

MOST IMMEDIATE
TIME BOUND

No.5/26/2010-CS-II
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)


3rd Floor, Lok Nayak Bhawan, Khan Market,
New Delhi – 110 003.
Dated the 13th April 2011

OFFICE MEMORANDUM

Subject: - ACR dossiers of Private Secretaries of CSSS upto Select List Year 2004 -
reg.

The undersigned is directed to say that the complete ACR dossiers in respect of Private Secretaries of CSSS upto Select List Year 2004 are required urgently in connection with submission of proposal for promotion to the post of PPS to UPSC.

2. Cadre Units are, therefore, requested to examine/complete the ACRs of the above-mentioned CSSS officers in terms of the procedure laid down in this Department's OM No. 21011/1/2010-Estt.A dated 13.4.2010 (copy enclosed) with regard to below benchmark ACRs and forward the complete ACR dossiers of all PS upto Select List Year 2004 to this Department immediately. Cadre Units are further requested to send these ACRs only through the concerned dealing hands so that the same can be verified for any inaccuracy.


(Rajiv Manjhi)
Deputy Secretary to the Govt. of India
Tel: 24622365

All Director/Deputy Secretary (Admn.) of the concerned CSSS Cadre Units