

सं. 21/6/2017 -के.से.-1(नीति)
भारत सरकार
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय
कार्मिक और प्रशिक्षण विभाग

लोक नायक भवन, नई दिल्ली।

दिनांक 12 मार्च, 2018
13

कार्यालय ज्ञापन

विषय: - सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय एवं स्वास्थ्य परिवार कल्याण मंत्रालय में परामर्शदाता की सहभागिता हेतु रिक्तियां।

सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय एवं स्वास्थ्य परिवार कल्याण मंत्रालय से प्राप्त रिक्ति परिपत्र की प्रतियां दिनांक 28.02.2018 एवं 27.02.2018 को रिक्ति परिपत्र संख्या A-12024/2/2017-A (P&T) तथा A.22017/02/2013- प्रशासन-1 (खंड -1) के रूप में उपरोक्त उल्लिखित दस्तावेजों के साथ सेवानिव्रत अधिकारियों को सूचना के लिए परिचालित किया गया है।

2. सहायक अनुभाग अधिकारी/ अनुभाग अधिकारी/ अवर सचिव / उप सचिव समकक्ष स्तर के सेवानिवृत्त सीएसएस अधिकारी नियुक्ति के लिए पात्र हैं।

संलग्न: उपरोक्तानुसार

के. श्रीनिवासन
(के. श्रीनिवासन) 13/03/18
अवर सचिव
☎ 24642705

सूचनार्थ :

सभी मंत्रालय / विभाग (डीओपी टी की वेबसाइट के माध्यम से)

No. A- 12024/2/2017-A (P&T)
Government of India
Office of Development Commissioner (MSME)
Ministry of Micro Small and Medium Enterprises
Admin Section

'A' Wing 7th Floor, Nirman Bhawan,
New Delhi, Dated the 28th February, 2018

CIRCULAR

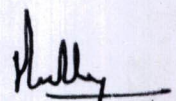
Subject: Engagement of retired Government servants of CSS as consultant on contract basic.

The O/o DC (MSME) invites applications from retired Government servants of the level of Assistant Section Officer/ Section Officer/Under Secretary/ Deputy Secretary for engagement as consultants, for rendering assistance in handling establishment and Administration matters.

2. Consultants would be required to assist Admn. Section of this Office mainly in Preparation of requisition/proposal for filling up vacancies through direct recruitment/ promotion, pay fixation matters, grant of financial Upgradation under MACP scheme, fixation of seniority, probation clearance/ confirmation, dealing with court cases, and other administrative matters.

4. Place of work of consultants will be O/o DC (MSME), 'A' Wing, 7th Floor, Nirman Bhawan, New Delhi. The consultancy fee/ remuneration would be determined in terms of the extant instructions of DOPT on the subject.

5. Willing retired officers, who are in a position to join immediately, may submit their particulars in the enclosed format along with a copy of their PPO and other relevant documents to the Admn. Section of this Office, Room No. 707A, Nirman Bhawan, New Delhi within 15 days of the date of issue of this circular. Applications can be emailed also at roberttully.edu@nic.in.


(R.C.Tully)
Director(Admn)
Tele: 23062992

Copy to:

- 1) CS Division, DoPT, Lok Nayak Bhawan, New Delhi-110003 with a request to upload this circular on their website for wider publicity.
- 2) SENET Division, O/o DC(MSME) with a request to upload a copy of this circular on website.

2/28/18
SO(S/I) / SO(GP)
27/3/18 *en Kachar*

Application for the post of consultant on contract basis in the
O/o DC (MSME)

1. Name in full (In Block letters) :
2. Father's/Husband's Name :
3. Nationality
4. Sex
5. Date of Birth
6. Age as on 01.01.2018
7. Present Address

Tel. :
Mobile :
e-mail :

8. Permanent Address :

9. Educational and Technical qualifications:

Exam passed	Name of the University	Years of Passing	Subjects	Division	Percentage of Marks obtained

10. Experience details in establishment matters:

Ministry/Department/Office/ Organization	Name of post	Pay Scale/ Salary	Period		Nature of Duties
			From	To	

11. References of two superior officers under whom the applicant has worked on establishment related assignments.

Particulars	Reference 1	Reference 2
Name		
Designation		
Ministry/Department		
e-mail ID		
Contract Number		

DECLARATION

I solemnly declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/incomplete OR ineligibility being detected at any time before OR after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the O/o DC (MSME).

Signature
(Full name of the applicant)

Place:
Date:

मिसिल संख्या A.22017/02/2013- प्रशासन -1 (खंड-1)

भारत सरकार

स्वास्थ्य एवं परिवार कल्याण मंत्रालय

स्वास्थ्य सेवा महानिदेशालय

(प्रशासन -1 अनुभाग)

निर्माण भवन नई दिल्ली
दिनांक 7 फरवरी, 2018.

परिपत्र

विषय: - Engagement of Retired Government Officers as Consultant on contract basis in the Directorate General of Health Services, at Under Secretary level.

In continuation of this Directorate's Circular of even number dated 15th January, 2018, Directorate General of Health Services invites application from retired Under Secretary or equivalent or higher level, well versed with Establishment/Administration Rules and procedure and who have served in Central Secretariat, for engagement as Consultant on contract basis for a period of one year or till the vacancy is filled up on regular basis whichever is earlier. The consultant will be deployed in Dte.GHS (HQ) as well as other subordinate offices located in New Delhi. Detailed terms and conditions for engagement of consultants are Annexed. The eligibility criteria and other details are as follows:

1	No. of consultants to be engaged on contract basis	03
2	Maximum Age limit	65 years on the date of application
3	Place of assignment	Directorate General of Health Services and its subordinate offices located in New Delhi
4	Assignments	1. Framing and Amendments of Recruitment Rules. 2. Handling of Court Cases; and 3. Other administrative & establishment matter.

2. Interested persons who will also retire in the month of March, 2018 on attaining the age of superannuation and possess good health, and are in a position to join immediately may submit their particulars in the enclosed format along with relevant documents to the Section Officer, Administration-I Section, Directorate General of Health Services, Ministry of Health & Family Welfare, Room No. 553 A-wing, Nirman Bhawan, New Delhi on or before 28th March, 2018.

3. Ministries/Departments may also give this circular a wide publicity among their staff and bring it to the notice of their attached offices.

संलग्न:- यथोपरी

H. discuss

5/03/2018
SO (Policy)

डिप्टी-६

(जितेन्द्र सिंह)

उप निदेशक (प्रशासन)

टेलीफोन संख्या-23062814

सेवा में:-

1. All Ministries/Departments of the Government of India.
2. Under Secretary, CS.I Section, DoPT, Lok Nayak Bhawan, Khan Market, New Delhi for uploading in their website.
3. Notice Board/All Section of Dte. GHS.

प्रतिलिपि:-

1. IT Cell, Dte.GHS for uploading this Circular on the website of dghs.gov.in.
2. Sr. PPS to DGHS.

Mr. Kantan

Annexure

Terms and Conditions for engagement as Consultant in the Directorate General of Health Services.

1. The consultant shall perform the services as assigned to him/her by his/her controlling officer/Administration Division.
2. The normal working hours would be from 9.30 a.m. to 6.00 p.m. with a lunch break of 30 minutes from 1.30 p.m. to 2.00 p.m. from Monday to Friday. The consultant will mark his/her attendance in Aadhar Enabled Biometric Attendance System.
3. In special circumstances, the Consultant could be called for services on holidays or beyond normal working hours.
4. The consultancy will start from the date he/she join initially for a period of one year.
5. The consultant shall be paid a remuneration as per the formula of last pay drawn minus pension subject to maximum limit of Rs.45000/-. Pre 2016 pensioner will be entitled to remuneration of last pay drawn minus pension x 2.57 subject to above maximum limit. Mandatory deduction, if any, will be made. The remuneration for services rendered in a month shall be payable in subsequent month.
6. Directorate General of Health Services shall have the right to examine/ review the services provided by him/her at any time.
7. The consultant shall perform his/her obligations under his/her consultancy with all necessary skills, diligence, efficiency and economy.
8. No other facility whatsoever except remuneration shall be provided to him/her by the Directorate General of Health Services in his/her capacity as Consultant.
9. The Directorate shall not be responsible for any loss, accident, damages/injury suffered by him/her whatsoever arising in or out of the execution of his/her work, including travel.
10. During the terms of the consultancy, he/she shall not be engaged in any private business or professional activity which could conflict with the interest of the Government .
11. The Consultant shall treat all official information as confidential and use the same only for purpose of the performance of the services.
12. The consultancy can be terminated at any time by the Government without assigning any reason without any prior notice.
13. He/She will be allowed a day's absence per month with remuneration. If this is not availed in a particular month the same shall be carried forward and can be availed in the next or subsequent month, but not more than three days'absence in a single spell shall be allowed.

APPLICATION FORMAT FOR ENGAGEMENT AS CONSULTANT IN THE
DIRECTORATE GENERAL OF HEALTH SERVICES

Name

Father's Name

Aadhar Number

Date of Retirement

Office where last worked

Designation last held

Last pay drawn

Telephone Number

Mobile Number

E-mail ID

Mailing Address

Educational Qualification

Work Experience (Add separate sheet if required)



Organization/Institute	Post held	Period		Nature of work	Remarks
		From	To		

Place

Date

(Signature)