

F.No.21/07/2019-CS-I(P)
Ministry of Personnel, Public Grievances Pension
Department of Personnel & Training
(C.S.I Division)

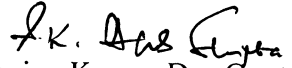
2nd Floor, 'A' wing,
Lok Nayak Bhawan,
Khan Market, New Delhi
Dated 27th August, 2019

OFFICE MEMORANDUM

Subject:- :- Revised proposal for filling up of the 11 posts (subject to change) of Deputy Director of Airworthiness in Level 12, Rs.78800-209200/- of the pay matrix on Deputation (including short term contract) basis in DGCA - reg

The undersigned is directed to circulate Office Memorandum No. A-60015/1268/2015.D G Section-MoCA dated 18/08/2019 received from Ministry of Civil Aviation (along with enclosures) for filling up of posts Deputy Director of Airworthiness.

2. It may be noted that cadre clearance from C.S.I Division will be required in case of Under Secretary and above level officers of CSS applying for deputation.
3. In case of any further clarification, applicants are requested to contact the concerned Ministries/Departments.


(Sanjay Kumar Das Gupta)

Under Secretary to the Government of India
Tele:- 24629412

To,

All Ministries/Departments (through DOPT's website)

(95)

File No.A-60015/1268/2015-D G Section-MOCA

No. A-60015/1268/2015-D G Section-MoCA
Government of India
Ministry of Civil Aviation

**

'B' Block, Rajiv Gandhi Bhawan,
Safdarjung Airport, AurbindoMarg,
New Delhi Dated 18.08. 2019

OFFICE MEMORANDUM

Subject:- Revised proposal for filling up of the 11 posts(subject to change) of Deputy Director of Airworthiness in Level-12, Rs. 78800-209200/- of the pay matrix on Deputation (including short term contract) basis in DGCA-regd.

The undersigned is directed to forward herewith a copy of the DGCA's letter No. A-35018/05/2018-E.II dated 31.07.2019 on the subject mentioned above with a request to upload it on DoP&T's website for giving it wide publicity.

(Kameshwar Mishra)

Under Secretary to the Govt. of India

Tel:- 24648983

Encls: As above.

To
Department of Personnel & Training
(Kind Attn:- K. Srinivasan, Under Secretary(CS.I))
Lok Nayak Bhawan,
New Delhi-110003.

So Coord)

for US/ARP
K.S.
27/08/19

21/8
SO (P)



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भारत सरकार / Government of India
नागर विमानन मंत्रालय / Ministry of Civil Aviation
नागर विमानन महानिदेशालय / Directorate General of Civil Aviation
सफदरजंग हवाई अड्डा के सामने / Opp. Safdarjung Airport
अरबिंदो मार्ग / Aurobindo Road
नई दिल्ली / New Delhi - 110003

ई-मेल.... e2sec.dgca@nic.in

मिसिल सं./ F.No. A-35018/05/2018-E.II

दूरभाष सं०/Tel. No. 011-24611949

दिनांक/Dated : 31.07.2019

To

The Secretary,
Ministry of Civil Aviation,
B-Block, Rajiv Gandhi Bhawan,
Safdarjung Airport,
New Delhi - 110 003.

[Kind Attention: Shri Kameshwar Mishra, Under Secretary]

Subject:- Revised proposal for filling up the post of 11 posts (subject to change) of Deputy Director of Airworthiness in level-12 of the pay matrix on Deputation basis in DGCA.

Sir,

I am directed to enclose herewith a vacancy circular of even no. dated 24.07.2019 along with its enclosures on the subject mentioned above and to say that the same may be forwarded to DoP&T for uploading it on DoP&T's website.

Encls: As above.

Yours faithfully,

(Pavan Malviya)

Deputy Director of Administration

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7/8
ASO (Swacha)
H. K. K. K.
7/19/19
S.No. 56.



भारत सरकार / Government of India
नागर विमानन मंत्रालय / Ministry of Civil Aviation
नागर विमानन महानिदेशालय / Directorate General of Civil Aviation
सफदरजंग हवाई अड्डा के सामने / Opp. Safdarjung Airport
अरबिंदो मार्ग / Aurobindo Road
नई दिल्ली / New Delhi – 110003

ई-मेल.... e2sec.dgca@nic.in
दूरभाष सं. 011-24611949

मिजिल सं./ F.No. A-35018/5/2018-E II SECTION-DGCA

दिनांक: 24.07.2019

VACANCY CIRCULAR

Subject: Revised proposal for filling up of the 11 (Eleven) posts (subject to change) of **Deputy Director Airworthiness** in level -12, Rs. 78800 – 209200/- of the pay matrix on Deputation (including short term contract) basis in Directorate General of Civil Aviation (DGCA) –reg.

Applications are invited from eligible candidates to fill the following posts (**General Central Services, Group 'A', Gazetted, Non-Ministerial**) in the Directorate General of Civil Aviation (DGCA), Ministry of Civil Aviation, New Delhi by the method of Deputation (including short-term contract):

Sl. No.	Name of Post	No. of Posts	Pay Scale
1.	Deputy Director Airworthiness	11 (subject to change)	Pre-revised scale of PB-3, Rs. 15600-39100 with GP of Rs. 7600/- (Level – 12, Rs. 78800 – 209200/- of the Pay Matrix as per the recommendations of 7 th CPC)

The details like general conditions, eligibility criteria, proforma of application form & other details are available on the website of DGCA i.e. www.dgca.nic.in.

2. Interested and eligible officials may send their applications in prescribed proforma along with attested copies of the APAR for the last five years, cadre clearance and vigilance clearance through proper channel to the undersigned within 60 days from the date of Advertisement of this vacancy in the Employment News/रोजगार समाचार.

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YA
ASO (Security)
VI KAO
7/18/19
S.No. 57

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(Pavan Malviya)
Deputy Director of Administration



भारत सरकार / Government of India

नागर विमानन मंत्रालय / Ministry of Civil Aviation

नागर विमानन महानिदेशालय / Directorate General of Civil Aviation

सफदरजंग हवाई अड्डा के सामने / Opp. Safdarjung Airport

अरबिंदो मार्ग / Aurobindo Road

नई दिल्ली / New Delhi - 110003

ई-मेल.... e2sec.dgca@nic.in

मिसिल सं./F.No. A-35018/5/2018-E II SECTION-DGCA

दुरभाष सं. 011-24611949

दिनांक: 24.07.2019

VACANCY CIRCULAR

Subject : Revised proposal for filling up of the 11 posts (subject to change) of **Deputy Director Airworthiness** in level -12, Rs. 78800 – 209200/- of the pay matrix on Deputation (including short term contract) basis in Directorate General of Civil Aviation (DGCA) –reg.

In partial modification to the Vacancy Circular of even number dated 11.12.2018 , Applications are invited from eligible candidates for recruitment to the 11 (Eleven) posts (subject to change) (**General Central Services, Group 'A', Gazetted, Non-Ministerial**) in the Directorate General of Civil Aviation (DGCA), Ministry of Civil Aviation, New Delhi by the method of Deputation (including short-term contract):

Sl. No.	Name of Post	No. of Posts	Pay Scale	Educational Qualifications and experience as per
1.	Deputy Director Airworthiness	11* (subject to change)	Pre-revised scale of PB-3, Rs. 15600-39100 with GP of Rs. 7600/- (Level – 12, Rs. 78800 – 209200/- of the Pay Matrix as per the recommendations of 7 th CPC)	Annexure 'B'

* Applications received earlier in respect of Vacancy Circular for 08 posts of Deputy Director of Airworthiness are also considered, therefore, those candidates who had already applied need not to apply again.

2. In accordance with the Recruitment Rules, the post of Deputy Director Airworthiness can be filled up by Deputation (including short-term contract). Application form and eligibility conditions are given in Annexure – A & Annexure – B respectively.

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Note 1: The period of deputation (including short term contract) including the period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not to exceed **four years**. The maximum age limit for appointment by deputation (including short term contract) shall not be exceed **56 years** on the closing date of receipt of application.

Note 2: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st January, 2006, the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the said Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.

3. The duties attached to the post of Deputy Director Airworthiness is enclosed at Annexure-'X'.

4. Bio-data of the eligible and interested officers who could be spared immediately may please be forwarded in the prescribed Proforma, to the undersigned together with the up-to-date photocopies of **Annual Performance Appraisal Reports for last five years (duly attested by an officer not below the rank of Under Secretary) along with 03 (three) copies of Bio-data**, strictly in the prescribed Proforma as per Annexure mentioned above. The application should reach to this office **within 60 days from the date of advertisement in Employment News/रोजगार समाचार**. Applications received after the closing date or otherwise found incomplete will not be considered. While forwarding the applications, it may be verified and certified by the cadre controlling authority that the particulars furnished by the officer are correct and that no disciplinary/vigilance case is pending or contemplated against the officer. Integrity certificate and a statement of major/minor penalty, imposed if any, during preceding last 10 years may also be sent along with all above documents.

Encl: As above.


(Pavan Malviya)
Deputy Director of Administration

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Copy to:

1. The Secretary of all Ministries/ Departments of Government of India
2. The Chief Secretaries of All State Governments/ Union Territories/ Recognised Research Institutions/ Public Sector Undertakings/ Semi-Government/ Autonomous Organisations/ Statutory Organisations.
3. The Secretary, Ministry of Defence [attention - JS(Air)], South Block, New Delhi - 110001;
4. Director of Personnel, Indian Air Force, Air Headquarters, Vayu Bhawan, New Delhi - 110011.
5. The Controller of Administration, National Aerospace Laboratories, Post Bag no. 1779, Bangalore - 560017.
6. The General Manager (HR), M/s Hindustan Aeronautics Limited, Bangalore Complex, Bangalore - 560017;
7. The Chairman, Airports Authority of India, Rajiv Gandhi Bhawan, Safdarjung Airport, New Delhi - 110003
8. The Director, Defence Research & Development Organization, Lucknow Road, Timarpur, New Delhi - 110054.
9. The Managing Director, Air India Limited, Mumbai Airport, Santa Cruz (E), Mumbai - 400029
10. The Managing Director, Air India Limited, Limited, 113, Airlines House, Gurudwara Rakabganj Road, New Delhi - 110001
11. The Secretary, Aeronautical Society of India, 19-B, I.P. Extension, New Delhi - 110092.
12. Director of Administration, Indian Institute of Technology, Kalyanpur, Kanpur, Uttar Pradesh - 208016.
13. Director of Administration, Indian Institute of Technology, Kharagpur, West Bengal - 721302.
14. Director of Administration, Indian Institute of Technology, Powai, Mumbai, Maharashtra - 400076.
15. Director of Administration, Indian Institute of Technology, Sardar Patel Road, Opposite to C.L.R.I, Beside The Adyar Cancer Institute, Adyar, Chennai, Tamil Nadu 600036.
16. Director of Administration, Hindustan Institute of Technology, 1, Rajiv Gandhi Salai, Old Mahabalipuram Road, Padur, Kelambakam, Chennai, Tamil Nadu 603103.
17. Director of Administrations, Panjab University, Sector -14, Chandigarh - 160014.
18. Director of Administration, Indian Space Research Organization, Ahmedabad, Gujarat - 380058.

(Pavan Malviya)
Deputy Director of Administration

BIO-DATA / CURRICULUM VITAE PROFORMA for Deputy Director Airworthiness

Advertisement No. and Date	
1. (a) Name and Address (in block letters)	
2. Date of birth (in Christian Era)	
3. (i) Date of entry into service	
(ii) Date of retirement under Central / State Government Rules	
4. Educational Qualifications	
5. Whether educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualifications/experience possessed by the officer
Essential	Essential
A) Qualification :- Degree from a recognized university. (See Annexure-B)	A) Qualification :-
B) Experience	B) Experience
Officers under the Central Government or State Governments or Union territories or Universities or recognized research institution or Public Sector Undertakings or Semi Government or Statutory or autonomous organizations:	
(a) (i) holding analogous posts on regular basis in the parent cadre or Department; or	
(ii) with five years' service in the grade rendered after appointment there to on a regular basis in Level -11 (Rs. 67700-208700) in the pay matrix or equivalent; and	
(b) 10 years' experience in Aircraft Maintenance experience on an operating aircraft in an Aircraft Maintenance Organization approved by Directorate General of Civil Aviation.	
Desirable (Not applicable)	Desirable (Not applicable)
A) Qualification	A) Qualification
B) Experience	B) Experience

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5.1 Note: In the case of Degree and Post Graduate Qualifications Elective/main subject and subsidiary subjects may be indicated by the candidate.					
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.					
7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.					
Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Level / Pay Scale of the post held on regular basis	Nature of duties (in detail) highlighting experience required for the post applied for
*Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay / Level/ Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;					
Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP / MACP Scheme	From	To		
8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent.					
9. In case the present employment is held on deputation/contract basis, please state -					
a) The date of initial appointment	b) Period of appointment on deputation / contract	c) Name of the parent office/ organization to which the applicant belongs	d) Name of the post and pay of the post held in substantive capacity in the parent organization		
9.1 Note:- In case of Officers already on deputation, the application of such officers should be forwarded by the parent cadre / Department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate.					
9.2 Note:- Information under Column 9 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre / organization.					

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<p>10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details</p>								
<p>11. Additional details about present employment:- Please state whether working under (indicate the name of your employer against the relevant column):- a) Central Government b) State Government c) Autonomous organization d) Government Undertaking e) Universities</p>								
<p>12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade</p>								
<p>13. Are you in Revised Scale of Pay? If yes give the date from which the revision took place and also indicate the pre-revised scale</p>								
<p>14. Total emoluments per month now drawn:</p> <table border="1"> <thead> <tr> <th>Basic Pay in the PB</th> <th>Grade Pay</th> <th>Total emoluments</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>			Basic Pay in the PB	Grade Pay	Total emoluments			
Basic Pay in the PB	Grade Pay	Total emoluments						
<p>15. In case the applicant belongs to an Organization which is not following the Central Government Pay Scales, the latest salary slip issued by the Organization showing the following details may be enclosed.</p> <table border="1"> <thead> <tr> <th>Basic Pay with Scale of Pay and rate of increment</th> <th>Dearness Pay / interim relief / other Allowances etc., (with break up details)</th> <th>Total emoluments</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>			Basic Pay with Scale of Pay and rate of increment	Dearness Pay / interim relief / other Allowances etc., (with break up details)	Total emoluments			
Basic Pay with Scale of Pay and rate of increment	Dearness Pay / interim relief / other Allowances etc., (with break up details)	Total emoluments						
<p>16. A. Additional information, if any, relevant to the post you applied for in support of your suitability for the post.</p> <p>(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular / Advertisement)</p> <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>								
<p>16. B. Achievements :- The candidates are requested to indicate information with regard to :- (i) Research publications and reports and special projects. (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies / institutions / societies and;</p>								

(iv) Patents registered in own name or achieved for the organization (v) Any research / innovative measure involving official recognition (vi) Any other information (Note: Enclose a separate sheet, if the space is insufficient)	
17. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular / advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification / Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

(Signature of the candidate)

Address _____

Date _____

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Certification by the Employer / Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that;

i) There is no vigilance or disciplinary case pending / contemplated against Shri/Smt. _____.

ii) His / Her integrity is certified.

iii) His / Her CR Dossiers in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

iv) No Major / Minor penalty has been imposed on him/her during the last 10 years OR A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be).

Countersigned

(Employer / Cadre Controlling Authority with Seal)