

No. 15/87/2007-CS.I(CR)
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel & Training)

North Block, New Delhi
Dated 25th Jun, 2010

To,

All Nodal Officers,
CSS Cadre Authorities

Sub: Regarding Monitoring of Annual Performance Appraisal Report (APAR) of CSS Officers (<https://css.nic.in>).

Sir/Madam,

Kindly recall that as per the directions of the Cabinet Secretary, DOPT had taken up the monitoring of Completion of the APAR of CSS officers. Accordingly, NIC had developed an online system to capture the various details required for monitoring the status of submission of APARs for CSS officers. The necessary training on operating the system was also provided to all the nodal officers during the workshops held in DOPT in Feb/Mar, 2010. The APAR Monitoring System was also made available to all nodal officers for testing and obtaining the feedback.

2. It is presumed that most of the nodal officers may have become familiar with the system. The web-based software has since been moved out of its 'testing mode' to make the system online and usable. The system has now been uploaded and available at URL <http://css.nic.in> for access by all the nodal officers concerned. It is, therefore, requested that all nodal officers, should start using the system to input actual data in r/o all CSS officers in their Ministries/Departments immediately. While using the system if name(s) of any officer in the list pertaining to their Ministry/Department is missing then the ER sheet details (as per format available at http://persmin.nic.in/CSWing/CSDivision/CSS/css_ersheet/proforma.pdf) may be sent to Shri A. K. Cashyap, Under Secretary [Tel: 24624046, e-mail: ak.cashyap@nic.in] in CS Division for inclusion of the officers details in the monitoring system.

3. All nodal officers are requested to upload the latest status of APAR completion in r/o the CSS officers in their Ministry/Department **latest by 15/07/2010** so that a consolidated Ministry-wise report can be placed before Secy(P)/Cabinet Secy for their information and further direction. Compliance of the time-line, as above may kindly be ensured.

Yours faithfully,

(Rajeev Kapoor)
JS(AT&A)

Copy for information to: Joint Secretary(Admn.) of all Ministries/Departments.

JS(AT&A)

LIST OF NODAL OFFICERS

| S.No | Min/Deptt | Name | Phone No | e-mail | Address |
|-------------|-----------------------------------|----------------------------|-----------------|--|---|
| 1 | AR & PG | V.K.Verma | 23401441 | vinodk.verma@nic.in | 5 th Floor, S.P.Bhawan, Sansad Marg |
| 2 | Heavy Industry | K.K.Kohli | 23063984 | kk.kohli@nic.in | Room No. 388, Udyog Bhawan |
| 3 | Defence | K. Murali | 23012538 | | 319,B Wing,Sena Bhawan |
| 4 | DST | Ms.Latha Gopakumar | 26590321 | lathagkumar@nicmail.in | Technology Bhawan |
| 5 | ISCS | R.K.Tiwari | 23022153 | rk.tiwari@nic.in | Vigyan Bhawan Annexw |
| 6 | Road Tpt. | V.Krishnaswamy | 23717379 | v.krishnaswamy@nic.in | Transport Bhawan |
| 7 | NE Region | L.B.Tuoltey | 23015358 | lb.tuolte@nic.in | Room No.262,Vigyan Bhawan Annexe |
| 8 | Information Technology | R.K.Manchanda | 24301122 | rajkm@mail.nic.in | Electronic Niketan, 6 CGO Complex |
| 9 | I & B | Ram Phal | 23384990 | mibusa@nic.in | 5 th Floor Shastri Bhawan |
| 10 | Tourism | B.B.Roy | 23710518 | bb.roy@nic.in | Room No. 117, Transport Bhawan |
| 11 | Biotechnology | Beena E. Chakravarty | 24362363 | beenaelizabeth.dbt@nic.in | Block-2 6 th -8 th Floors, CGO Complwx |
| 12 | Agricultural Research & Education | Alka Ahuja | 23384530 | alka.icar@nic.in | 427-A, Krishi Bhawan |
| 13 | Consumer Affairs | K.B.Subramanian | 23383846 | Usecre-ca@nic.in | 464-C, Krishi Bhawan |
| 14 | Statistics & PI | S.Das | 23747503 | sdas.109@rediffmail.com | Sardar Patel Bhawan |
| 15 | Social Justice & Empowerment | Vinod Kr. Sharma | 23388184 | vinod.ks@nic.in | Shastri Bhawan |
| 16 | Supply (DGS&D) | Usha Rani, Dy. Director | 45738454 | raniusha348@gmail.com | R.No.348, 3 rd Floor, Jeeven Tara Bldg., Parliament Street |
| 17 | PMO | K. Salil Kumar | 23018130 | egpmpo@pmo.nic.in | South Block |
| 18 | Economic | Satish Bhushan | 23093420 | sbhushan51@hotmail.com | North Block |

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| | Affaris | | | com | |
| 19 | Posts | Bhagwan Dass, ADG | 23096027 | bhagwan.d@nic.in | Dak Bhawan, Sansad Marg |
| 20 | Pension & Pension Welfare | VK Wadhwa | 24644637 | vk.wadhwa@nic.in | R.No. 339, 3 rd Floor, Lok Nayak Bhawan |
| 21 | Labour & Employment | RL Tapryal | 23714820 | r.tapryal@nic.in | R.NO. 302, Shram Shakti Bhawan |
| 22 | Urban Development | KG Mohanta | 23061426 | kgmohanta@yahoo.co .in | R.N. 209, C- Wing, Nirman Bhawan |
| 23 | Food & PD | B.B.Sharma | 23383046 | usadm.fpd@nic.in | R.No. 284-A, Krishi Bhawan |
| 24 | Supply (Secretariat) | KA Sathia Sulochana | 23062805 | kass56@yahoo.com | R.NO. 227, C- Wing, Nirman Bhawan |
| 25 | Space | Monohar L. Vanniar | 080- 23511821 | manohar@isro.gov.in | Antriksh Bhawan, New BEL Road, Bangalore- 560231 |
| 26 | Panchyati Raj | L. Haokip | 23746557 | l.haokip@nic.in | Sardar Patel Bhawan, |
| 27 | Agriculture & Cooperation | P. Vijay Kumar | 23383709 | pv.kumar@nic.in | R.N. 29-A, Krishi Bhawan |
| 28 | Petroleum & NG | Arunoday Goswami | 23384518 | arun1963@gmail.com | 216-A, Shastri Bhawan |
| 29 | Culture | Vanita Sood | 23386454 | vanitasood@gmail.co m | R.N. 210, D- Wing, 2 nd Floor,, Shastri Bhawan |
| 30 | Legislative Department | MR Beerh | 23389014 | mrbeerh@yahoo.com | R.No. 411-A, A- Wing, Shastri Bhawan |
| 31 | Telecommunic ation | NP Kesavan | 23036757 | np.kesavan.nic.in | Room No.412,4 th Floor, Sanchar Bhawan, ND |
| 32 | Cabinet Secretariat | Sunil Mishra, Director | 23018467 | s.mishra@nic.in | Rashtrapati Bhawan, ND |
| 33 | National Security Council Secretariat | G. Rajeev | 23349311 | us.nscs@nic.in | 3 rd Floor, Sardar Patel Bhawan, |
| 34 | Micro, Small & Medium Enterprises O/O Development Commissioner | Sarita Puri | 23061284 | spuri@dcmsme.gov.in | R.No.711, Nirman Bhawan, |
| 35 | Deptt. of | N.K.Kapoor | 24301125 | nk.kapoor@nic.in | Electronic |

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| | Information Technology | Joint Director | | | Niketan, 6, CGO Complex, Lodhi Road |
| 36 | Earth Sciences | TR Gill, Dy. Secy | 24306828 | tr.gill@nic.in | Block No.12, CGO Complex |
| 37 | Commerce | AK Lahiri, Dy. Secy. | 23062593 | lahiri@nic.in | R.N. 283, Udyog Bhawan |
| 38 | Water Resources | NK Gupta | 23710333 | nkgupta.mowr@nic.in usadmn-mowr@nic.in | R.No. 424, Shram Shakti Bhawan |
| 39 | Defence (Finance Division) | RC Meena, AFA | 23792205 | rcmeena45@rediff.com | R.No.96-B, South Block |
| 40 | Disinvestment | Narendra Singh | 24360163 | | R.No. 209, Block No.11, CGO Complex |
| 41 | Fertilizers | SR Ghosh | 23383869 | ghosh.sp@nic.in | R.no. 205, D-Wing, Shastri Bhawan |
| 42 | Health & FW | Anil Uniyal | 23061521 | anil.uniyal@nic.in | 501-D, Nirman Bhawan |
| 43 | Registrar General of India | S. Kannappan | 23381284 | kannappan1952@gmail.com | Office of RGI, MHA, 2-A, Mansingh Road |
| 44 | Education | Ziley Singh Vical | 23384810 | zileyvical.edu@nic.in | 235, C-Wing, Shastri Bhawan |
| 45 | Central Vigilance Commission | R.N. Nayak | 24693592 | rn.nayak@nic.in | Satarkata Bhawan, Block-A, Genl. Pool Office Complex, INA, ND |
| 46 | Power | KC Kedia | 23714169 | kckedia53@yahoo.com | R.No.430, Shram Shakti Bhawan |
| 47 | Scientific & Industrial Research | AK Taneja | 26535362 | ak.taneja@nic.in | R.No. 34, Technology Bhawan, TIFAC Bldg, New Mehrauli Road |
| 48 | Industrial Policy & Promotion | PLN Murthy | 23062823 | | 436-A, Udyog Bhawan |
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| | | | | | Airport |
| 51 | New & renewable Energy | Suresh Kumar | 24362369 | suresh.kr@nic.in | R.No.115, Block No.14, CGO Complex |
| 52 | Environment & Forests | ML Wadhvani | 24362909 | ml.wadhvani@nic.in | R.No. 915, 9 th Floor, Paryavaran Bhawan, CGO Complex |
| 53 | Textiles | Aditya Kumar, Director | 23063728 | aditya_ifs@yahoo.com | R.No.266, Udyog Bhawan |
| 54 | DOPT | Harish Chander | 23092982 | usa@nic.in | R.No.3-A/II, North Block |
| 55 | Mines | Pramod Chand | 23384743 | pckabthiyal@yahoo.com | 312, D Wing, Shastri Bhawan |
| 56 | Coal | Anand Prakash | 23386431 | prakash.anand@nic.in | 350 A Wing, Shastri Bhawan |
| 57 | National Human Rights Commission | Dr. Sanjay Dubey, Dir. | 23384863 | dir-nhrc@nic.in | National HR Comm., Faridkot House, Copernicus Marg |
| 58 | Steel | J.P.Shukla | 23063854 | shukla217@yahoo.com | Udyog Bhawan |
| 59 | SSC | B.B.Mukherjee | 24364792 | | Block No. 12, CGO Complex, Lodi Road |
| 60 | Ayush | Anshuman Sharma | 23351885 | a.sharma@nic.in | Red Cross Building, 2 nd Floor, 1 st Red Cross Road |
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| 62 | Overseas India Affairs | K.B.Arora | 24197908 | dsms2@moia.nic.in | 908, Akbar Bhawan |
| 63 | Chemicals & Petrochemicals | R.K.Kureel | 23388635 | rk.kureel@nic.in | Shastri Bhawan |
| 64 | Legal Affairs | G.D.Sharma | 23389127 | | 4 th Floor, Shastri Bhawan |
| 65 | Tribal Affairs | A.K.Saha | 23387187 | asit.kumar@nic.in | |
| 66 | Financial Services | Raman Kr. Gaur | 23748715 | raman.gaur@nic.in | 3 rd Floor, Jeevan Deep Building |
| 67 | Minority Affairs | Gopal Das, DS | 24369218 | gopaldass1111@yahoo.com | 11 th Floor, Paryavaran Bhawan, CGO Complex |

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| 68 | Youth Affairs & Sports | H.M.Kundlia | 23381644 | hm.kundlia@nic.in | 'C' Wing, Shastri Bhawan |
| 69 | MHA | Arvind Mukherjee | 23093094 | | 94 'C', North Block |
| 70 | Expenditure | Meetal Ghosh | 23095690 | | 74-A, North Block |
| 71 | UPSC | S.B.Saroha, DS | 23382140 | | Room No. 119, 1st Floor Annexe Building, UPSC |
| 72 | Animal Husbandry, Dairying & Fisheries | P.L.Meena | 23382779 | | 436, 'A' Wing, Krishi Bhawan, |
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| 78 | Central Water Commission | Urmila Sharma | 26178962 | | Sewa Bhawan, R.K.Puram |
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| 82 | Dte.GHS, H&FW | R.K.Kalra, Dy. Director, (Admn), US level | 23061935 | rk.kalra.nic.in | 757-A, Nirman Bhawan |
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| 87 | Dte. Of Estates | Ashok Kumar, Dy Dir | 23063004 | | 540, C Wing, Nirman Bhawan |
| 88 | Planning Commission | N.K.Sharma | 23096591 23042844 | | 563, Fifth Floor, Yojana Bhawan |
| 89 | Women & Child Development | Naveen Yadav | 23382747 | naveen62yadav@yahoo.co.in | 310, A- Wing, Shastri Bhawan |
| 90 | M/O Labour O/O Chief Labour Commissioner (C) | Lalitha Das | 23716930 | | 501, Shram Shaakti Bhawan |