New Delhi-110003

Dated the 28th September, 2015

OFFICE MEMORANDUM

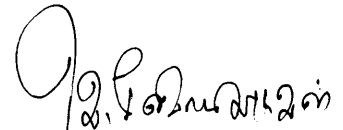
Subject: Preparation of Select List of Grade I (Under Secretary) of the CSS for the year 2015 – Availability of ACRs/APARs – Reg.

The undersigned is directed to refer to this Department's O.M. of even number dated 11.09.2015 on the subject mentioned above (uploaded on website www.persmin.nic.in → **DoPT** → **Central Secretariat** → **CSS** → **Promotions** → **Promotion (Regular)** → **SO to US**), and to say that the requisite ACRs/APARs in respect of large number of officers has not yet been received.

2. **ACRs/APARs up to 2013-14** in respect of the officers, who are in the zone of consideration for USSL 2015, are required for assessment by the DPC conducted by UPSC. Statement of availability of ACRs / APARs in respect of officers who are in the zone of consideration and whose one or more ACRs / APARs in the reckonable period are not made available to this Department is at **Annexure** to this O.M.

3. Ministries / Departments concerned are once again requested to furnish missing ACRs/ APARs as mentioned in the Annexure at the earliest. If for any reason ACR / APAR is not available, No Report Certificate (NRC) should be furnished indicating reasons for non-recording of ACRs / APARs.

4. All Officers concerned, in their own interest, are requested to pursue with the Administration Division concerned to ensure that the said ACRs / APARs in respect of them and not made available are furnished to this Department urgently. This Department seeks active cooperation of all the Ministries / Departments and officers concerned in this regard.



(V. Srinivasaragavan)

Under Secretary to the Government of India

Tele: 24629412

To

All the Ministries/Departments concerned

