

F.NO.25/3/2017-CS-II(C)
Government Of India
Ministry of Personnel, Public Grievances & Pensions
(Department of Personnel & Training)

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi.
Dated: 13th, December, 2017

OFFICE MEMORANDUM

Subject:- Filling up of posts in various Ministry/Department on Deputation basis.

The undersigned is directed to circulate herewith under mentioned 2 vacancy circulars received from various Ministries/Departments/Organisations along with its enclosures for the information of all CSS/CSSS/CSCS officers.

S.No.	Deptt./Ministry/Organisation	Posts
1	Union Public Service Commission	Vigilance Assistant
2	Debt Recovery Tribunal, Kolkata	Private Secretary, Assistant, Accounts Assistant, Steno Gr.'C', Steno Gr.'D', Court Master, Lower Division Clerk.


(Chirabrata Sarkar)

Under Secretary to the Government of India
Telephone No.24623157

Encl: As above

To,

All Ministries/Department (through website of DoP&T)

(5)

मि.सं. 21/6/2017 -के.से.-1(नीति)

भारत सरकार

कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय

कार्मिक और प्रशिक्षण विभाग

विषय: - संघ लोक सेवा आयोग एवं वित्तीय सेवा विभाग अन्तर्गत विभिन्न श्रेणियों में रिक्त पदों को प्रतिनियुक्ति के आधार पर भरे जाने के संबंध में -

✓ अ-1
X अ-2

संघ लोक सेवा आयोग एवं वित्तीय सेवा विभाग के वेकेंसी सर्क्युलर दिनांक 05/12/2017 एवं दिनांक 22/11/2017 उपर्युक्त विषय तथा डिओपीटी वैबसाइट पर प्रकाशन हेतु अनुरोध सहित प्राप्त हुये है। ये वेकेंसी सर्क्युलर सीएसएस से संबन्धित न होकर सीएसएसएस से संबन्धित है अतः आगामी उचित एवं आवश्यक कार्यवाही हेतु इन्हे केंद्रीय सेवा प्रभाग-2 के लिए भेजा जाता है।

अनुभाग अधिकारी (नीति)
11/12/17

अ. 1
अ. 2
11/12/17

अनुभाग अधिकारी (नीति)

अ. 2 (अ)

may pr. see for n.e

K. P.
11/12/17

US(CSSS)/US(CSSS)
CF-II Dir. Dept.

Fax: 011-23098552

MOST IMMEDIATE



F.No.A-35021/08/2017-Admn. II
संघ लोक सेवा आयोग
Union Public Service Commission

Dholpur House, Shahjahan Road
New Delhi-110069
Dated: 05/12/2017

To

The Secretary to the Govt. of India,
Ministry of Personnel, P.G. & Pension,
Department of personnel and Training,
North Block, New Delhi.

(Kind attention: Ms. Rajul Bhatt, Director (CS.I), DoP&T)

Sub: Filling up the post of Vigilance Assistant (General Central Service, Group-'B' Non-Gazetted, Ministerial) in the Office of UPSC in the pre-revised pay scale of Pay Band-2 (Rs.9300-34800/-) with Grade Pay of Rs.4200/- [Level-6 in the Pay Matrix as per 7th CPC] on Deputation (For Officers under Central Government) or Deputation/ Re-employment (For Armed Forces Personnel) basis. -reg.

Sir,

I am directed to refer this Office Vacancy Circular of even no. dated 05/12/2017 (copy enclosed) for filling up the post of **Vigilance Assistant** in this Office on **Deputation** (For Officers under Central Government) or **Deputation/ Re-employment** (For Armed Forces Personnel) basis and to request that the aforesaid Vacancy Circular may please be uploaded on the official website of DoP&T in "what is new" section under intimation to this Office.

Encl: As above

Yours faithfully,

S. Padmanabha

(S. Padmanabha)
Under Secretary (Estt.)
Tel. No.- 011- 23389078

USCA/8P)

2017/11/20

11/12/17

S.O.A)

1283379/2017/estt

11/12

Fax: 011-23098552

F.No. A-35021/08/2017-Admn. II
संघ लोक सेवा आयोग
Union Public Service Commission

Dholpur House, Shahjahan Road
New Delhi-110069
Dated: 05/12/2017

VACANCY CIRCULAR

Applications are invited from **Central Government Officers / Armed Forces Personnel** to fill up one (01) post of Vigilance Assistant (General Central Service, Group 'B', Non-Gazetted, Ministerial) in pre-revised scale of Pay Band-2 with Grade Pay of Rs. 4200/- [Level-6 in the Pay Matrix as per 7th CPC] on Deputation (for Officers of Central Govt.) or Deputation / Re-employment (for Armed Forces Personnel) basis in the Office of UPSC. Eligibility conditions are as under:

Deputation: Officer under Central Government:

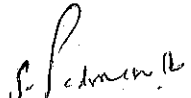
- (a) (i) holding analogous posts on regular basis in the parent cadre or Department; or
(ii) with six years' service in the grade rendered after appointment thereto on a regular basis in the pre-revised Pay Band-1 (Rs.5200-20200) plus Grade Pay of Rs. 2800 [Level-5 in the Pay matrix as per 7th CPC] or equivalent; or
(iii) with ten years' service in the grade rendered after appointment thereto on a regular basis in the pre-revised Pay Band-1 (Rs.5200-20200) plus Grade Pay of Rs. 2400 [Level-4 in the Pay matrix as per 7th CPC] or equivalent; and
(b) (i) Possessing a degree in law from a recognised University or equivalent; or
(ii) Possessing two years' experience of dealing with vigilance or disciplinary matters in respect of government employees and having completed successfully the Administrative Vigilance Training of the Institute of Secretariat Training and Management or a comparable training in any other recognised Institution.

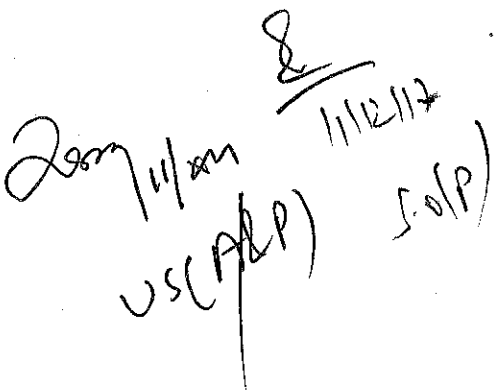
Deputation or re-employment (for Armed Forces personnel):

The Armed Forces Personnel of the rank of Junior Commissioned Officer or equivalent, who are due to retire or to be transferred to reserve within a period of one year and have the qualifications and experience prescribed for deputationists shall also be considered.

2. The details like General conditions, Eligibility Criteria, Age limit, proforma of application form etc. are available on the website of UPSC i.e. <http://www.upsc.gov.in/vacancy-circulars>

3. Interested and eligible officials may send their applications in prescribed proforma alongwith copies of the APARs for the last five years duly attested on each page by an officer not below the rank of an Under Secretary to the Govt. of India, cadre clearance and vigilance clearance through proper channel to the undersigned within 60 days from the date of advertisement of this vacancy in the Employment News / रोजगार समाचार.


(S. Padmanabha)
Under Secretary (Estt.)
Union Public Service Commission
Tel. No.011-23389078


2017/11/27
UPSC (A/P)
S.O(P)

रिक्ति परिपत्र

संघ लोक सेवा आयोग कार्यालय में संशोधन-पूर्व 4200/- रु. के ग्रेड वेतन सहित वेतन बैंड-2 [सातवें केन्द्रीय वेतन आयोग के अनुसार वेतन मैट्रिक्स में स्तर-6] में प्रतिनियुक्ति (केन्द्र सरकार के अधिकारियों के लिए) अथवा प्रतिनियुक्ति / पुनर्नियोजन (सशस्त्र बल कार्मिकों के लिए) के आधार पर सतर्कता सहायक (सामान्य केन्द्रीय सेवा, समूह 'ख', अराजपत्रित, अननुसचिवीय) के एक (01) पद को भरने के लिए केन्द्रीय सरकार के कर्मचारियों / सशस्त्र बल कार्मिकों से आवेदन आमंत्रित किए जाते हैं। पात्रता की शर्तें निम्नानुसार हैं :

प्रतिनियुक्ति : केन्द्र सरकार के अधीन ऐसे अधिकारी :-

(क) (i) जो मूल काडर या विभाग में नियमित आधार पर सदृश पद धारण किए हुए हैं; या

(ii) जिन्होंने वेतन बैंड-1 (5200-20200/- रु.)+ ग्रेड वेतन 2800/- रु.[सातवें केन्द्रीय वेतन आयोग के अनुसार वेतन मैट्रिक्स में स्तर-5] या समतुल्य में नियमित आधार पर नियुक्ति के पश्चात् श्रेणी में 6 वर्ष सेवा की है; या

(iii) जिन्होंने वेतन बैंड-1(5200-20200/- रु.)+ग्रेड वेतन 2400/- रु.[सातवें केन्द्रीय वेतन आयोग के अनुसार वेतन मैट्रिक्स में स्तर-4] या समतुल्य श्रेणी में नियमित आधार पर नियुक्ति के पश्चात् श्रेणी में 10 वर्ष सेवा की है; और

(ख) (i) किसी मान्यता प्राप्त विश्वविद्यालय से विधि में डिग्री या समतुल्य रखते हों। या

(ii) जिन्हें सरकारी कर्मचारियों की बाबत सतर्कता या अनुशासनिक मामलों संबंधी कार्य करने का दो वर्ष का अनुभव है और जिन्होंने सचिवालय प्रशिक्षण और प्रबंधन संस्थान से प्रशासनिक सतर्कता प्रशिक्षण या किसी भी अन्य मान्यता-प्राप्त संस्थान से ऐसा तुलनीय प्रशिक्षण सफलतापूर्वक पूरा किया हो।

प्रतिनियुक्ति या पुनर्नियोजन (सशस्त्र बल के कार्मिकों के लिए)

सशस्त्र बल के कार्मिकों के लिए कनिष्ठ कमीशन अधिकारी या समतुल्य रैंक के ऐसे कार्मिकों के संबंध में भी विचार किया जाएगा जो एक वर्ष की अवधि के भीतर सेवा निवृत्त होने वाले हैं या रिजर्व में स्थानांतरित किए जाने वाले हैं और जिनके पास प्रतिनियुक्ति व्यक्ति के लिए विहित अर्हताएं और अनुभव है ऐसे व्यक्तियों को उस तारीख तक प्रतिनियुक्ति के निबंधनों पर रखा जाएगा।

2. इस पद के लिए विस्तृत विवरण जैसे सामान्य शर्तें, पात्रता मानदंड, आयु सीमा, आवेदन का प्रपत्र इत्यादि आयोग की वेबसाइट (<http://www.upsc.gov.in/vacancy-circulars>) पर उपलब्ध हैं।

3. इच्छुक तथा पात्र अधिकारी अपने आवेदन पत्र निर्धारित प्रपत्र में पिछले 5 वर्षों की वार्षिक गोपनीय रिपोर्टों की फोटो प्रति भारत सरकार के कम से कम अवर सचिव स्तर के अधिकारी द्वारा प्रत्येक पृष्ठ अनुप्रमाणित हो, संवर्ग निकासी तथा सतर्कता अनापत्ति प्रमाणपत्र सहित उचित माध्यम से रोजगार समाचार में इस रिक्ति के प्रकाशन की तारीख से 60 दिनों के अंदर अदोहस्ताक्षरी को अपना आवेदन भेज सकते हैं।

र.स. पद्मानाभा

(एस पदमानाभा)
अवर सचिव (स्था.)
संघ लोक सेवा आयोग
टेलीफोन नं. 011-23389078



Government of India
Ministry of Finance
Department of Financial Services
(Banking Division)
Kolkata Debts Recovery Tribunal No. 2

Telephone Nos.: +913322888455
+913322888369
Tele/Fax No. : +913322881370

Jeevan Sudha Building, 7th Floor,
42C, Jawaharlal Nehru Road,
Kolkata - 700071

File No. Kol.DRT-2/1/1/2008/Estt/ 1770

Date : 21.11.2017.

To
The Assistant Director-Advertisement
Employment News,
Advertising Section, 7th Floor,
Soochana Bhawan, C.G.O. Complex,
Lodhi Road, New Delhi - 110003.

21

Sub : - Publication of the "Vacancy Circular" of Debts Recovery Tribunal Kolkata No.2 in the
Employment News-reg .

Sir,

I am directed to enclose a "Vacancy Circular" with regard to the filling up of various posts on deputation/contract basis in this Tribunal for publication in the Employment News urgently.

2. It is requested that the bill regarding the publication may be sent in the name of the "Registrar, DRT-2 Kolkata" along with a copy of the Employment News containing the vacancy "Vacancy Circular".

Encl : As above.

Yours faithfully,

(Shibatosh Banerji)

Registrar In Charge

Telefax:033-2288-1370

Email : drt2kolkata-dfs@nic.in

Copy to:

- 1) The Under Secretary (DRT), Department of Financial Services, 3rd Floor, Jeevandeep Building, 10 Parliament Street, New Delhi-110001 with the request for uploading the Vacancy Circular in the website of the Department and DRT website.
- ✓ 2) The Under Secretary (CS-1), Department of Personal & Training, Lok Nayak Bhawan, Khan Market, Lodhi Road, New Delhi-110003 with the request for uploading the vacancy circular in the website of the Department.
- 3) The Registrar (Administration), Hon'ble High Court at Calcutta.
- 4) The Registrar, Kolkata Debts Recovery Appellate Tribunal, 9 old Post Office Street, Kolkata 700001.
- 5) The Registrar, Kolkata Debts Recovery Tribunal No 1.
- 6) The Registrar-in-Charge, Kolkata Debts recovery Tribunal No.3.

8/12/17
Sd/-
Sh. Banerji

KoLDRT-2/1/1/2008/Estt/
Government Of India
Ministry Of Finance
Department of Financial Services
Kolkata Debts Recovery Tribunal No.2

Jeevan Sudha Building, 7th Floor,
-42 C, Jawaharlal Nehru Road,
Kolkata-700071
21st November 2017

VACANCY CIRCULAR

Application are invited from eligible candidates of the Central Government/State Governments/Courts/Tribunals for filling up of the following vacant posts in the Kolkata Debts Recovery Tribunal No. 2, through appointment on deputation. Applications are also invited from retired Central/ State Government/High Court/District Court Stenographers for engagement on contract only against the vacant posts of Stenographers):

Sl No.	Name of the post	No. of posts vacant	Method of Recruitment	Pay	Remarks
1.	Private Secretary	1	Promotion/ Deputation	Level-6	
2.	Assistant	1	Promotion/ Deputation	Level-6	
3.	Accounts Assistant	1	Deputation	Level-6	
4.	Steno Grade 'C'	2	Promotion/ Deputation	Level-6	
5.	Steno Grade 'D'	1	Deputation	Level-4	
6.	Court Master	1	Deputation/ Promotion	Level-4	
7.	Lower Division Clerk	2	Deputation/ absorption	Level-2	1 post likely to be vacant.

The Tribunal being a quasi-judicial body set up under the provisions of the Recovery of Debts Due to Banks & Financial Institution Act, 1993.

The deputation will be governed by the terms and conditions as contained in DOPT O.M. No.2/22(B)/2008-Estt (Pay-II) dated 3rd September, 2008 and 2/6/2009-Estt. (Pay-II) dated 25th February, 2009, as amended from time to time.

1. Private Secretary: (Pay Scale Rs.6500-200-10500/- Pre revised as per 5th CPC). The post is to be filled up by promotion/deputation. For deputation the following conditions are laid down.

(1) Officers in the Central Government/State Government or in Courts or holding analogous posts on regular basis and having a degree from a recognized University.

(2) Stenographers Grade 'C' with 'eight years' regular service in the Pay Scale Rs.5500-175-9000 Pre revised as per 5th CPC) or equivalent and having a degree from a recognized University.

Desirable: Preference will be given to persons having experience in legal or judicial work.

Note 1: Period of deputation including period of deputation in ex-cadre post held immediately preceding the appointment in the same or any Organizations/Department of Central Government should ordinarily not exceed three years. (The maximum age limit for deputation shall be 56 years on the last date of receipt of applications.)

Note 2: Departmental Grade Grade 'C' Stenographers with eight years regular service shall also be considered along with outsiders and in case the Departmental candidate is selected, the post will be treated to have been filled up by promotion.

2. Assistant: (Rs.5500-175-9000 Pre revised as per 5th CPC) The post is to be filled up by promotion/deputation. For deputation the following conditions are laid down.

(1) Officers in the Central Government/State Government or in Courts or holding analogous posts on regular basis and having a degree from a recognized University, or

(2) Upper Division Clerks with eight years' regular service in the scale of Rs.4000-100-6000/- (Pre-revised as per 5th CPC) or equivalent.

Note 1: Period of deputation including period of deputation in ex-cadre post held immediately preceding the appointment in the same or any Organizations/Department of Central Government should ordinarily not exceed three years. (The maximum age limit for deputation shall be 56 years on the last date of receipt of applications.)

Note 2: Departmental Upper Division Clerks with eight years regular service shall also be considered along with outsiders and in case the Departmental candidate is selected, the post will be treated to have been filled up by promotion.

3. Accounts Assistant: (Rs.5500-175-9000 Pre revised as per 5th CPC) The post is to be filled up by deputation. For deputation the following conditions are laid down.

- (1) Officers in the Central Government/ holding analogous posts on regular basis; or
- (2) with three years' regular service in the pay scale of 5000-8000; or
- (3) with eight years regular service in the scale of Rs.4000-6000/- (Pre revised as per 5th CPC) or equivalent and having experience of working as Senior Accountant or Accountant, in the scale of 4000-6000 (Pre revised as per 5th CPC), who have undergone training in Cash and Account.

Note : Period of deputation including period of deputation in ex-cadre post held immediately preceding the appointment in the same or any other Organizations/Department of Central Government should ordinarily not exceed three years. (The maximum age limit for deputation shall be 56 years on the last date of receipt of applications.)

4. Stenographer Grade 'C': (Rs.5500-175-9000 Pre revised as per 5th CPC). The post is to be filled up by promotion/deputation. For deputation the following conditions are laid down.

- (1) Officers in the Central Government or State Governments or in Courts holding analogous posts on regular; or
- (2) Stenographer Grade 'D' with eight years regular service in the scale of Rs.4000-100-6000 as per 5th CPC or equivalent.

Note 1: Period of deputation including period of deputation in ex-cadre post held immediately preceding the appointment in the same or any Organizations/Department of Central Government should ordinarily not exceed three years. (The maximum age limit for deputation shall be 56 years on the last date of receipt of applications.)

Note 2: Departmental Grade 'D' Stenographers with eight years regular service shall also be considered along with outsiders and in case the Departmental candidate is selected, the post will be treated to have been filled up by promotion.

5. Stenographer Grade 'D': (Level-4 in the Pay Matrix). The post is to be filled up by deputation. For deputation the following conditions are laid down.

- (1) Analogous posts on regular basis;

Note 1: Period of deputation including period of deputation in ex-cadre post held immediately preceding the appointment in the same or any Organizations/Department of Central Government should ordinarily not exceed three years. (The maximum age limit for deputation shall be 56 years on the last date of receipt of applications.)

6. Court Master: (Rs.4000-100-6000 Pre revised as per 5th CPC) The post is to be filled up by promotion/deputation. For deputation the following conditions are laid down.

- (1) Persons holding analogous posts in Central Government/State Government or in High Court/Tribunal.
- (2) Lower Division Clerks with eight years' regular service in the scale of Rs.3050-75-3950-80-4590/- (pre-revised as per 5th CPC) or equivalent.
- (3) Persons having knowledge of Stenography will be preferred.

Note : Period of deputation including the period of deputation in another ex-cadre post held immediately preceding the appointment in the same or any Organization/Department of the Central Government shall ordinarily not exceed three years.

The maximum age limit for deputation shall be 56 years on the last date of receipt of applications.

7. Lower Division Clerk: (Level-2 in the Pay Matrix). The post is to be filled up by deputation/absorption. For deputation the following conditions are laid down.

From amongst staff of Central/State Government or Courts/Tribunal holding analogous post on regular basis.

Note : The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Government shall ordinarily not exceed three years.

The maximum age limit for deputation shall be 56 years on the last date of receipt of applications.

The application through proper channel in the prescribed pro-forma along with vigilance clearance/no-objection certificate/cadre clearance and last 5 year's APARs should reach the undersigned within 45 days from the date of publication of this advertisement.

For further details and application form please visit the website at:

<https://www.drt.gov.in/vacancyandcircular.aspx> or

<http://financialservices.gov.in/vacancy> or

<https://www.drt.gov.in/alldrt/drtatview.aspx?page=drtkolkata2> (and browse what's New).

Application must reach within 45 days of publication of this advertisement in Employment News.

Registrar-in-Charge
DRT 2 Kolkata
42 C, Jawaharlal Nehru Road, Jeevan Sudha Building 7th floor
Kolkata-700071
Mobile:9811363447/9073287842.

PROFORMA FOR APPLICATION FOR VACANCIES TO BE FILLED BY
WAY OF PROMOTION/DEPUTATION

1. Name of the Post applied for :
2. Name of the applicant (in Block Letters) :
(a) Address for correspondence :
(b) Contact No. :
4. Date of retirement under Central/State Government
5. Educational Qualification
6. Details of employment in chronological order.

Office /Institution	Post held	From	To	Scale of Pay and basic pay	Nature of duties (in details)

7. Nature of present employment i.e., ad hoc or Temporary or Quasi-Permanent or Permanent.
8. In case the present employment is held on deputation/contract basis, please State
(a) The date of initial appointment
(b) Period of appointment on deputation/contract
(c) Name of the parent office/organization to which you belong.
9. Whether belong to SC/ST/OBC
10. Remarks

Signature of the Candidate

Certificate by Parent Office

The information furnished by the candidates have been verified from records and is found to be correct.

Name:
Designation:
Office: