

**No.8/4/2012-CSI(Trg.)-Vol.III
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training**

**2nd Floor, Lok Nayak Bhavan, New Delhi
Dated the 21st November, 2012**

OFFICE MEMORANDUM

**Subject : Level 'D' training programme to be conducted at ISTM
w.e.f.17-12-2012 to 08-02-2013 - re-nominations regarding.**

The undersigned is directed to inform that the following CSS Officers have been re-nominated, for the above mentioned mandatory **Level 'D' Training Programme** which is being conducted by ISTM w.e.f. **17/12/2012 to 08/02/2013** :-

S. No	CSL No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1	6928	Amit Bansal	30/06/1972	Economic Affairs
2	7186	Shankra Nand Bharti	03/08/1970	Revenue
3	7199	Sameer Sinha	12/10/1965	Commerce / WCD
4	7203	Shibatosh Banerjee	08/05/1966	I & B / MHA
5	7213	Soma Sanyal	10/10/1967	Urban Development/Health&FW
6	7220	Amrsh Kumar	15/04/1972	Economic Affairs
7	7224	Lakshmi Kanta Halder	09/01/1968	SSC Kolkata
8	7235	Ram Chander	01/04/1967	Food & Public Distribution
9	7240	Rajinder Kumar	10/02/1965	Road Tpt & Highways
10	7244	D R Luikang	17/05/1969	Road Tpt & Highways

2. In order to comply with the mandatory conditions as envisaged in DOP&T OMs No.4/11/2005-CSI dated 15.12.2006, No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010 (available on www.persmin.nic.in), these officers are given **another chance for successful completion of the mandatory Level 'D' training programme.**

3. In case these officers are not relieved by the concerned Ministry/Deptt. or in case any of them does not complete the training successfully, such non-attending of the training or not completing the training successfully would **result in denial of promotion apart from any other action as deemed necessary.** The concerned authorities are therefore requested that the officers may be relieved of their duties without fail and advised to **report to Shri Satyajit Mishra, Joint Director, ISTM, Administrative Block, JNU Campus (Old), New Delhi at 9 A.M. on 17th December, 2012.**

Contd..2/-

4. The aforesaid training includes study tour as well as field visit outside Delhi. Officers nominated may be advised to draw necessary TA/DA advance of **Rs. 70,000/-** (Rs. 15,000/- for study tour and Rs. 55,000/- for the field visit in states) from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers in the form of Cash and the same will be collected by ISTM from the participating officers.

5. Confirmation with regard to the release of the officers along with their respective bio-data(Annexure-II) may please be sent at the earliest to **Shri Satyajit Mishra**, Joint Director (Co-ordinator), ISTM, New Delhi, with a copy to the undersigned. **Shri Satyajit Mishra**, JD/(Co-ordinator), ISTM, is accessible on Phone No.26161375 (O).


(**Vidyadhar Jha**)

Under Secretary to Government of India
Tele. : 24624046

To

**Ministry/Department of
{Joint Secretary(Admn.) concerned}**

New Delhi.

Copy forwarded for information and necessary action to : -

1. ISTM, (**Shri Satyajit Mishra**, Joint Director) Administrative Block, Old JNU Campus, New Delhi-110067. **The list of officers who report for training on 17th December, 2012 may please be furnished to this Department next day positively. (ER Sheets of the participants may also be got filled up, as already requested vide DOP&T Letter No.21/36/2006-CS.I(C) dated 2nd July 2009.)**
2. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
3. PA to Director(CSI)
4. **US(U)**, CSI Section, DOP&T – **For confirming the training status of the officers while considering their Promotion.**
5. Guard file.
6. Web site of this Department (**www.persmin.nic.in>DOPT>Central Secretariat>CSS/Training Nomination Circulars/SO**).


(**Vidyadhar Jha**)

Under Secretary to Government of India
Tele. : 24624046

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as Section Officer
Select List year _____
7. Whether the nominee is a member of SC/ST. If yes, please specify
Yes/No SC/ST
8. Previous Training undergone
(a) ISTM _____
(b) Other Training Institute _____
9. (i) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address _____
with Tele. No, _____
e-mail, if any. _____