

**Most Immediate**

**No.08/11/2011-CSI(T)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
New Delhi**

Dated the 28<sup>th</sup> June, 2011

**OFFICE MEMORANDUM**

**Subject : Backlog Training Programme for U.D.Cs/Assistants at ISTM  
for the period 18/07/2011 to 29/07/2011.**

The undersigned is directed to inform that UDCs upgraded to the post of Assistant, whose names are given in **Annexure I**, have been nominated for the above mentioned Backlog Training Programme. This training is being conducted by ISTM w.e.f. **18/07/2011 to 29/07/2011**. It is requested that these officials may be relieved of their duties, subject to vigilance clearance and advised to report to Shri K. K. Pant, Assistant Director(Co-ordinator) ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 18<sup>th</sup> July, 2011**.

2. **The performance of the officials in the training will be evaluated and the reports thereof be added in their APARs.** No request for withdrawal of nomination either from the Ministry/ Department or the officer concerned shall be entertained by this Department or the Institute. As the training of the officials and successful completion is necessary for regularization/promotion, the Cadre Units are requested to ensure that the officials nominated to the above programme are relieved in time.

3. As the aforesaid training includes study tour, officers nominated above may be advised to draw necessary TA/DA advance of Rs. 12,000/- each from their respective Ministry/Department. This amount may be released in **Cash** only.

4. Confirmation with regard to the participation of the officials along with their respective bio-data (**Annexure-II**) may please be sent by **6<sup>th</sup> July 2011** to **Shri K. K. Pant**, Assistant Director (Co-ordinator), ISTM, New Delhi, with a copy to the undersigned. Shri K. K.Pant, Assistant Director(Co-ordinator) ISTM is accessible on phone No. 26165593 (O).

  
( **Vidyadhar Jha** )

Under Secretary to Government of India  
Tele. : 24624046

To

**Min/Dept.of  
Joint Secretary(Estt./Admn.)  
New Delhi.**

Copy forwarded to :-

1. Officers concerned.
2. ISTM, (Sh. K. Govindarajulu- Dy. Director(Coord), Administrative Block, Old JNU Campus, New Delhi-110067, w.r.t. their letter No. A-33090/01/2005-ISTM(Coord) dated 9<sup>th</sup> May, 2011.
3. ISTM, (Shri K. K. Pant, Asst. Director) Administrative Block, Old JNU Campus, New Delhi-110067. It is requested that a list of officers who report for training on **18<sup>th</sup> July, 2011** may please be furnished to this Department next day positively.
4. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi for information.
5. CSII(B) Section, DOP&T, LN Bhawan, New Delhi
6. Guard File.
7. Web site of this Department ([www.persmin.nic.in](http://www.persmin.nic.in)<CS Division<CSS<Training Circulars<U.D.C.)



( **Vidyadhar Jha** )

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**Training Programme for UDCs upgraded as Assistants to be held at ISTM  
( 18/07/2011 to 29/07/2011 )**

1.	4490	P. P. Ravi	07/05/1963	Finance
2.	4491	Anil Saxena	17/03/1958	Finance
3.	4492	A Chatterjee	13/08/1964	Revenue
4.	4493	Selva Kumar P.	21/01/1962	Finance
5.	4494	Pritam Chand	09/02/1955	Expenditure
6.	4495	Jagat Singh	26/06/1955	Expenditure
7.	4496	Dinesh Lal	05/03/1955	Financial Services
8.	4498	R. K. Sharma	30/01/1954	Expenditure
9.	4499	Lakhi Ram	15/10/1954	Revenue
10.	4500	Subodh Malhotra	06/09/1963	Revenue
11.	4501	N. Ramakrishnan	18/08/1967	Revenue
12.	4502	R.C. Sati	09/02/1956	Revenue
13.	4503	C. M. Balan	30/03/1957	Economic Affairs
14.	4505	S. S. Phuloria	23/08/1959	Financial Services
15.	4506	Meena Palit	02/06/1959	Economic Affairs
16.	4507	Rajesh Sharma	27/02/1967	Economic Affairs
17.	4508	S. S. Virdi	05/08/1957	Financial Services
18.	4509	Sanjeev Kathpal	27/08/1965	Expenditure
19.	4510	Seema Rani Gupta	30/03/1964	Economic Affairs
20.	4511	B. K. Nigam	27/04/1961	Financial Services
21.	4512	Bhart Bhushan	06/03/1961	Disinvestment
22.	4553	Arun Kumar Gupta	09/05/1961	Supply
23.	4554	Divakar Rao Tekade	26/11/1963	Supply
24.	4555	Fateh Chand	19/03/1956	Supply
25.	4557	Praveen Kr. Aggarwal	05/03/1959	Supply
26.	4577	Ishwar Dutt	08/02/1954	Urban Development
27.	4578	Chaman Kali	08/10/1960	Urban Development
28.		Devi Ram	15/04/1962	Urban Development
29.	4579	Hari Kishan	18/05/1958	Urban Development
30.	4542	Shakeel Ahmad	03/10/1961	Health & Family Welfare
31.	4587	Daulat Singh Negi	10/10/1959	Health & Family Welfare
32.	4589	Renu Maddan	15/04/1959	Health & Family Welfare
33.	4598	Promila Bharadwaj	05/04/1964	Disinvestment
34.	4599	Subrata Sen	07/11/1960	Disinvestment
35.	4600	LM Upadhaya	04/01/1963	Disinvestment
36.	4601	Mahesh Chand Sharma	21/10/1963	Finance
37.	4603	C.J. Cibichen	25/07/1963	Economic Affairs
38.	4606	Savita Sharma	23/07/1960	Labour & Employment
39.		VRB Shastri	10/06/1964	Disinvestment
40.	4610	Shree Ram	30/03/1957	Higher Education

**CURRICULAM VITAE**

1.	Name of the Officer Nominated	_____
2.	Date of Birth	_____
3.	Designation & Scale of Pay	_____
4.	Office in which employed	_____ _____ _____ _____
5.	Academic Qualification	_____ _____
6.	Date of joining as <b>UDC</b> Select List year	_____ _____
7.	Whether the nominee is a member of SC/ST. If yes, please specify	Yes/No SC/ST
8.	Previous Training undergone	
(i)	ISTM	_____
(ii)	Other Training Instt.	_____
9.	(i) Office Address	_____
	Ministry/Department	_____
	Name of Building & Room No.	_____
	Place of Office, Tele. No.	_____
	(ii) Residential Address	_____
	with Tele. No,	_____
	e-mail, if any.	_____