

IMMEDIATE
TIME BOUND

F. No. 3/6/2011-CS-I(D)
Government of India
Ministry of Personnel, Public Grievances & Pensions
(Department of Personnel & Training)

2nd Floor, Lok Nayak Bhavan,
Khan Market, New Delhi.
Dated the 31st May, 2012

OFFICE MEMORANDUM

Subject: Rotational Transfer of Deputy Secretary and Director of CSS with more than 5 years of service as on 01.01.2012 in the same Ministry/Department.

The undersigned is directed to refer to this Department's OM No. 4/12/2011-CS-I(D), dated 2nd March, 2012 and to say that as per the schedule prescribed in the OM for rotational transfer of CSS officers during the year 2012, Deputy Secretaries and Directors who have completed 5 years or more in a Ministry/Department as on 01.01.2012 are to be transferred in the month of June, 2012.

2. After excluding those officers who are due for superannuation within two years, it is proposed to transfer the Directors and Deputy Secretaries who have completed more than 5 years in the same Ministry/Department as on 01.01.2012, as per Annexure-I and Annexure-II respectively.

3. Ministries/Departments and officers concerned may also check the enclosed information and bring to the notice of this Department urgently if any other Deputy Secretary and Director with more than 5 years of service (excluding those who are due for superannuation within two years as on 01.01.2012 has been left out or if there is any other error/omission in the list.

4. The officers whose name figure in the annexure are requested to indicate and forward their preferences for posting in the format enclosed as Annexure-III so as to reach CS-I(D) Section by 04.06.2012. It may be noted that seeking option is only for the purpose of assisting this Department in deciding the posting and this should not in any way be construed as a right for claiming posting of choice. The option may be faxed at 24629413.

5. Ministries/Departments are requested to serve a copy of this O.M. to the officers concerned.


(Rajiv Rai)
Director

Tele. 24624893/24629411

Encl: Annexures I, II & III.

To

Joint Secretary (Admn./Estt.)
All Ministries/Departments

ANNEXURE –I**Director covered under RTP as on 01.01.2012**

S. No.	CSL	Name (Sh./Smt./Ms.)	DESG	D/O/B	POSTING	DATE
1	2187	Anita Patheja	DIR	16-Jan-58	Agri & Coop	14-12-2006
2	2438	Satish Kumar	DIR	01-Jan-56	ARPG	19-03-2001
3	2508	K.L. Sharma	DIR	01-Nov-58	Cabinet Sectt.	01-03-2004
4	2873	Geeta Narayan(Ms.)	DIR	10-Apr-63	Civil Aviation	09-10-2006
5	3275	Shubha Thakur	DIR	10-Oct-67	Civil Aviation	02-11-2006
6	2797	Raj Kumar Ghatwal	DIR	23-May- 61	Defence	06-07-2006
7	2363	K.V. Jacob(Dr.)	DIR	30-Sep-54	Defence	18-11-2006
8	2627	MC Luther	DIR	10-Nov-58	DOP&T	04-04-2006
9	4181	Chanan Ram	DIR	01-Jan-56	DoP&T	01-11-2006
10	2893	BS Rawat	DIR	01-Apr-59	Eco. Affairs	01-11-2006
11	2757	Renu Jain(Ms.)	DIR	28-Oct-57	Expenditure	07-07-2006
12	2428	Ranbir Singh	DIR	07-Jan-56	Labour & Emp.	14-12-2005
13	3220	Shri Prakash	DIR	01-Jun-64	Petro & NG	06-11-2006
14	2169	Sunita H Khurana(Smt.)	DIR	03-Sep-59	Rural Dev.	13-09-2006
15	2767	Suman Keshari Aggarwal(Ms.)	DIR	15-Jul-58	Sci. & Tech.	09-11-2005
16	3418	S Chandrasekhar	DIR	21-Jan-54	Telecom	21-09-2005
17	2028	Mukta Nidhi Samnotra(Ms.)	DIR	13-Jun-56	Textiles	26-12-2006
18	2777	Santosh Kumari(Smt.)	DIR	30-Jan-58	Tribal Aff.	22-08-2006

ANNEXURE –II**Deputy Secretary covered under RTP as on 01.01.2012**

S.No.	CSL	Name (Sh./Smt./Ms.)	DESG	D/O/B	POSTING	DATE
1.	2193	MM Singh	DS	23-Jan-56	Defence	20-05-2003
2.	4602	R.K. Chopra	DS	02-May-54	NDMA	14-11-2006
3.	4369	Mohan Lal	DS	10-Apr-55	New & Renw. Eng.	01-11-2006
4.	4230	TV. Dinesh	DS	15-Nov-54	UPSC	11-10-1979
5.	4445	Surinder Kumar	DS	04-Feb-56	UPSC	30-01-1987

ANNEXURE –III

1. PERSONAL INFORMATION

1.	Name	
2.	CSL No.	
3.	Designation	
4.	Date of Birth	
5.	Present Ministry/Department	
6.	Contact Number	
7.	Education Qualification	

2. EXPERIENCE

S. No	Grade	Ministry/ Department	Period (Give Dates)		Subject Dealt (in brief)
			From	to	
1.					
2.					
3.					
4.					
5.					

3. PREFERENCE FOR POSTING

S. No.	Ministry/Department	Reasons (s)
1.		
2.		
3.		

(Signature)