

No.4/11/2015-CS-I (D)(pt-I)(Vol.III)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel & Training)

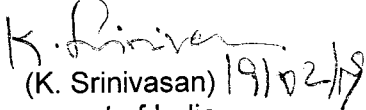
2nd Floor, Lok Nayak Bhawan, New Delhi  
Dated the 9<sup>th</sup> February, 2019

**OFFICE MEMORANDUM**

Subject : Promotion of Grade-I (Under Secretary) officers of CSS to the Selection Grade (Deputy Secretary) on ad-hoc basis – Furnishing of option/willingness thereof.

The undersigned is directed to say that further orders for promotion of officers of Grade-I (Under Secretary) of CSS to the Selection Grade (Deputy Secretary) on ad-hoc basis are likely to be issued shortly.

- 2.1 The officers who are to be considered for promotion/posting is at **Annexure-I**.
- 2.2 The officers who are presently on deputation/long term training as per **Annexure-II** and desire to avail promotion in the Selection Grade (Deputy Secretary) on ad-hoc basis are directed to furnish their willingness to accept the post of Selection Grade (Deputy Secretary) on adhoc basis, within seven working days from the date of issue of this order, through e-mail ([ksrinivasan.89@nic.in](mailto:ksrinivasan.89@nic.in)). The officers on deputation/long term training, who are being considered for promotion, will be given option for posting after receipt of their willingness to avail the post of Deputy Secretary (Adhoc).
- 2.3 Details of vacancies in DS/Dir grade of CSS is at **Annexure-III** against which officers mentioned in **Annexure-IV** have to exercise options for posting.
3. The officers mentioned in annexure-III would exercise their choices **latest by 5 p.m. on 20.02.2019** as per RTP provisions contained in DOPT's OM No. 21/2/2009-CS.I(P) dated 16.07.2015 and subsequent OMs issued in this regard, as per format at **Annexure-V**. The options should be furnished to Under Secretary, CS.I(D), Department of Personnel & Training only through e-mail ([ksrinivasan.89@nic.in](mailto:ksrinivasan.89@nic.in)). If option is not received by the stipulated date and time, it will be presumed that the officer has no specific choice and posting will be decided by the Placement Committee accordingly.

  
(K. Srinivasan) 19/02/19

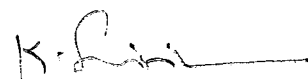
Under Secretary to the Government of India  
Tel:24629413

To

1. Ministries/Departments concerned (through DOPT website).
2. Officers concerned (through DOPT website).

## List of officers who have to exercise the option

S. No.	CSL	USSL	Name (Shri/Smt./Ms.)	D/O/B	Min./Deptt.
1.	6582	2010	Arun Sobti	20-Aug-1966	M/o Home Affairs
2.	6585	2010	Manoj Kumar Gupta	15-Feb-1965	D/o Revenue
3.	6586	2010	Sanjay Kumar	11-Jan-1967	M/o Defence
4.	6587	2010	Harendra Kumar Mallick	8-Jan-1962	D/o Pharmaceuticals
5.	6589	2010	Udai Narayan Sinha	30-Jan-1963	M/o Home Affairs
6.	6594	2010	Imran Farid	17-Mar-1967	M/o Information & Broadcasting
7.	6596	2010	Vijay Kumar	9-Jan-1968	M/o Tribal Affairs
8.	6598	2010	Lalan Prasad Sharma	20-Jan-1970	D/o Personnel & Training
9.	6601	2010	Rama Marwaha(Smt.)	12-Oct-1966	M/o Housing & Urban Affairs
10.	6603	2010	Sanjay Arora	17-Oct-1965	M/o Minority Affairs



## Vacancies available for option

Sl.No.	Cadre Unit	Vacancy	Group
1.	Legislative Department	1	A
2.	Niti Aayog	1	A
3.	Panchayati Raj	1	A
4.	Rural Development	1	A
5.	Social Justice & Empowerment	1	A
6.	Drinking Water Supply and Sanitation	1	A
7.	Minority Affairs	1	A
8.	Women & Child Development	2	A
9.	Personnel & Training	3	A
10.	Union Public Service Commission	2	A
11.	Coal	1	B
12.	Food and Public Distribution	1	B
13.	Mines	1	B
14.	Skill Development and Entrepreneurship	1	B
15.	Telecommunications	1	B
	<b>Total</b>	<b>19</b>	

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## List of officers who are presently on deputation/long term training

S. No.	CSL	USSL	Name (Shri/Smt./Ms.)	D/O/B	Min./Deptt.
1.	6574	2010	Virender Singh	29-Apr-1969	On deputation (NDMC)
2.	6576	2010	Anindya Bhattacharya	31-Aug-1969	On deputation (Prasar Bharti)
3.	6584	2010	Ravi Kumar Verma	24-Oct-1967	D/o Revenue (On Trg. NIFM)
4.	6588	2010	Abhay Jain	06-Sep-1968	On deputation (NDMC)
5.	6595	2010	A Mala Rangarajan	23-Oct-1962	On deputation (SEZ, Noida)
6.	6602	2010	Sarojini Rawat	28-Oct-1968	D/o Revenue (On Trg. NIFM)

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## List of officer being considered for promotion to the post of Deputy Secretary (Adhoc)

S. No.	CSL	USSL	Name (Shri/Smt./Ms.)	D/O/B	Min./Deptt.
1.	6574	2010	Virender Singh	29-Apr-1969	On deputation (NDMC)
2.	6576	2010	Anindya Bhattacharya	31-Aug-1969	On deputation (Prasar Bharti)
3.	6582	2010	Arun Sobti	20-Aug-1966	M/o Home Affairs
4.	6584	2010	Ravi Kumar Verma	24-Oct-1967	D/o Revenue (On Trg. NIFM)
5.	6585	2010	Manoj Kumar Gupta	15-Feb-1965	D/o Revenue
6.	6586	2010	Sanjay Kumar	11-Jan-1967	M/o Defence
7.	6587	2010	Harendra Kumar Mallick	8-Jan-1962	D/o Pharmaceuticals
8.	6588	2010	Abhay Jain	06-Sep-1968	On deputation (NDMC)
9.	6589	2010	Udai Narayan Sinha	30-Jan-1963	M/o Home Affairs
10.	6592	2010	Madan Mohan Pandey	07-Feb-1959	Union Public Service Commission
11.	6594	2010	Imran Farid	17-Mar-1967	M/o Information & Broadcasting
12.	6595	2010	A Mala Rangarajan	23-Oct-1962	On deputation (SEZ, Noida)
13.	6596	2010	Vijay Kumar	9-Jan-1968	M/o Tribal Affairs
14.	6598	2010	Lalan Prasad Sharma	20-Jan-1970	D/o Personnel & Training
15.	6601	2010	Rama Marwaha(Smt.)	12-Oct-1966	M/o Housing & Urban Affairs
16.	6602	2010	Sarojini Rawat	28-Oct-1968	D/o Revenue (On Trg. NIFM)
17.	6603	2010	Sanjay Arora	17-Oct-1965	M/o Minority Affairs

K. Srinivasa

**PROFORMA FOR EXERCISING OPTION FOR POSTING**

CSL No. \_\_\_\_\_

1.	Name	
2.	Designation	
3.	Date of Birth	
4.	Present Ministry/Department	
5.	Personal Contact Number	
6.	Office Contact Number	

7. Preferences for posting (Maximum three choices):

S.No.	Ministry/Department
I.	
II.	
III.	

Date: \_\_\_\_\_

(Signature of the officer)