

No. 2/2/2015-CS.II(A)  
Government of India  
Ministry of Personnel, P.G. and Pensions  
Department of Personnel and Training

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3<sup>rd</sup> Floor, Lok Nayak Bhawan,  
New Delhi-110003  
Dated, 30<sup>th</sup> December, 2015.

**OFFICE MEMORANDUM**

Subject:- Appointment in the grade of Sr. PPS of CSSS for the Select List Year 2015(Part).

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The undersigned is directed to forward herewith the name of Ms. Achla and Ms. M. Lata both PPS for inclusion in the panel of Sr. PPS for the Select List Year 2015(Part) prepared in accordance with Rule 9 of Central Secretariat Stenographers' Service Rules, 2010 and Central Secretariat Stenographers' Service Senior Principal Private Secretary Grade Regulations, 2010 and to convey the approval of the competent authority for appointment of Ms. Achla and Ms. M. Lata to Sr. PPS Grade of CSSS for the Select List Year 2015(Part) w.e.f. 01.01.2016 whose particulars are given below:

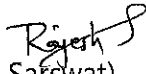
S. No.	Name	Date of Birth	Ministry/Department where working	Ministry/Department where nominated
1.	Ms. Achla	25.07.1957	Commerce	Agriculture & Coop.
2.	Ms. M. Lata	28.05.1966	Water Res.	Rural Dev.

2. In terms of this Department's OM No. 22011/4/91-Estt.(A) dated 14.09.1992, OM No. 22012/1/99-Estt.(D) dated 25.10.2004 and OM No. 22034/4/2012-Estt.(D) dated 02.11.2012, the concerned Cadre Units where the officers are working, should relieve the officer only after verifying that no disciplinary proceedings are pending or contemplated against the officer. In case of pendency of such proceedings, the matter may be reported to this Department immediately.

3. The concerned cadre units where the officers as mentioned above have been nominated are requested to notify the appointment of the officers to the Sr. PPS grade provided the above mentioned officers are clear from vigilance angle and no disciplinary proceedings are either pending or contemplated against them. **The regular promotion of the officers will take effect from the date of their joining the Ministries/Departments where they have been nominated to, as shown in para(1).**

4. As per the Rotational Transfer Policy issued vide this Department's OM No. 25/28/2014-CS.II(A) dated 22.07.2015, the officers concerned stand relieved w.e.f. 01.01.2016(F/N) subject to para (2) above. No request for retention will be entertained as allocation has been made on the basis of vacancies available.

5. A copy of the notification issued in this regard may be endorsed to this Department and to Union Public Service Commission.

  
(Rajesh Sarawat)  
Under Secretary to the Govt. of India  
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To

1. Deputy Secretary/Director (Admn.), Deptt. of Commerce, Udyog Bhawan, New Delhi.
2. Deputy Secretary/Director(Admn.), Deptt. of Water Resources, Shram Shakti Bhavan, New Delhi.
3. Deputy Secretary/Director(Admn.), Deptt. of Agriculture & Cooperation, Krishi Bhavan, New Delhi.
4. Deputy Secretary/Director(Admn.), Ministry of Rural Development, Shastri Bhavan, New Delhi
5. Union Public Service Commission, Under Secretary(STF) w.r.t. the letter No. 1/25(4)/2015-AP.I(STF) dated 28<sup>th</sup> July, 2015.
6. NIC, DoP&T, Lok Nayak Bhawan, New Delhi.
7. Guard File.

  
(Rajesh Sarawat)

Under Secretary to the Govt. of India