

No. 13/1/2015-CS.II(B)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel and Training  
(CS.II Division)

3rd Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi – 110 003.  
Dated: 31<sup>st</sup> May, 2016.


**OFFICE MEMORANDUM**

**Subject: Clerk Grade (for Multi Tasking Staff) Limited Departmental Competitive Examination 2016-intimation of vacancies-reg.**

The undersigned is directed to refer to this Department's O.M. of even number dated 14<sup>th</sup> December, 2015 and subsequent reminders dated 21<sup>st</sup> December, 2015, 5<sup>th</sup> January, 2016, 10<sup>th</sup> March, 2016, 5<sup>th</sup> May, 2016 and 17<sup>th</sup> May, 2016 on the subject mentioned above and to say that, so far, 12 cadre units have not furnished the requisite information to this Department. These 12 cadre units are, therefore, requested to furnish the requisite information to this Department immediately. A soft copy (in MS Word/Excel format) of the same may also be e-mailed at email address:- [sarawat.rajesh13@nic.in](mailto:sarawat.rajesh13@nic.in).

2. This O.M. is also available in the public domain of this Department's website. The download path is as under:-

<http://persmin.nic.in/DOPT.asp> >> Central Secretariat >> CSCS >> Promotion >> Examination (Group D to LDC)

  
(Rajesh Sarawat)  
Under Secretary to the Govt. of India  
Tel No. 24654020

To,

1. **US** (Admn.), D/o Agriculture & Cooperation, Krishi Bhavan, New Delhi.
2. **US** (Admn.), M/o Civil Aviation, Rajiv Gandhi Bhavan, New Delhi.
3. **US** (Admn.), D/o Commerce & Industry, Udyog Bhavan, New Delhi.
4. **US** (Admn.) D/o Fertilizers, Shastri Bhavan, New Delhi.
5. **US** (Admn.), M/o Information & Broadcasting, Shastri Bhavan, New Delhi.
6. **US** (Admn.), M/o Labour & Employment, Shram Shakti Bhavan, New Delhi.
7. **US** (Admn.), D/o Legal Affairs, Shastri Bhavan, New Delhi.
8. **US** (Admn.), M/o Minority Affairs, CGO Complex, Lodi Road, New Delhi.
9. **US** (Admn.), Niti Aayog, Yojana Bhavan, New Delhi.
10. **ADG** (Admn.), D/o Posts, Dak Bhavan, Sansad Marg, New Delhi.
11. **US** (Admn.), M/o Rural Development, Krishi Bhavan, New Delhi.
12. **US** (Admn.) M/o Water Resources, Shram Shakti Bhavan, New Delhi.