

No. 21/1/2014-CS-I(S)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

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2nd Floor, Lok Nayak Bhavan
Khan Market, New Delhi-110003
Dated the 30th March, 2015

OFFICE MEMORANDUM

Subject : Posting of Section Officer of IF(Wing) of Supply Division at Kolkata - reg.

It is proposed to fill up one post of Section Officer of IF(Wing) of Supply Division at Kolkata. As the post is outstation post, it is required to be filled up in terms of guidelines laid down in DOP&T's OM No. 21/2/2009-CS.I(P) dated 05th October, 2012.

2. The Cadre Units of CSS are, therefore, requested to forward applications in the enclosed format from willing Section Officers of CSS by **10th April, 2015** positively. While forwarding the application, vigilance status of the officer should also be indicated.



(V. Srinivasaragavan)

Under Secretary to the Government of India
Tele: 2462 9412

To,
All Cadre Units of CSS,

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BIO – DATA

Name of post - Section Officer
in IF(Wing) of Supply Division at Kolkata

1.	Name of officer	
2.	Designation	
3.	Date of Birth	
4.	Present Ministry/Department	
5.	Educational qualification	
6.	Contact number	

7. Experience (including deputation details) :

S. No.	Grade	Ministry/ Department	Period	Subject dealt (in brief)

8. Reasons for seeking posting at IF(Wing), Kolkata

9. Data in respect of the undersigned in the web based cadre management system is complete in all respect.

Date : _____

(signature of the applicant)