

Most Immediate

No.08/11/2011-CSI(T)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
New Delhi

Dated the 7th June, 2011

OFFICE MEMORANDUM

**Subject : Backlog Training Programme for U.D.Cs/Assistants at ISTM
for the period 27/06/2011 to 08/07/2011.**

The undersigned is directed to inform that UDCs upgraded to the post of Assistant, whose names are given in **Annexure I**, have been nominated for the above mentioned Backlog Training Programme. This training is being conducted by ISTM w.e.f. **27/06/2011 to 08/07/2011**. It is requested that these officials may be relieved of their duties, subject to vigilance clearance and advised to report to Smt. Rekha Sharma, Deputy Director(Co-ordinator) ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 27th June, 2011.**

2. **The performance of the officials in the training will be evaluated and the reports thereof be added in their APARs.** No request for withdrawal of nomination either from the Ministry/ Department or the officer concerned shall be entertained by this Department or the Institute. As the training of the officials and successful completion is necessary for regularization/promotion, the Cadre Units are requested to ensure that the officials nominated to the above programme are relieved in time.

3. As the aforesaid training includes study tour, officers nominated above may be advised to draw necessary TA/DA advance of Rs. 12,000/- each from their respective Ministry/Department. This amount may be released in **Cash** only.

4. Confirmation with regard to the participation of the officials along with their respective bio-data (**Annexure-II**) may please be sent by **15th June, 2011** to **Smt. Rekha Sharma**, Deputy Director (Co-ordinator), ISTM, New Delhi, with a copy to the undersigned. Smt. Namita Malik, Assistant Director(Co-ordinator) ISTM is accessible on phone No. 26185314 (O).



(**Vidyadhar Jha**)

Under Secretary to Government of India

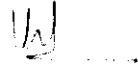
Tele. : 24624046

To

Min/Dept.of
Joint Secretary(Estt./Admn.)
New Delhi.

Copy forwarded to :-

1. Officers concerned.
2. ISTM, (Sh. K. Govindarajulu- Dy. Director(Coord), Administrative Block, Old JNU Campus, New Delhi-110067, w.r.t. their letter No. A-33090/01/2005-ISTM(Coord) dated 9th May, 2011.
3. ISTM, (Smt. Rekha Sharma, Dy. Director) Administrative Block, Old JNU Campus, New Delhi-110067. It is requested that a list of officers who report for training on **27th June, 2011** may please be furnished to this Department next day positively.
4. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi for information.
5. CSII(B) Section, DOP&T, LN Bhawan, New Delhi
6. Guard File.
7. Web site of this Department (www.persmin.nic.in<CS Division<CSS<Training Circulars<U.D.C.)


(**Vidyadhar Jha**)
Under Secretary to Government of India
Tele. : 24624046

**Training Programme for UDCs upgraded as Assistants to be held at ISTM
(27/06/2011 to 08/07/2011)**

1.	4486	D.S. Bisht	28/04/1966	Finance
2.	4487	A. Aggarwal	05/11/1965	Finance
3.	4488	Kusum Goel	16/01/1965	Finance
4.	4489	R. Murali	05/06/1963	Finance
5.	4525	Pyare Lal	13/05/1963	Environment & Forests
6.	4538	Vinay Kumar	20/10/1960	DOP&T
7.	4540	Ram Pal Singh	08/11/1955	Power
8.	4545	A.K. Lot	27/05/1962	Road Transport & Highways
9.	4549	Santosh Jaiswal	11/09/1962	Supply
10.	4550	Geeta Kainth	05/06/1961	Supply
11.	4551	Kamlesh Kumari Mahey	13/10/1955	Supply
12.	4552	Sanjay Kathpalia	24/01/1966	Supply
13.		P.S. Gajaria	21/07/1963	Agriculture & Cooperation
14.	4561	Brij Bhushan	01/06/1963	Agriculture & Cooperation
15.	4562	Anil Kumar	06/07/1963	Health & Family Welfare
16.		P.V. Thomachan	23/05/1968	Power
17.	4566	Gulshan Kumari	17/10/1963	Road Transport & Highways
18.	4567	S. Srikala	05/06/1966	Health & Family Welfare
19.	4572	M. Natesan	04/05/1967	Women & Child Development
20.	4573	Kanwar Singh	05/03/1959	Health & Family Welfare
21.		Rajiv Tiwari	24/05/1960	Urban Development
22.	4574	Sangeeta R. Tendolker	01/06/1965	Urban Development
23.	4575	Suresh Chand	30/09/1953	Urban Development
24.	4576	Lila Dhar	05/10/1953	Urban Development
25.	4580	Gulshan Kumar	26/02/1961	Civil Aviation
26.	4581	Mahender Singh	02/07/1958	Civil Aviation
27.	4582	D.S. Bisht	05/02/1966	Defence
28.	4583	Girish Kumar	12/07/1968	Defence
29.	4584	Sunita R. Kumar	28/07/1964	Urban Development
30.	4585	Surinder Mohan	18/11/1962	Water Resources
31.	4586	A.K. Kapoor	01/07/1962	Health & Family Welfare
32.	4588	Jagdish Singh	16/10/1967	Science & Technology
33.	4590	Raj Bala Gupta	08/05/1960	Coal
34.	4591	Kuldip Kumar	23/04/1954	Defence
35.	4424	V. Velmurugan	04/05/1961	Commerce
36.	4568	Rita Roy	03/10/1957	Environment & Forests
37.	4569	V. K. Kushwaha	01/01/1968	Environment & Forests
38.	4602	R.S. Malasi	06/02/1956	Coal
39.	4604	B.N. Aush	03/01/1962	Labour & Employment
40.	4605	M.K. Majumdar	04/04/1960	Labour & Employment

CURRICULAM VITAE

1.	Name of the Officer Nominated	_____
2.	Date of Birth	_____
3.	Designation & Scale of Pay	_____
4.	Office in which employed	_____ _____ _____ _____
5.	Academic Qualification	_____ _____
6.	Date of joining as UDC Select List year	_____ _____
7.	Whether the nominee is a member of SC/ST. If yes, please specify	Yes/No SC/ST
8.	Previous Training undergone	
(i)	ISTM	_____
(ii)	Other Training Instt.	_____
9.	(i) Office Address	_____
	Ministry/Department	_____
	Name of Building & Room No.	_____
	Place of Office, Tele. No.	_____
	(ii) Residential Address	_____
	with Tele. No,	_____
	e-mail, if any.	_____