

No.25/2/2011-CS-II (C)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

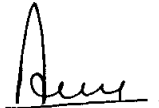
3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi-110003.
6th January, 2012.

OFFICE MEMORANDUM

Subject: Appointment to the post of Personal Assistant in National Advisory Council
– inviting applications reg.

The undersigned is directed to say that the Prime Minister's Office vide I.D. No.A-22012/003/2011-PME(NAC) dated 15.12.2011 (copy enclosed) has informed that one vacant post of Personal Assistant in National Advisory Council (NAC) is to be filled on deputation basis from amongst eligible officials either holding the analogous post or the post of Steno Grade 'D' in CSSS.

2. The Cadre Units are requested to forward the applications submitted by eligible officials along with copies of their ACRs/APARs and vigilance clearance, directly to the Under Secretary, National Advisory Council, 2, Motilal Nehru Place, Akbar Road, New Delhi by 30th January, 2012.



(Kiran Vasudeva)

Under Secretary to the Govt. of India
Telefax: 24623157

To

The Under Secretary(Admn./Estt.) of all Cadre Units of CSSS.

Prime Minister's Office

South Block,
New Delhi - 110101

Subject: Appointment to the post of Personal Assistant in NAC- inviting applications reg.

National Advisory Council has one vacant post of Personal Assistant in NAC to be filled on deputation basis from amongst eligible officials either holding the analogous post or in the post of Steno Grade-D with 5 years regular service in CSSS across Ministries/Departments of Govt. of India.

2. It is requested that DOPT may give wide publicity to the same in all Ministries/Departments of Government of India to identify the willing eligible and suitable candidates of CSSS. It is further requested that the applications of the candidates along with copies of their ACRs/APARs and vigilance clearance for the last 5 years may be sent directly to the Under Secretary, National Advisory Council, 2, Motilal Nehru Place, Akbar Road, New Delhi, for consideration.

R. Mythili
14/12/11
(R. Mythili)

Under Secretary to the Government of India
Ph: 23018130

✓ Department of Personnel and Training [Ms. Monica Bhatia, Director],
2nd Floor, Lok Nayak Bhavan, Khan Market, New Delhi-110003

PMO ID No. A-22012/003/2011-PME (NAC)

Dated 15 .12.2011

Copy to: Desk Officer, NAC, 2, Motilal Nehru Place, Akbar Road, New Delhi.