

OFFICE MEMORANDUM

Sub: Promotion of UDCs of Central Secretariat Clerical Service (CSCS) to the Assistant's Grade of Central Secretariat Service (CSS) on ad-hoc basis.

In continuation of this Department's Office Memorandum of even number dated 10.10.2007 on the subject mentioned above, the undersigned is directed to say that it has been decided to further promote some more UDCs of CSCS of Select List Year 1993, whose names are given in the **Annexure** to this O.M, to Assistants' Grade of CSS on ad-hoc basis upto **31/12/2007** or until further orders or till regular Assistants become available through the normal channels of recruitment as prescribed under the CSS Rules, whichever is earlier, and nominate them to the cadre(s) indicated against their names.

2. The officials shown in the Annexure may be appointed as Assistants on ad-hoc basis, initially for the period upto **31/12/2007** after assessing their suitability for promotion by screening the records (ACRs) of the officers by the appointing authority and also after ensuring that no vigilance case is either pending or being contemplated against the official. Extension beyond 31.12.2007 will be reviewed at the appropriate time. The ad-hoc promotion/appointment is subject to following conditions: -

- i) the ad-hoc appointment shall not confer on the appointees any right to continue in the grade indefinitely or for inclusion in the Select List or to claim seniority in the Assistants' Grade of CSS;
- ii) ad-hoc appointments may be terminated at any point of time without giving any reason therefore;
- iii) the appointment on ad-hoc basis will take effect from the date of taking over charge of the post of Assistant of CSS.

3. It is requested that all concerned may be relieved of their duties immediately if they are found suitable for promotion and are clear from vigilance angle so that they can assume the charge of Assistants (Ad-hoc) in the new Cadre wherever applicable.

4. If any of the officers shown in the list is on deputation, he/she may be given the option to revert within one month to avail of the promotion.

5. It is requested that the names of regular UDCs who have been promoted as Assistant on ad-hoc basis in their own cadre as also who have been nominated to other cadres may continue to be shown in the seniority list of the UDCs in their respective cadres.

6. The above nomination of UDCs for appointment to Assistant Grade on ad-hoc basis has been made on the basis of the firm number of vacancies furnished by the cadres. Hence, no representation/request for retention from any quarters, on any ground, would be entertained either by the cadre or by this Department. Sending of requests to DOPT will amount to canvassing and the employees concerned will be liable for disciplinary action under the CCS Conduct Rules. It is requested that the officials may be appointed/relieved immediately subject to their fulfillment of the requirements as mentioned in para 2 above. A copy of the appointment order may be endorsed to this Department.




(G.S. PUNDIR)

Under Secretary to the Govt. of India
☎: 24623157

Cadre authorities as per list
(by name of US Admn.)

Annexure to OM No.4/1/2007-CS.II dated 19.11.2007

SNo.	Revised CSL No.	Name Shri/Smt/Kum.	Category	Where working	Cadre where allocated
1	649/93	R.N. Kulshreshtha	General	Coal	DOPT
2	650/93	D.K. Banerjee	General	P&NG	DOPT
3	651/93	Ashk Kumar I	General	P&NG	Agriculture
4	652/93	Swarn Lata	General	RT&H	RT&H
5	654/93	Santosh Bisht	General	RT&H	RT&H
6	655/93	Ashma Kaul	General	RT&H	RT&H
7	656/93	Mohd. Iqbal	General	RT&H	RT&H
8	657/93	Ramani S. Nair	General	RT&H	RT&H
9	659/93	P.K. Biswas	SC	RT&H	RT&H
10	660/93	Ganesh Kumar	SC	RT&H	RT&H
11	661/93	Subrata Ghosh	General	Urban Dev.	Urban Dev.
12	662/93	Tapan Kumar Goswami	General	Urban Dev.	Urban Dev.
13	663/93	Pravesh Kumar Mahajan	General	Urban Dev.	Urban Dev.
14	664/93	Pradeep Kumar Kher	General	Urban Dev.	Urban Dev.
15	665/93	K.P. Bhattacharjee	General	Urban Dev.	Urban Dev.
16	666/93	Rajvir Singh	SC	Urban Dev.	Urban Dev.
17	667/93	Satheesan. S	General	Urban Dev.	Urban Dev.
18	668/93	Ashok Kumar II	SC	PN&G	DOPT
19	669/93	M.G. Gautam	SC	PN&G	Agriculture
20	670/93	Bharat Singh Lingwal	General	Steel	DOPT
21	671/93	O.P. Passi	SC	Health	Agriculture
22	672/93	A.K. Sharma	General	Science & Tech	Science & Tech
23	673/93	R.K. Chamoli	General	Science & Tech	Science & Tech
24	674/93	Jai Prakash	SC	Science & Tech	Science & Tech
25	5327	Gokul Ram Meena	ST	Education	Education


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